

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
SUSTAINABILITY BOARD
Common Council Chambers
100 Main Street, Menasha
Room 207
January 17, 2019
1:00 PM
AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD
(five (5) minute time limit for each person)
- D. MINUTES TO APPROVE
 - 1. 12/20/2018
 - 2. 9/20/2018
- E. COMMUNICATIONS
- F. REPORTS
- G. ACTION ITEMS
- H. DISCUSSION
 - 1. City of Menasha Energy Usage
 - i. DPW Baldwin Street Facility
 - 2. Waste Management
 - 3. Spring Electronics Recycling Event
 - 4. Livable Communities
 - i. Urban Chickens
 - ii. CORP (5 year comprehensive outdoor recreation plan)
 - 5. Menasha Farm Fresh Market
 - 6. Transportation
 - i. Province Terrace Trail
 - 7. Website
 - 8. Member Recruitment
- I. ADJOURNMENT

**CITY OF MENASHA
SUSTAINABILITY BOARD
100 Main Street, Room 207
December 20, 2018
Minutes**

A. CALL TO ORDER

Meeting called to order by Linda Stoll at 1:10 p.m.

B. ROLL CALL/EXCUSED ABSENCES

Present: Kathy Thunes, Roger Kanitz, Linda Stoll

Also Present: Donald Merkes

C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD

(five (5) minute time limit for each person) -- No one spoke

D. MINUTES TO APPROVE

None

E. COMMUNICATIONS

Strong Neighborhoods lunch and learn at ECWRP at capacity, discussion on developing neighborhoods plans

NEW sustainable leaders group beginning to discuss planning for 50th anniversary Earth Day celebration, Greenways could be a potential sponsor

SCN setting schedule for next year, recently had presentation on benefits of trees

F. REPORTS

G. DISCUSSION ITEMS

1. City of Menasha Energy Usage

City of Menasha looking to submit grant application for solar at new public works facility, there should be room to partner with a solar garden if interest is strong enough from the public. Look to partner with other non-profits such as Heckrodt to help market the opportunity. Would there be opportunities to partner with other WPPI communities? There will be a workshop in January to present the preliminary plans to the Common Council

2. Waste Management

No update

4. Fall Electronics Recycling Event (October 13, 2018)

Discussion of vendor chosen for event, on the positive side more items accepted, less expensive for residents, no cost to City, on the negative side very hard to communicate with. Consensus to return to old vendor for 2019. It was good to have a group from the High School to help with the event.

3. Livable Communities

Health department along with citizen group has been working on ordinance allowing urban chickens.

CORP survey out for park and rec

4. Menasha Farm Fresh Market Menasha Farm Fresh Market

Working to recruit new vendors, applications to go out in January

5. Transportation

Province Terrace trail connection to 114 at Oneida planned for 2019, easement from Kwik Trip secured, letter of support from Greenways to CVB has been secured for grant. Bids should be back by next meeting.

6. Website

Committee members should be updated on the website

7. Member Recruitment

H. ADJOURNMENT

Motion made by Roger Kanitz and seconded Kathy Thunes by to adjourn at 2:15p.m. Motion carried.

Minutes submitted by DJM

**CITY OF MENASHA
SUSTAINABILITY BOARD
100 Main Street, Room 206, Menasha
September 20, 2018
Minutes**

A. CALL TO ORDER

Meeting called to order by Linda Stoll at 1:07 p.m.

B. ROLL CALL/EXCUSED ABSENCES

Present: Roger Kanitz, Roni Kasperek, Linda Stoll, Kathy Thunes

Also Present: Jason Ball, Daniel Bartelme, Dave Bartelme, Deborah Bartelme, Deran Johnston, Mark Langdon, Donald Merkes, Sarah Mlodik, Carol Sturm, Richard Sturm,

C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD

(five (5) minute time limit for each person) -- No one spoke

D. MINUTES TO APPROVE

Motion by Roger Kanitz second by Roni Kasperek to approve the minutes of August 23, 2018.
Motion carries

E. COMMUNICATIONS

Distributed energy savings idea memo

Kaukauna Utilities looking at batteries in squad cars to reduce idle time

Turbines in water mains

F. REPORTS

G. DISCUSSION ITEMS

1. City of Menasha Energy Usage

In design phase for public works facility, continuing exploration of energy efficiency and solar options including solar gardens

2. Waste Management

To increase recycling to bi-weekly an additional truck would be needed at a cost of approximately \$118,000 as well as 20gallons of diesel per day. Would like more uniformity in date, important to keep drop off site at new facility

4. Fall Electronics Recycling Event (October 13, 2018)

Volunteers needed for event

3. Livable Communities

Members and the public discussed potential of urban chicken ordinance. Noted that the sustainability board proposed an ordinance several years ago and it was not well received what would be the best way to reduce fears?

Motion by Linda Stoll that the common council adopt an ordinance consistent with neighboring communities, motion was tabled following discussion

Discussed issues with waste and disease, aesthetics, enforcement of ordinance, that chickens can add value to lifestyle in cities, value in raising kids and education of where food comes from. Further discussion on the simplicity of the Neenah ordinance, and lack of complaints. Max birds in Neenah 4, Appleton 6. Hen houses should be approx. 25 sq ft. Some communities have permit fees others do not.

There will be continued work with staff to implement a potential ordinance that could be referred to the common council.

Director Tungate discussed CORP plan process, it includes stormwater, forestry, parks, and natural areas as well as activities. Discussed importance of art and symbols of Menasha as well as opportunities to sit (benches) and possibility of dog friendly areas.

Rock the Block in the trailhead neighborhood very successful

4. Menasha Farm Fresh Market Menasha Farm Fresh Market
Working to recruit new vendors
5. Transportation
Province Terrace trail, it should be noted that this will be part of the Paper Trail which prides itself on going through 20+ parks, this will add another park. Will be applying for grant from CVB and noting that this allows residents and visitors safe passage from Appleton and the east side of Menasha to Menasha, the Frienship Trail, and Loop the Lake.
6. CIP
Muni Beach should be included in CIP, drainage issues as well as playground opportunities as well as more natural surveillance to deter problem activities.
7. Website
Committee members should be updated on the website
8. Member Recruitment

H. ADJOURNMENT

Motion made by Roger Kanitz and seconded Kathy Thunes by to adjourn at 3:08p.m. Motion carried.

Minutes submitted by DJM