

CITY OF MENASHA
Redevelopment Authority
100 Main Street – Room 132
May 7, 2019
MINUTES

A. CALL TO ORDER

The meeting was called to order by CDD Schroeder at 5:13 PM.

B. ROLL CALL/EXCUSED ABSENCES

REDEVELOPMENT AUTHORITY MEMBERS PRESENT: Chairperson Kim Vanderhyden, Alderperson Rebecca Nichols, Matt Vanderlinden, Gail Popp, Bob Stevens, and Shane Correll.

REDEVELOPMENT AUTHORITY MEMBERS EXCUSED: Kip Golden.

OTHERS PRESENT: CDD Sam Schroeder, AP Joe Stephenson, ASD John Jacobs, and Sandra Dabill-Taylor (545 Broad Street).

C. MINUTES TO APPROVE

1. Minutes of the April 2, 2019 Redevelopment Authority Meeting

Kim Vanderhyden made a motion to approve the minutes of the April 2, 2019 Redevelopment Authority Meeting. The motion was seconded by Matt Vanderlinden. The motion carried.

**D. PUBLIC COMMENTS ON ANY MATTER OF CONCERN ON THIS AGENDA
(five (5) minute time limit for each person)**

Sandra Dabill-Taylor (545 Broad Street): Addressed the Redevelopment Authority and stated her approval of Kim Vanderhyden as the Chairperson of the Redevelopment Authority.

E. DISCUSSION / ACTION ITEMS

1. Election of Officers

a. Chairperson

Matt Vanderlinden nominated Kim Vanderhyden as Chairperson.

Alderperson Nichols made a motion to cast a unanimous ballot and reinstate Kim Vanderhyden as the Chairperson of the Redevelopment Authority. The motion was seconded by Matt Vanderlinden. The motion carried.

CDD Schroeder handed the chair over to Kim Vanderhyden at 5:20 PM.

b. Vice-Chairperson

Alderperson Nichols nominated Kip Golden as the Vice-Chairperson.

Alderperson Nichols made a motion to cast a unanimous ballot and reinstate Kip Golden as the Vice-Chairperson of the Redevelopment Authority. The motion was seconded by Matt Vanderlinden. The motion carried.

2. Listing Agreement – Lake Park Villas

CDD Schroeder gave an update on the Lake Park Villas listing agreement. It was decided at the March 5, 2019 Redevelopment Authority meeting that the contract for Lake Park Villas listing agreement would stay with Coldwell Banker and that a new agent would be assigned upon Richard DeKleyn leaving Coldwell Banker. Gail Popp was assigned as the

new listing agent and the contract between Coldwell Banker and the Redevelopment Authority would remain the same except for the amendments listing on document WB-42 Amendment to Listing Contract.

Matt Vanderlinden made a motion to extend the contract with Coldwell Banker for one year and accept the proposed amendments to the listing agreement. The motion was seconded by Shane Correll. The motion carried.

3. Banta/RR Donnelley Property – 460 Ahnaip Street

CDD Schroeder informed the Redevelopment Authority that the DOT is still getting an appraisal for the Banta building. The DOT is allowing the City of Menasha to start their assessment before the DOT's assessment is completed. Staff is in contact with two appraisal companies who can perform the appraisal and have prior experience with brownfield sites.

4. Lawson Canal Discussion

There is no update for the Lawson Canal.

5. USDA Loan Update- Public Works Facility

ASD Jacobs gave a brief update on the USDA loan and Public Works Facility. He informed the Redevelopment Authority that a workshop will be held next week between the Redevelopment Authority and Common Council to work out the details of the USDA Loan.

6. Set Next Meeting

The next meeting was set for June 4th, 2019 at 5:15 PM

F. ADJOURNMENT

Gail Popp made a motion to adjourn the meeting at 6:10 PM. The motion was seconded by Kim Vanderhyden. The motion carried.

Minutes respectfully submitted by AP Stephenson.