

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
SUSTAINABILITY BOARD
Common Council Chambers
100 Main Street, Menasha
Room 207
May 16, 2019
1:00 PM
AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD
(five (5) minute time limit for each person)
- D. MINUTES TO APPROVE
 - 1. April 18, 2019
- E. COMMUNICATIONS
- F. REPORTS
- G. ACTION ITEMS
- H. DISCUSSION
 - 1. City of Menasha Energy Usage
 - 2. Waste Management
 - 3. Spring Electronics Recycling Event (May 11, 2019)
 - 4. Fall Electronics Recycling Event (September 14, 2019)
 - 5. Livable Communities
 - 6. Menasha Farm Fresh Market
 - 7. Transportation
 - i. Province Terrace Trail
 - 8. Website
 - 9. Member Recruitment
- I. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

**CITY OF MENASHA
SUSTAINABILITY BOARD
100 Main Street, Room 132, Menasha
April 18, 2019
Minutes**

A. CALL TO ORDER

Meeting called to order by Kathy Thunes at 1:07 p.m.

B. ROLL CALL/EXCUSED ABSENCES

Present: Roger Kanitz, Donald Merkes, Kathy Thunes

**C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD
(five (5) minute time limit for each person) -- No one spoke**

D. MINUTES TO APPROVE

Motion by Roger Kanitz second by Kathy Thunes to approve the minutes of February 21, 2019.
Motion carries

E. COMMUNICATIONS

ECWRPC has events regarding autonomous vehicles and strong neighborhoods coming up in the next few months

ECWRPC could use photos of sustainable efforts in the communities that it serves, ie. ecycle, solar

Electric car show in Kaukauna Sept 21 part of national electric car week

Next SCN meeting June 6th at Oneida Nation, topic strategic energy plan

Earth Day Walk April 20th at Loop the Lake

29th Annual Doty Island Spring Cleanup May 4th

Potential to bring pop up sustainability display to City Hall lobby

F. REPORTS

G. DISCUSSION ITEMS

1. Website

Commissioners viewed website and discussed potential changes/additions. Potential future inclusions money saving projects, Heckrodt solar, stormwater projects, invasive species removal, trails, electronics recycling update. Move page to more prominent location in website tree.

2. City of Menasha Energy Usage

DPW solar grant not awarded, encouraged to apply for next round
City of Madison is exploring floating solar on retention ponds

3. Waste Management

No report

4. Spring Electronics Recycling Event

Date Set for May 11 with Recycle that Stuff

5. Fall Electronics Recycling Event

Date Set for September 14 with Recycle that Stuff

6. Livable Communities

ECWRPC is interested in allowing updating of the raingarden at their facility if volunteers are available, potential signage explaining how it works

Park planning workshop small turnout, having a workshop as part of a school event

Arbor Day ceremony April 26th 9am

7. Menasha Farm Fresh Market Menasha Farm Fresh Market
Recruiting vendors

8. Transportation

Construction of Province Terrace Trail moving forward, noted that there are significant invasive species in the areas around the trail

9. Member Recruitment/Volunteer Opportunities

Potential to focus on volunteer projects to gain new members

Electronics Recycling,

Rain Garden Maintenance

Invasive Species removal

H. ADJOURNMENT

Motion made by Roger Kanitz and seconded Kathy Thunes by to adjourn at 2:27p.m. Motion carried.

Minutes submitted by DJM

Menasha Electronic Recycling event May 11 2019

Total of 222 cars were recorded:

- 5 from 7:30 to 8 AM
- 10 from 8 to 8:30 AM
- 50 from 8:30 to 9 AM
- 55 from 9 to 10 AM
- 56 from 10 to 11 AM
- 46 from 11 to noon

Survey of where they got information about our event

- Menasha Utilities visit – 26
- Mailed flyer – 46
- Facebook – 73
- Website – 20
- Post Crescent – 19
- KC email – 30
- Ace Hardware flyer – 1
- Library – 3
- Menasha School District – 7
- Ecycle Website – 1
- Friends or word of mouth – 14
- Signs along street – 5
- Mclone flyer – 1

Suggestions made to ask to share this info in future:

- Goodwill
- Casa Espana
- Mayor noted that 4 company emails came back as not deliverable (find new contacts!)
- Do we wish to include St Vinnie's on future mailings?
- Do we wish to redo paper shredding at some point?
- Where can we get more volunteers?