

**CITY OF MENASHA
Redevelopment Authority
Menasha City Center
100 Main Street, Menasha**

**April 14th, 2020
MINUTES**

A. CALL TO ORDER

The meeting was called to order by Chairperson Vanderhyden at 5:15 PM.

B. ROLL CALL/EXCUSED ABSENCES

REDEVELOPMENT AUTHORITY MEMBERS PRESENT: Chairperson Kim Vanderhyden, Alderperson Nichols, Matt Vanderlinden, Bob Stevens, Shane Correll, Kip Golden and Gail Popp.

REDEVELOPMENT AUTHORITY MEMBERS EXCUSED:

OTHERS PRESENT: CDD Schroeder, PP Stephenson, ASD Sassman, Dan Klister (FORE Development and Investment Group), Kyle Weeks (Omni Associates), Eric Jacobson (Silver Street Properties), and Dan O'Connell (Omni Associates).

C. PUBLIC HEARING

No public comments at this time.

D. MINUTES TO APPROVE

1. Minutes of the March 3, 2020 Redevelopment Authority Meeting

A motion was made by Comm. Popp to approve the minutes of March 3rd, 2020 Redevelopment Authority Meeting. The motion was seconded by Comm. Vanderlinden. The motion carried.

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN ON THIS AGENDA

(five (5) minute time limit for each person)

No public comments at this time.

F. DISCUSSION / ACTION ITEMS

1. Lots 3 and 4 of Lake Park Square – Development Update – FORE Development and Investment Group

CDD Schroeder gave an update on lots 3 and 4 of Lake Park Square.

The Developer gave an update on the likely direction for a development for the lots.

The RDA entered in to a conversation with the following being discussed:

- Size of the lots.
- Orientation of the development.
- Size and aesthetics of the development.
- The units being rented or owned.
- Amenities on the parcels.

No action was taken.

2. Offer to Purchase – Lots 13 and 15 of Lake Park Square – Silver Street Properties, LLC

A motion was made by Chairperson Vanderhyden to request a seven day extension for the offer to purchase for Lots 13 and 15, to allow time for the RDA to discuss the offer in closed session at a later meeting. The motion was seconded by Comm. Popp. The motion carried.

3. Residential Lot Sale Update – Lake Park Villas (Gail Popp)

No update at this time.

4. Banta/RR Donnelley Property – 460 Ahnaip Street

a. WisDOT Demolition Update and Temporary Limited Easement Extension Request – 460 Ahnaip Street

CDD Schroeder gave an update from the DOT for the demolition and Temporary Limited Easement Extension.

The RDA entered into a conversation with the following being discussed:

- Potential delays for the demolition
- Cost of the temporary limited easement.
- The need to continue to have this item on the agenda.
- How the demolition plays into organization the rest of the items that need to be done on the Banta site.

A motion was made by Comm. Golden to accept the Wisconsin DOT offer of \$3,500.00 to extend the Temporary Limited Easement two months. The motion was seconded by Alderperson Nichols. The motion carried.

I. Communication: Letter from Jacobsen

A letter was presented to the RDA that expressed a need to preserve the 4 story portion of the Banta building.

b. Past Concept Plans

CDD Schroeder presented a number of past concept plans for the Banta Site, Gilbert Site, and downtown areas.

c. Environmental Update – Geotechnical

Omni Associates Kyle Week and Dan O'Connell updated the RDA on the Banta Site environmental investigation.

5. Set Next Meeting

A special meeting was scheduled for Thursday, April 16th, 2020 at 5:00 PM to take action on the offer to purchase with the next standard. The next standard meeting was set for May 5th, 2020 at 5:15 PM.

G. ADJOURNMENT

A motion was made by Alderperson Nichols to adjourn the meeting at 6:53 PM. The motion was seconded by Comm. Vanderlinden. The motion carried.

Minutes respectfully submitted by PP Stephenson.