

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA  
SUSTAINABILITY BOARD  
Common Council Chambers  
100 Main Street, Menasha  
Room 132  
February 15, 2018**

**1:00 PM**

**AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD  
(five (5) minute time limit for each person)
- D. MINUTES TO APPROVE
  - 1. January 18, 2018
- E. COMMUNICATIONS
- F. REPORTS
- G. ACTION ITEMS
- H. DISCUSSION
  - 1. City of Menasha Energy Usage
    - a. Solar gardens
  - 2. Waste Management
  - 3. Spring Electronics Recycling Event (May 19, 2018)
  - 4. Fall Electronics Recycling Event (set date)
  - 5. Livable Communities
    - a. Green Infrastructure Barriers
  - 6. Menasha Farm Fresh Market
  - 7. Transportation
    - a. Wayfinding
  - 8. Website
  - 9. Member Recruitment
- I. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

**CITY OF MENASHA  
SUSTAINABILITY BOARD  
Common Council Chambers  
100 Main Street, Menasha  
Thursday, January 18, 2018  
Minutes**

**A. CALL TO ORDER**

Meeting called to order by Roger Kanitz at 1:04 p.m.

**B. ROLL CALL/EXCUSED ABSENCES**

Present: Kathy Thunes, Roger Kanitz, Roni Kasperek

Also Present: Donald Merkes

**C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD**

(five (5) minute time limit for each person) -- No one spoke

**D. MINUTES TO APPROVE**

Motion by Roger Kanitz second by Kathy Thunes to approve the minutes of November 16<sup>th</sup> 2017, motion carries

**E. COMMUNICATIONS**

Renewable Energy Solar Garden Review, noted that there are funding sources for matching grants at the state level.

SCN Meeting at Menasha on March 1<sup>st</sup>

New Sustainable Leaders group discussed long term planning for Earth Week 2020 projects for 50<sup>th</sup> anniversary

SCN Website has been updated

**F. REPORTS**

**G. DISCUSSION ITEMS**

1. City of Menasha Energy Usage

Existing lights on Main Street to be upgraded to LED for short term, new lights planned to be LED for phase two of project entire downtown planned to be replaced with new fixtures

2. Waste Management

Discussed recycling numbers, noted that plastic recycling for caps has been changed in tri-county newsletter, requested tri-county recycling newsletters for use in the May electronics recycling event.

3.. Spring Electronics Recycling Event

May 19<sup>th</sup> date confirmed, need call for volunteers, contact St. Vincent, does MU want to do shredding, update list for advertising to major employers.

4. Fall Electronics Recycling Event

Discussed options for other vendors, will set up opportunity to meet with alternate vendors and get references.

4. Livable Communities

Discussed WI Urban Forestry online database, preemptive Ash removals, green infrastructure barriers, Clovis Grove buckthorn removal

5. Menasha Farm Fresh Market Menasha Farm Fresh Market

Discussed recruitment for 2018 market, recruitment of manager, sending out vendor applications

6. Transportation  
Discussed wayfinding meeting with trestle/loop the lake, loop the lake ribbon cutting.
7. Website  
Discussed potential updates
8. Member Recruitment  
Discussion on recruitment of new members

#### H. ADJOURNMENT

Motion made by Kathy Thunes and seconded Roger Kanitz by to adjourn at 2:17p.m. Motion carried.

*Minutes submitted by DJM*