

**CITY OF MENASHA  
SUSTAINABILITY BOARD  
Common Council Chambers  
140 Main Street, Menasha**

**Tuesday, August 20, 2013**

**Minutes**

**A. CALL TO ORDER**

Meeting called to order by Linda Stoll at 6:05 p.m.

**B. ROLL CALL/EXCUSED ABSENCES**

Present: Linda Stoll, Roger Kanitz, Kathy Thunes, Paul Van de Sand

Also Present: Mayor Merkes,

Excused: Ed Kassel, Danielle Handler

**C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD**

(five (5) minute time limit for each person)

No one spoke

**D. MINUTES TO APPROVE**

1. Sustainability Board minutes, 5/21/2013

Motion made by Paul Van de Sand and seconded Kathy Thunes by to approve the minutes of the June 25<sup>th</sup> 2013 Meeting. Motion carried.

**E. COMMUNICATIONS**

**F. REPORTS**

1. ECOS Sustainability Videos and Website

Rodger reported on activities of ECOS including: recent completion of rain garden video which is now posted on the ECOS website, added links on the website, and that they will be adding sample ordinances to the website. Videos are aired after city council meetings in other communities and would be available for Menasha as well. City website should have link changed to new ECOS website location [www.ecos-foxvalley.com](http://www.ecos-foxvalley.com).

**G. DISCUSSION ITEMS**

1. City of Menasha Energy Usage

The City is adding motion sensors at various locations in City buildings. Paul toured the library to offer suggestions on potential energy saving opportunities. Recommended changing lights with 5100K and lower wattages to improve lighting quality in the building. Paul will provide a report regarding ROI if we were to change to 25w or 28w bulbs. Non energy star machine should be changed out by supplier including \$100 incentive to City. Suggested that we add information to sustainability web page to show progress of the community and demonstrate improvements. New AC unit to be installed on city hall at this fall.

2. Waste Management

DPW met with Danielle to review report and survey done by UW Fox students. A plan will be forwarded to the Board of Public Works to begin increased recycling collections beginning in 2015. With changes in equipment in 2014 increased pickup can be accomplished without adding additional staff due to decreased staffing requirements on refuse pickup routes with new equipment.

3. Electronics Recycling Event

Scheduled for October 5<sup>th</sup>. Flyer ordered for insert into MU billing.

4. Livable Communities  
City should work with ECWRPC on pedestrian planning they are currently working on throughout the region. Pedestrian crossing signs are being ordered with remaining funding in 2013 budget.
5. Menasha Farm Fresh Market  
Farm to Table event scheduled for September 25<sup>th</sup> at Curtis Reed Square.
6. River-Gen Project  
Farm to Table event scheduled for September 25<sup>th</sup> at Curtis Reed Square.
7. Sustainability Board Web Page  
Incorrect information should be updated, and energy usage information added to demonstrate improvement.
8. Sustainability Board Annual Report & Priorities  
No Report

#### H. ADJOURNMENT

Motion made by Paul Van de Sand and seconded by Kathy Thunes to adjourn at 7:35 p.m.  
Motion carried.

*Minutes submitted by DJM*