

**CITY OF MENASHA  
SUSTAINABILITY BOARD  
Common Council Chambers  
140 Main Street, Menasha**

**Tuesday, September 17, 2013**

**Minutes**

**A. CALL TO ORDER**

Meeting called to order by Linda Stoll at 6:04 p.m.

**B. ROLL CALL/EXCUSED ABSENCES**

Present: Linda Stoll, Kathy Thunes, Paul Van de Sand

Also Present: Mayor Merkes,

Excused: Danielle Handler, Roger Kanitz, Ed Kassel,

**C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD**

(five (5) minute time limit for each person)

No one spoke

**D. MINUTES TO APPROVE**

1. Sustainability Board minutes, 8/20/2013

Motion made by Linda Stoll and seconded Paul Van de Sand by to approve the minutes of the August 20<sup>th</sup> 2013 Meeting. Motion carried.

**E. COMMUNICATIONS**

**F. REPORTS**

Community Placemaking workshop on Sept 23, 2013 would be useful for city to attend

**G. DISCUSSION ITEMS**

1. City of Menasha Energy Usage

Paul calculated energy savings and demand charge reduction for the library changing three lamp fixtures with lower wattage bulbs keeping perceived light levels the same or greater. Cost would be under \$500 and ROI from savings would be less than one year. City should consider accomplishing before March 2014 to receive focus incentive of \$1 per bulb replaced.

2. Waste Management

Report and survey done by UW Fox students will be presented at the October 7<sup>th</sup> Board of Public Works meeting.

3. Electronics Recycling Event

Several sustainability board members plan to volunteer for the event.

4. Livable Communities

Board waiting for walking and biking base data to formulate public discussion and future recommendations. Sidewalks are currently being installed on Midway Road filling a significant gap in pedestrian network in the city. ECWRPC will be conducting walk/bike audits soon, looking for volunteers to assist.

5. Menasha Farm Fresh Market

Market has had a very successful season.

6. River-Gen Project

No report.

7. Sustainability Board Web Page

Several items on the webpage have been updated. Suggestion to add energy usage data and waste reduction data to page. Entire city website likely to be updated in 2014.

8. Sustainability Board Annual Report & Priorities

Discussion of projects since inception of the board and best way to promote. Don and Linda will meet in the next few days to discuss further reporting and best ways to promote accomplishments. Topics included: walkability, bikeability, energy use, promotion of new toolkit, complete streets, survey in the city newsletter, promotion with library newsletter, rivergen, community gardens.

H. ADJOURNMENT

Motion made by Paul Van de Sand and seconded by Kathy Thunes to adjourn at 7:10 p.m.

Motion carried.

*Minutes submitted by DJM*