

**CITY OF MENASHA
Sustainability Board
City Hall-140 Main St.-Council Chambers-3rd Floor
March 13, 2008**

MINUTES

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1. CALL TO ORDER

Meeting called to order at 6:35 PM by Mayor Laux

2. ROLL CALL/EXCUSED ABSENCES

A. [Select Chairperson](#)

MEMBERS PRESENT: Becky Bauer, Mike Dillion, Trevor Frank, Linda Stoll, Roger Kanitz

MEMBERS EXCUSED: None

OTHERS PRESENT: Mayor Laux, Alderman Merkes, CDD Greg Keil, Catherine Neiswender, Richard Mulder

B. [Introductions](#)

Moved by Roger Kanitz, seconded by Michael Dillon to recommend Select Chairperson

To cast a unanimous ballot for the appointment of Linda Stoll as chairperson of the Sustainability Board.

Motion Carried on voice vote

Results:

3. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

Five (5) minute time limit for each person

A. [Public Comments](#)

No one spoke.

4. DISCUSSION

A. [Getting Started-Sustainability discussion Led by Catherine Neiswender:](#)

[1. Review the resolution](#)

[2. Review sustainability definitions](#)

[3. Review APA Policy Guide and its connection with Natural Step principles](#)

Catherine Neiswender led a discussion of the four principles of sustainability guiding the Natural Step process.

Board members discussed the extent to which the city is committed to sustainability principles and what the next steps might be toward putting together a course of action. Consensus emerged on the need to focus on a specific project or outcome, but some members felt there ought to be a

concurrent effort to take a more holistic approach.

There was considerable discussion about using the next phase of the Lake Park Villas development as a prototype for sustainable design. Conducting an inventory of current practices undertaken by the respective city departments to reduce energy use or otherwise promote sustainability was embraced as a way to benchmark where the city stands on the sustainability continuum.

In the future, representatives of each department may be requested to make a report to the Sustainability Board. The committee also discussed the possible need to expand membership of the Sustainability Board to bring in specific expertise or other perspectives.

Information to be prepared for the next board meeting is to include a synopsis to LEED for neighborhood design and reference materials/maps of the Lake Park Villas development.

B. [Set next meeting date](#)

Next meeting will be held on Tuesday, April 22, 2008 at 6:30 PM.

C. [Focus of committee-develop mission for the committee](#)

D. [Next Steps](#)

[1. Overview of ABCD process](#)

[2. Getting started on A and B-brainstorm education needs/questions and where to focus on baseline analysis](#)

E. [Adding members to the committee](#)

5. ADJOURNMENT

A. [Adjournment](#)

Moved by Roger Kanitz, seconded by Trevor Frank to adjourn Adjournment

To adjourn at 8:45 PM