

**CITY OF MENASHA  
Redevelopment Authority  
Menasha City Center  
100 Main Street, Room 133  
October 6, 2020  
MINUTES**

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**A. CALL TO ORDER**

Chairman Vanderhyden called the meeting to order at 5:15 PM.

**B. ROLL CALL/EXCUSED ABSENCES**

REDEVELOPMENT AUTHORITY MEMBERS PRESENT: Chairperson Kim Vanderhyden, Alderperson Nichols, Matt Vanderlinden, Bob Stevens, Shane Correll and Gail Popp.

REDEVELOPMENT AUTHORITY MEMBERS EXCUSED: Kip Golden

OTHERS PRESENT: CDD Schroeder, PP Stephenson, and Kevin Weber (Lunda Construction)

**C. PUBLIC HEARING**

No public hearing at this time.

**D. MINUTES TO APPROVE**

**1. Minutes of the September 15, 2020 Redevelopment Authority Meeting**

A motion was made by Comm. Vanderlinden to approve the minutes of September 15, 2020 Redevelopment Authority Meeting. The motion was seconded by Comm. Correll.

Comm. Popp. noted a correction.

The motion carried with the correction.

**E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN ON THIS AGENDA**

(five (5) minute time limit for each person)

No Comments.

**F. DISCUSSION / ACTION ITEMS**

**1. Residential Lot Sale Update – Lake Park Villas (Gail Popp)**

Gail Popp, Coldwell Banker, provided the RDA an update on the real estate activity of Lake Park Villas. No action was taken.

**2. Banta Property – 460 Ahnaip Street**

**a. Acquisition of Temporary Access and Use by Lunda Construction – Racine Street Bridge Construction**

CDD Schroeder provided the RDA an overview of the request by Lunda Construction to construct a temporary bridge across the Lawson Canal and gain temporary use and access of the Banta peninsula from the RDA. The proposed use and access would remain in place through the project or August of 2022. Lunda Construction estimates roughly 32,000 square feet of use and offered to compensate the RDA \$0.40 per square foot.

General discussion ensued including: temporary bridge design and construction, field office, timeline, removal of trees, parking, public access, Banta development, permanent Oak Street bridge, and DOT plans.

Kevin Weber with Lunda Construction answered additional questions.

Ald. Nichols motioned to approve the temporary access and use request by Lunda Construction as described within the submitted letter and map dated September 30, 2020 agreeing to the terms set forth within the letter with the compensation of \$0.40 per square foot. Motion was seconded by Comm. Vanderlinden. The motion carried.

**3. Option to Purchase and First Right of Refusal of Lots 1-4 of CSM 2953 and Lots 1-3 of CSM 3511 – Lake Park Villas – Cypress Homes**

CDD Schroeder provided the RDA a summary of the proposed Option to Purchase and First Right of Refusal drafted between the RDA and Cypress Homes for the purchase of 7 additional Lake Park Villas lots.

General discussion ensued including minor recommended changes.

Ald. Nichols motioned to approve the option to purchase and first right of refusal between the Redevelopment Authority and Cypress Homes as presented with minor modifications. Motion was seconded by Comm. Popp. The motion carried.

**4. Set Next Meeting**

The next meeting was set for December 8, 2020 at 5:15 PM with the possibility of a special meeting.

**G. ADJOURNMENT**

A motion was made by Comm. Vanderhyden to adjourn the meeting at 6:46 PM. The motion was seconded by Comm. Correll. The motion carried.

*Minutes respectfully submitted by CDD Schroeder.*