

It is expected that a Quorum of the Personnel Committee, Administration Committee, and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
Board of Public Works
First Floor Conference Room
100 Main Street, Menasha
Monday, March 6, 2023
6:45 PM
AGENDA**

or immediately following the Administration Committee Meeting

- A. CALL TO ORDER
- B. ROLL CALL
- C. MINUTES TO APPROVE
 - 1. Board of Public Works, 2/20/23
- D. DISCUSSION / ACTION ITEMS
 - 1. R-6-23 A Preliminary Resolution Declaring Intent to Exercise Special Assessment Powers under Section 66.0703, Wisconsin Statutes (Introduced by Ald. Sevenich)
- E. ADJOURNMENT

CITY OF MENASHA
BOARD OF PUBLIC WORKS
100 MAIN STREET
FEBRUARY 20, 2023
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Sevenich at 8:25 p.m.

B. ROLL CALL

PRESENT: Ald. Hammond, Schmidt, Tom Grade, Ted Grade, Ropella, Nichols, Eisenach, Sevenich

ALSO PRESENT: CDD Schroeder, DPW Jungwirth, FD Sassman, PHD Hutter, CA Struve, Mayor Merkes, Clerk Krautkramer

C. MINUTES TO APPROVE

1. Board of Public Works, 2/6/23

Moved by Ald. Schmidt seconded by Ald. Ted Grade to approve the minutes.

Motion carried on voice vote.

D. COMMUNICATIONS

1. Winter Weather Reminder

Staff provided an overview of the Winter Weather Reminders and commented on driveway plowing and City plow routes.

General discussion ensued on fines, brine salt usage, and costs.

E. DISCUSSION / ACTION ITEMS

1. Recommend to Award – Contract Unit No. MCM 09-22-00335; Sanitary Sewer & Water Main Reconstruction, \$784,578.00

Staff provided an overview of the recommendation to award Contract Unit No. MCM 09-22-00335 for Sanitary Sewer & Water Main Reconstruction in the amount of \$784,578.00.

Moved by Ald. Schmidt seconded by Ald. Tom Grade to recommend to Common Council to award Contract Unit No. MCM 09-22-00335 for Sanitary Sewer & Water Main Reconstruction in the amount of \$784,578.00.

General discussion ensued on water main breaks, infrastructure replacement, and Water Street construction.

Motion carried on roll call 8-0.

F. ADJOURNMENT

Moved by Ald. Schmidt seconded by Ald. Hammond to adjourn at 8:45 p.m.

Motion carried on voice vote.

Haley Krautkramer
City Clerk



RESOLUTION R-6-23

A PRELIMINARY RESOLUTION DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POWERS
UNDER SECTION 66.0703, WISCONSIN STATUTES

Introduced by Alderman Sevenich

RESOLVED, by the Common Council of the City of Menasha, Wisconsin:

1. The Common Council hereby declares its intention to exercise its powers under Section 66.0703, Wisconsin Statutes, to levy special assessments upon property within the following described area for benefits conferred upon such property by improvement of the following:

A. Improvements

1. Concrete Curb and Gutter
2. 8" Thick Concrete Pavement with Integral Curb and Gutter
3. Various Associated Items

B. Location of Improvements

1. Parcel numbers 710078500 and 710078305

2. The total amount assessed against such improvements shall not exceed the total cost of the improvements. The Common Council determines that such improvements shall be made under the police power, and the amount assessed against each parcel shall be on a cost per front foot, area, or unit cost basis.

3. That the assessment against any parcel shall be paid in accordance with Section 3-2-14 of the Menasha Municipal Code.

4. The Board of Public Works is directed to compile a report consisting of:

- A. Plans and Specifications of said improvements.
- B. A summary of the allotted cost of the said improvements.
- C. A schedule of proposed assessments showing the properties which are benefited by the improvement.

Upon completing such report, the Board of Public Works is directed to file a copy thereof in the City Clerk's Office for public inspection.

5. Upon receiving the report of the Board of Public Works, the City Clerk is directed to give notice of a public hearing on such report as specified in Section 66.0703(7)(a), Wisconsin Statutes. The hearing shall be held in the Council Chambers at the City Hall at a time set by the City Clerk in accordance with Section 66.0703(7)(a), Wisconsin Statutes.

6. The notice and hearing requirements under paragraph 5 do not apply if they are waived, in writing, by all the owners of property affected by the special assessment, as specified in Section 66.0703(7)(b), Wisconsin Statutes.

Passed and approved this _ day of _____, 2023.

Recommended by:

Motion/Second:

Passed:

Requires: Majority Vote

Donald Merkes, Mayor
ATTEST:

Haley Krautkramer, City Clerk