

**CITY OF MENASHA
SUSTAINABILITY BOARD
Common Council Chambers
140 Main Street, Menasha**

**Tuesday, December 22, 2016
Minutes**

A. CALL TO ORDER

Meeting called to order by Linda Stoll at 1:00 p.m.

B. ROLL CALL/EXCUSED ABSENCES

Present: Linda Stoll, Kathy Thunes, Roger Kanitz

Also Present: Jeanine Knapp, Donald Merkes

Excused: Ed Kassel

C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD

(five (5) minute time limit for each person) -- No one spoke

D. MINUTES TO APPROVE

1. Sustainability Board minutes, 9/15/2016

Motion made by Kathy Thunes and seconded by Roger Kanitz to approve the minutes of the June 16th, 2016. Motion carried.

E. COMMUNICATIONS

SCN Meeting was held in Oshkosh, presentation on PACE program by Wisconsin Counties Association. Program allows property owners to install energy conservation improvements and have the cost financed through annual charge on property tax. Winnebago County will be approached about program.

UW Extension will no longer be able to attend SCN meetings, ECOS website will be maintained and its web name will be changed to scn-foxvalley.com by committee request.

Next meetings March 2nd Oshkosh, June 1st Greenville, September 7th Menasha, December 7th Neenah, all meetings at 3PM.

F. REPORTS

G. DISCUSSION ITEMS

1. City of Menasha Energy Usage

LED conversion phase II complete, phase III fixtures ordered. Request for 2016 energy usage report to compare to both previous baseline reports and greenhouse gas emissions survey recently completed by Neenah and other communities.

2. RiverGen

No Report, remove this item from future agendas until/if the project becomes active again

3. Waste Management

Requested 2016 report for both refuse and recycling. Continue to explore park special event recycling opportunities, possible pilot program during CommunityFest. Joanne Gorski potential contact for successful approaches at other events for recycling.

4. Spring Electronics Recycling Event 2017

Roger to verify dates, Kathy to create contact list to have corporate email blast as KC did before last event that was successful for fall event. Look for sponsors

5. Livable Communities
Forestry grant approved includes plantings in front setbacks, need to refresh buckthorn project.
Action on stormwater TMDL report potential involvement following hire of new DPW director.
6. Menasha Farm Fresh Market Menasha Farm Fresh Market
Recruiting manager
7. Bike/Ped
Signage and map for walking route being completed, plan for event in spring.

H. ADJOURNMENT

Motion made by Linda Stoll and seconded by Kathy Thunes to adjourn at 2:35 p.m. Motion carried.

Minutes submitted by DJM