

**CITY OF MENASHA  
Sustainability Board  
City Hall-140 Main St.-Council Chambers-3rd Floor  
June 10, 2008**

**MINUTES**

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**1. CALL TO ORDER**

Meeting called to order at 6:40 p.m.

**2. ROLL CALL/EXCUSED ABSENCES**

**A. [Roll Call](#)**

Members present: Mike Dillon, Roger Kanitz, Linda Stoll

Members excused: Becky Bauer, Trevor Frank

Others present: Greg Keil, Mayor Merkes

**3. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE**

**Minutes to approve:**

**A. [Sustainability Board, 5/13/08](#)**

Moved by Mike Dillon, seconded by Roger Kanitz to approve minutes of 5/13/08

Motion carried on voice vote

**Communications:**

**A. [Information for upcoming events pertaining to Sustainability:](#)**

June 18, 2008- "Moving toward sustainable communities"-Lecture/Workshop

June 19, 2008- Foth Conference on Sustainability

June 20-22, 2008-Midwest Renewable Energy Association-Energy Fair

June 25- The Natural Step Study Circle Facilitation Training

Mike Dillon reviewed the Town of Menasha Sustainability statement

**4. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY**

**Five (5) minute time limit for each person**

**A. [Public comments on matters pertaining to the Sustainability Board](#)**

No one spoke

## 5. DISCUSSION

### A. [Natural Step-Future direction](#)

The board discussed a wide range of potential activities/initiatives including the following:

1. The Natural Step facilitation training: Roger Kanitz, Linda Stoll and possibly Becky Bauer will be participating.
2. Mid-week Farmers Market: Possible coordination with Health Department and downtown businesses. Linda Stoll stated that state funding is available to promote farmers markets.
3. Sustainable communities: Create a list of activities that have already been taken by the city moving toward sustainability.
4. Development of a baseline study to determine the city's current status. Linda Stoll will provide samples at the next meeting.
5. Investigation of low maintenance turf options and the potential for setting up a demonstration site along the Trestle Trail. Potential creation of a demonstration site for no-phosphorous lawn fertilizer.
6. Board members also stated their objectives relative to Sustainability Board initiatives as follows:
  - a. Roger Kanitz will work on developing Natural Step reading circles for citizens and work with Menasha Utilities on cost and energy saving possibilities. Mike Dillon will work on promoting energy independence, investigating possibilities for local grocery/food coop, incorporating stormwater management into development design and the promotion of native/low maintenance plantings along trails.
  - b. Linda Stoll will promote walkable/bikeable communities and the development of local food markets.

### B. [Sustainability Board web page on City of Menasha website](#)

Mayor Merkes will continue to work with IT staff to populate the webpage and create appropriate links.

### C. [Application of LEED ND prerequisites to Lake Park Villas phase III request for proposal](#)

Greg Keil stated that city staff are contemplating issuing a request for proposals for development and marketing of the next phase of Lake Park Villas. The board discussed the inclusion of LEED ND guidelines. The census was to state in the RFP that preference will be given to proposals incorporating LEED ND principles.

## 6. ACTION ITEMS

### A. [Set next meeting date](#)

The next meeting is scheduled for Tuesday, July 22 at 6:30 pm.

### B. [Creation of a mission statement](#)

Board members felt that this step was premature and should be revisited in the future.

### C. [Establishment of goals/project priorities](#)

Activity assignments are as follows:

1. Linda Stoll will forward information on baseline studies to board members.

2. Greg Keil will contact Menasha Utilities about participating in its Energy Fair.
3. Mayor Merkes and Mike Dillon will explore further possibilities for Farmer's Market.
4. Mayor Merkes will work with IT staff on the web page.
5. Roger Kanitz will work on developing the Natural Step training for citizens.

## **7. ADJOURNMENT**

### **A. Adjournment**

Motion made by Mike Dillon, seconded by Linda Stoll to adjourn at 8:40 p.m.  
Motion carried on voice vote

Respectfully submitted by Greg Keil, Community Development Director