

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
SUSTAINABILITY COMMITTEE
Menasha City Center
100 Main Street
Room 132
November 17, 2022
4:00 PM**

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY COMMITTEE
(five (5) minute time limit for each person)

D. COMMUNICATIONS

- 1. O-9-22 Ordinance Creating a Sustainability Committee
- 2. Minutes of the September 22, 2022 Sustainability Board Meeting

E. ACTION ITEMS

- 1. Election of Chairperson
- 2. Election of Vice Chairperson

F. DISCUSSION

- 1. Planning & Communications
 - a. SCN and Website <http://scn-foxvalley.com/>
 - b. Wisconsin Clean Energy Plan <https://osce.wi.gov/Documents/SOW-CleanEnergyPlan2022.pdf>
- 2. Transportation
 - a. High Cliff Connection
<https://hkgi.mysocialpinpoint.com/high-cliff-connection>
 - b. Bike Parking Survey
- 3. Land Use
- 4. Natural Resources
 - a. Natural Landscaping & Maintenance
 - b. No Mow May
- 5. Energy
 - a. Comprehensive Energy Planning & Joint Energy Team
- 6. Water
 - a. Stormwater educational signage
- 7. Waste
 - a. Tipping fee increases
 - b. 2023 Electronics Recycling Events May 6, 2023 and October 7, 2023
- 8. Health

G. Future Meeting Dates

- 1. December 22, 2022

H. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."



ORDINANCE O-9-22

AN ORDINANCE CREATING TITLE 2, CHAPTER 4, SEC. 2-4-16 OF THE CODE OF ORDINANCES (SUSTAINABILITY COMMITTEE)

INTRODUCED BY Ald. Hammond

The Common Council of the City of Menasha does hereby ordain as follows:

SECTION 1: Creating Title 2, Chapter 4, SEC. 2-4-16 of the Code of Ordinances of the City of Menasha, Wisconsin as follows:

TITLE 2

Government and Administration

CHAPTER 4

Boards, Commissions and Committees

...

SEC 2-4-16 SUSTAINABILITY COMMITTEE

- a) **COMPOSITION.** The Sustainability Committee shall consist of seven (7) members who are residents of the City. An additional two (2) members who own property in the City, work in the City, or go to school in the City may be appointed as non-voting members.
- b) **APPOINTMENT.** The Sustainability Committee shall consist of seven (7) members appointed by the Mayor and confirmed by the Common Council. Six (6) members shall hold such office for a term of three (3) years, with initial terms staggered, said terms to end May 1. One (1) member shall be an Alderman annually confirmed at the Council's organizational meeting. Non-voting members shall be appointed for a term of one (1) year. The committee shall choose a chairperson from among its membership annually. All members, including the chairperson, shall have voting privileges.
- c) **POWERS AND DUTIES.** Sustainability is a societal goal used to guide decisions. It consists of three dimensions: environmental, economic, and social. The Committee shall make recommendations to the Common Council or another Committee, Board, or Authority regarding sustainability practices including, but not limited to: transportation, natural resources, energy use, water, waste management, public education, and healthy communities. These recommendations are designed to guide actions and behaviors of City government achieving sustainability including:
 - i) reduce wasteful dependence upon fossil fuels, underground metals and minerals
 - ii) reduce wasteful dependence upon chemicals and unnatural substances
 - iii) reduce encroachment upon nature

...

SECTION 2: This amending Ordinance shall become effective upon its passage and publication as provided by law.

Signature page to follow

Passed and approved this 19th day of September, 2022.

Recommended by:
Common Council

Motion/Second:
Ald. Hammond/Ald. Tom Grade

Passed: 7-0

Requires: Majority Vote


Donald Merkes, Mayor

ATTEST:


Haley Kraut Kramer, City Clerk

**CITY OF MENASHA
SUSTAINABILITY BOARD
September 22, 2022
Minutes**

A. CALL TO ORDER

Meeting Called to order by Linda Stoll at 4:08 PM

B. ROLL CALL

Attending: Kyle Coenen, Austin Hammond, Roger Kanitz, Kelsey Perry

Also Attending: Mayor Donald Merkes

C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD

Sandra Taylor 545 Broad Street, Noted that there are many different opinions of sustainability in the community, that non-residents should not be voting members of the committee, and that the committee should only make recommendations to the Common Council.

