

**CITY OF MENASHA  
SUSTAINABILITY BOARD  
Common Council Chambers  
140 Main Street, Menasha  
Tuesday, June 16, 2009**

**Minutes**

**A. CALL TO ORDER**

Meeting called to order by Linda Stoll at 6:35 p.m.

**B. ROLL CALL/EXCUSED ABSENCES**

Present: Mike Dillon, Roger Kanitz, Sadie Schroeder, Becky Bauer, Linda Stoll

Excused: Linda Stoll, Trevor Frank

Also present: CDD Greg Keil,

**C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD**

No one spoke

**D. MINUTES TO APPROVE**

1. Sustainability Board Minutes, 5/19/09

Motion made by Roger Kanitz, seconded by Mike Dillon to approve the minutes of the May 19, 2009 meeting.

The motion carried

**E. COMMUNICATIONS**

**F. DISCUSSION ITEMS**

1. Status Report on Green Screen

Mike Dillon reported that various displays and demonstrations will be presented at the SCA & McMahon Assoc. offices on McMahon Drive scheduled for 5:30 to 7:00 on Wednesday August 5. Greg Keil is to contact the Winnebago Co. Land & Water Conservation Dept. about rain garden and rain barrel displays. Linda Stoll is to obtain the groundwater model from UWEX. Becky Bauer reported on efforts being undertaken by the school district.

2. Status report on local government talk show (Sadie Schroeder)

Sadie Schroeder reported she had made a follow-up call to Dennis Platt at 91.1 and is awaiting a reply.

3. Status report on City Department TNS Presentations/Sustainability Policy

CDD Keil reported that he and Mayor Merkes have agreed to set up a training session focusing on energy. Mike Dillon volunteered to facilitate portions of the session.

4. Status report on Demonstration projects – Stormwater/Water quality, natural landscaping

CDD Keil reported that Natural Resources Consulting, Inc. agreed to donate engineering services for the final design of the rain garden at the ECWRPC office site. Installation is planned for early July.

5. Status report on Walking & Bike Audit

CDD Keil reported that intern Alisa Kahler started working on mapping attributes for the walking and bike audit. Greg is to work on coordinating the audit with the Safe Routes to School program.

6. Status report on Neighborhood Electric Vehicle Ordinance  
CDD Keil reported that the East Central Wisconsin Regional Planning Commission is continuing to work on a regional route plan for NEV's.
7. Follow up to Sustainability Board Volunteer Form responses  
Commissioners discussed follow-up with persons who responded to the volunteer forms. Linda Stoll is to create a letter to be sent to the respondents acknowledging their statement of interest and inviting further participation. Kristin Sewell is to create the mailing list. Kristin is also to send volunteer forms to the persons who participated in TNS study circles.
8. City of Menasha Redevelopment/Vision Plan  
Commissioners briefly discussed the plans that were distributed by email. Greg Keil is to distribute conceptual plans of the Gilbert site for the next meeting.

G. ACTION ITEMS

1. Set next meeting date  
Next meeting set for July 21, 2009

H. REPORT OF COMMISSIONERS

1. MJSD efforts/Green Team  
See Discussion Item #2.
2. Farm Fresh Market  
CDD Keil reported that all vendor spaces are now occupied. Commissioners discussed promotion of the market, identifying gaps in items offered by vendors and determining the number of persons attending the market. Commissioners acknowledged Kristin Sewall's initiatives to help make the market a success.

I. ADJOURNMENT

Motion made by Mike Dillon, seconded by to adjourn at 8:35 p.m.  
The motion carried.

*Respectfully Submitted by  
Community Development Director Greg Keil*