

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
SUSTAINABILITY BOARD
Common Council Chambers
140 Main Street, Menasha
Tuesday August 19th, 2014**

1:00 PM

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD
(five (5) minute time limit for each person)
- D. MINUTES TO APPROVE
 - 1. July 22, 2014
- E. COMMUNICATIONS
- F. REPORTS
- G. ACTION ITEMS
- H. DISCUSSION
 - 1. Board Membership and work plan
 - 2. City of Menasha Energy Usage
 - 3. Waste Management
 - 4. Livable Communities
 - a. Urban Forestry grant application and forestry door hanger technical assistance
 - 5. Menasha Farm Fresh Market
 - 6. River-Gen project
- I. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

**CITY OF MENASHA
SUSTAINABILITY BOARD
Common Council Chambers
140 Main Street, Menasha**

Tuesday, July 22, 2014

Minutes

A. CALL TO ORDER

Meeting called to order by Linda Stoll at 1:04 p.m.

B. ROLL CALL/EXCUSED ABSENCES

Present: Roger Kanitz, Linda Stoll, Kathy Thunes

Also Present: Mayor Merkes, Vince Maas

Excused: Ed Kassel, Paul Van de Sand

C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD

(five (5) minute time limit for each person)

No one spoke

D. MINUTES TO APPROVE

1. Sustainability Board minutes, 6/17/2014

Motion made by Roger Kanitz and seconded by Kathy Thunes to approve the minutes of the June 17th 2014 meeting

Motion carried.

E. COMMUNICATIONS

1. Accepted the letter of resignation from Paul Van de Sand due to change in employment

2. Accepted email from Lisa Miotke regarding items discussed at last meeting

F. REPORTS

1. Menasha Urban Forestry Program

Parks, Forestry, and Facilities Superintendent, Vince Mass explained the City's Urban Forestry Program as well as the value and benefits of the urban tree canopy to the community. Menasha has inventoried its publically owned trees since 2009, tracking the planting date, condition, type, and location of each tree.

While EAB has not yet reached Menasha it is likely to reach the City in the next few years, affecting about 15% of City owned trees. Menasha is better positioned than most with other communities having 50-70% of their trees being ash varieties. The City has begun pre-emptive removal of ash trees in poor or critical condition as well as partnering with Menasha Utilities to remove trees under power lines.

Menasha typically plants about 200 trees annually including both street trees and park trees. The City added an arborist to its staff in 2014 (replacing a retired park caretaker) who is currently doing training pruning and clear height pruning which will add to the long term viability and value of the City's urban forest.

Sustainability Board could help in developing new door hanger, code updates, invasive species removal at Menasha Conservancy, and grant writing. Urban Forestry grant emphasis on canopy cover currently which could mesh nicely with encouraging plantings on major and entry corridors to the City.

G. DISCUSSION ITEMS

1. City of Menasha Energy Usage
No Report
2. Waste Management
Begin planning for October 4th fall recycling event.
3. Livable Communities
The board reviewed ECWRPC bike and ped audit making the following recommendations:
 1. With the completion of sidewalk installation on Midway Road verify that crosswalks are painted at Midway and Appleton Roads. Check for potential of installation of countdown crosswalk signals at intersection.
 2. Explore better bike and ped access to downtown from the island as part of the Racine Street bridge project, underpass may be too steep to be effective, additional yield to ped signs should be explored in the near term.
 3. Explore grant potential for ped improvements at Third and Racine due to high crash numbers. Look for opportunities to remove obstructions from within sidewalk area, explore signal timing as observation was that signal was too short for most people crossing.
 4. Check for bike parking accessibility throughout the community at major bike destinations.
 5. Potential for technical request to create bike/ ped plan for the City through ECWRPC
4. Menasha Farm Fresh Market
The market is underway and going well.
5. River-Gen Project
No report
6. Board Membership and work plan
No report

H. ADJOURNMENT

Motion made by Roger Kanitz and seconded by Linda Stoll to adjourn at 2:55 p.m.

Motion carried.

Minutes submitted by DJM