

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
SUSTAINABILITY BOARD
Common Council Chambers
140 Main Street, Menasha
Tuesday February 18, 2014
6:00 PM**

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD
(five (5) minute time limit for each person)
- D. MINUTES TO APPROVE
 - 1. January 21, 2014
- E. COMMUNICATIONS
- F. REPORTS
- G. ACTION ITEMS
 - 1. Set New Meeting time
- H. DISCUSSION
 - 1. City of Menasha Energy Usage
 - 2. Waste Management
 - 3. Spring Electronics Recycling Event (April 26, 2014)
 - 4. Livable Communities & Neighborhood Planning
 - 5. Menasha Farm Fresh Market
 - 6. River-Gen project
 - 7. Sustainability Board Web Page
- I. ADJOURNMENT

**CITY OF MENASHA
SUSTAINABILITY BOARD
Common Council Chambers
140 Main Street, Menasha**

Tuesday, January 21, 2014

Minutes

A. CALL TO ORDER

Meeting called to order by Linda Stoll at 6:04 p.m.

B. ROLL CALL/EXCUSED ABSENCES

Present: Roger Kanitz, Ed Kassel, Linda Stoll, Kathy Thunes, Paul Van de Sand

Also Present: Mayor Merkes,

Excused: Danielle Handler

C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD

(five (5) minute time limit for each person)

No one spoke

D. MINUTES TO APPROVE

1. Sustainability Board minutes, 12/17/2013

Motion made by Kathy Thunes and seconded Paul Van de Sand by to approve the minutes of the December 17, 2013 Meeting. Motion carried.

E. COMMUNICATIONS

1. 2014 Sustainable Communities Network Topics

Roger Kanitz, Linda Stoll, & Kathy Thunes attended the Sustainable Communities Network, minutes from the October 3rd meeting were distributed. Discussions at the meeting included plastic bag recycling and awareness, efforts will be made to get listings of current businesses accepting plastic bags to use as part of an outreach effort. The group will create a consolidated listing of Earth Week activities including our e-cycling event.

F. REPORTS

1. ECOS website meeting

Roger Kanitz attended, the website is being redesigned to be more informative including ordinances from each of the eight communities involved.

G. DISCUSSION ITEMS

1. City of Menasha Energy Usage

Library signage has been updated to LED, interior lighting is being updated at time of failure to more efficient lighting types. Menasha Utilities collected Christmas lights for recycling. City Hall air conditioner project is complete. The City is exploring potential of LED street lighting with ELO program from Focus on Energy. A report on 2013 energy usage will be presented to the board in the next few months.

2. Waste Management

It appears that additional grades of plastic will be accepted by the county sometime in 2014. Bids and specifications have been returned for a new refuse collection truck, the truck will allow the City to reduce labor costs over time and potentially increase recycling pickups without increasing overall costs of refuse/recycling service. It was suggested that we include information on prescription drug disposal in the next newsletter.

3. Electronics Recycling Event
The spring e-cycling event is set for April 26th. Battery recycling will need a sponsor if we publicize more. The mayor will check with St. Vincent de Paul to see if they would have interest in working with us for a clothing drive on the same date. We should create a flyer to give to people regarding recycling as well as update residents on City energy saving initiatives.
4. Livable Communities
Public Works plans to add “sharrows” on First, Broad, and DePere Streets in spring to connect the two off street portions of the Friendship Trail as well as connect the highway 47 on street lanes to the Friendship Trail.
5. Menasha Farm Fresh Market
Planning for the 2014 market has begun.
6. River-Gen Project
Paul Van de Sand has a February meeting with the UW Platteville engineering department regarding the project, Ed Kassel will become more involved in the project again.
7. Sustainability Board Web Page
No report
8. Sustainability Board Annual Report & Priorities
No report

H. ADJOURNMENT

Motion made by Paul Van de Sand and seconded by Kathy Thunes to adjourn at 7:15 p.m.
Motion carried.

Minutes submitted by DJM