D. MINUTES TO APPROVE

Motion by Roger Kanitz second by Kyle Coenen to approve the minutes of August 25, 2022.

Motion carries.

E. ACTION ITEMS

None

F. DISCUSSION

1. Sustainability Plan, Benchmarking and Comparison with other communities

a. Comprehensive Energy Plan

City, Utility, and MJSD energy team is continuing work on benchmarking including buildings at Heckrodt. Ald. Hammond was asked to join these meetings in the future as a liaison to the Common Council.

b. Sustainability Board Ordinance revisions

The revised ordinance was approved at the September 19th meeting of the Common Council. Before the next Sustainability meeting nominations to the new Committee will be brought to the Common Council. Nominations will be for the remainder of a one, two, or three year term. Terms will begin on May 1 in future years.

c. SCN & Website <http://scn-foxvalley.com>

No report.

d. Wisconsin Clean Energy Plan <https://osce.wi.gov/Documents/SOW-CleanEnergyPlan2022.pdf>

No report.

2. Transportation

a. High Cliff Connection

Presented to the community and Common Council on September 19th. The recommended route Broad to Plank to Province Terrace to Manitowoc to Lake Park to 114 (continues in Harrison).

b. Bike Parking Survey

Shared draft data collection sheets. Need to revisit volunteer opportunities for the bike parking survey, potential to provide paper survey sheets. FVTC is interested in creating bike racks once we have locations. There is likely interest to work on the project through Girl Scouts or Boy Scouts.

3. Land Use

No report

4. Natural Resources

a. Natural Landscaping and Maintenance

City applied for grant to assist in a demonstration project on the waterfront. This could be used as a test plot for portions of the Lawson Canal landscaping. ECWRPC rain garden needs weeding. Discussion on long term maintenance and sustainability of projects both private property and public property.

b. No Mow May

Information requested regarding participation and results of No Mow May in communities across the state. The information is not available at this point, it should be available in the fall.

5. Energy

Prince of Peace solar installation had an open house it has an ROI of approx. 7 years. City continues to look for opportunities to install solar on its buildings and vehicle charging stations. New grant opportunities available.

6. Water

a. Stormwater Educational Signage

Signs are in process. Once signs are complete the stands will be ordered. It may be too late to install yet this year.

7. Waste

a. 2022 Fall Electronics Recycling Event

The annual fall event will be held October 1st. Volunteers still needed, email should be sent to business list for a reminder. There will also be a collection for Habitat ReStore.

8. Health

No Report

G. Future Meeting Dates

Next meeting October 27, 2022

H. ADJOURNMENT

Motion by Austin Hammond second by Kelsey Perry to adjourn at 5:56 PM

Motion carries.

The overall document was an explanation of the proposed needs and program implementations that will be needed to make the plan effective long term. **In the summaries of these strategies are the aspects of possible changes our community can begin to consider working on with the state in the months to come.** A yearly overview will be made to report progress.

The 4 main program strategies are on Page 69:

- (A) Accelerate Clean Energy Tech Deployment
- (B) Maximize Energy Efficiency
- (C) Modernize Building and Industry
- (D) Innovate Transportation

Strategy (A) starts on page 91

- **Summary of Strategies to deploy Clean Tech are listed on Table 6 on page 97**
- Table 7 states the WPPI goal is to achieve 100% CO2 reduction by 2050
- Pages 91 to 114 suggest the plans on how to expand community solar
- Figure 22 shows where expanded solar installations are proposed

Strategy (B) starts on page 115

- **Table 8 on page 119 lists the plans to maximize energy efficiency, based on the focus on energy program structure**
- Pages 115 to 125 suggest details about these plans

Strategy (C) starts on page 126.

- **Table 9 lists the goals to modernize our buildings and infrastructure**
- Current regional building codes are listed in Table 10
- This program is listed in pages 126 to 135

Strategy (D) starts on page 136.

- The thoughts on how to innovate Transportation are shown on pages 136 to 141
- Table 11 shows relative numbers of electric cars bought by state, on page 130
- Figure 26 on page 139 refers to direct and fast charging stations
- Page 140 comment on complete streets
- **Table 12 on page 141 summarizes the goals for this strategy**



Memorandum

To: Board of Public Works

From: Laura Jungwirth, Director of Public Works
Thad Brown, Deputy Director of Municipal Operations

Date: October 10, 2022

Re: Refuse Collection and Fee Adjustments

BACKGROUND

Refuse tipping fee costs have been steadily rising; beginning at \$40 per ton in 2018, were \$45 per ton in 2022, and are increasing to \$49 per ton in 2023. Not only have the Department of Public Works' day to day operational costs increased, but this tipping fee portion alone of our refuse budget is up nearly \$60,000 annually from what it was 6 years ago. Due to these rising tipping fees, staff has reviewed the current refuse collection charges for users of the City collection system, and it has been realized that our tipping fee costs are not being covered.

In order to cover just the tipping fee increase within the refuse budget, the City is proposing refuse collection charge and fee adjustments for the following items:

Item	Current Fee	Proposed Fee
Dumpster Refuse Collection*	\$5 per ton	\$6 per ton
Refuse Cart Upgrades**	\$78 annually	\$104 annually
Extra Carts***	\$130 annually	\$140 annually
Extra Refuse Bag Collection	\$1	\$2
Dumpster Rental	\$45	\$50
Freon Disposal	\$15	\$20

*Dumpster refuse collection is from commercial, multi-family (higher than 4 dwelling units) and governmental properties. Taxpaying entities receive one free 2-yard dump per billing.

**Refuse cart upgrades are for properties that have chosen a 96-gallon cart instead of a 64-gallon cart

***Extra carts are additional 64-gallon carts for multi-family properties that contain up to 4 dwelling units

RECOMMENDATION

Recommend to Common Council approval of the refuse collection and fee adjustments as noted above to cover the 2023 tipping fee cost increase.



CERTIFICATE OF RECYCLING

All Computers & Electronics Will Be Recycled For Their Metal, Glass, & Plastic

Received From **City of Menasha**
Address **455 Baldwin Street**
 Menasha, WI 54952

Items Received:

**4187 lbs Televisions, 1150 lbs CPU Towers, 2557 lbs Electronics,
219 lbs Monitors, 2800 lbs Small Electronics, Printers, & Appliances,
871 lbs Freon-Containing Appliances**

Total Collected: 11,784 lbs
Date Received: October 1st, 2022

This is to certify that the above items received by [Recycle That Stuff](#) have been recycled in accordance with all applicable Federal, State, and Local Regulations and **will not** be landfilled, or otherwise improperly disposed of.



14001:2015
Environmental
Management
Systems Certified



**E-CYCLE
WISCONSIN**
Registered Collector



121 N Linwood Ave Appleton, WI 54914
Phone: (920) 955-3760 Email: RTS@RecycleThatStuff.com



CERTIFICATE OF RECYCLING

All Computers & Electronics Will Be Recycled For Their Metal, Glass, & Plastic

Received From
Address

City of Menasha
455 Baldwin St
Menasha, WI 54952

Items Received:

**4069 lbs TVs, 3542 lbs Electronics, 1256 lbs CPUs, 272 lbs Monitors,
517 lbs Freon-Containing Appliances, 4440 lbs Small Electronics,
Printers, & Appliances**

Total Collected: 14,096 lbs

Date Received: May 7th, 2022

This is to certify that the above items received by [Recycle That Stuff](#) have been recycled in accordance with all applicable Federal, State, and Local Regulations and **will not** be landfilled, or otherwise improperly disposed of.



14001:2015
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**E-CYCLE
WISCONSIN**
Registered Collector



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Phone: (920) 955-3760 Email: RTS@RecycleThatStuff.com