

It is expected that a Quorum of the Personnel Committee, Administration Committee, and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
Board of Public Works
First Floor Conference Room
100 Main Street, Menasha
Monday, February 6, 2023
6:30 PM
AGENDA**

or immediately following the Common Council Meeting

- A. CALL TO ORDER
- B. ROLL CALL
- C. MINUTES TO APPROVE
 - 1. Board of Public Works, 1/16/23
- D. DISCUSSION / ACTION ITEMS
 - 1. Change Order – Visu-Sewer; 2022 Sanitary Sewer Lining; ADD \$264.00 (Change Order No. 1 & Final)
 - 2. Payment – Visu-Sewer; 2022 Sanitary Sewer Lining; \$4,501.00 (Payment No. 2 & Final)
- E. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA
BOARD OF PUBLIC WORKS
100 MAIN STREET
JANUARY 16, 2023
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Sevenich at 7:31 p.m.

B. ROLL CALL

PRESENT: Ald. Eisenach, Sevenich, Hammond, Schmidt, Tom Grade, Ted Grade, Ropella, Nichols

ALSO PRESENT: PC Thorn, FC Kloehn, CDD Schroeder, DDE Gordon, FD Sassman, PRD Sackett, CA Struve, Mayor Merkes, Clerk Krautkramer

C. MINUTES TO APPROVE

1. Special Board of Public Works, 12/19/22

Moved by Ald. Schmidt seconded by Ald. Ted Grade to approve the minutes.

Motion carried on voice vote.

D. COMMUNICATIONS

1. Sanitary Sewer Budget Carryover

Staff provided an overview of the Sanitary Sewer Budget Carryover and commented on construction plans, Third Street sanitary sewer defects, replacement of the main, relaying new pipe, estimated project costs, carrying funds from the 2022 budget to 2023 budget, and account balances.

E. DISCUSSION / ACTION ITEMS

F. ADJOURNMENT

Moved by Ald. Schmidt seconded by Ald. Tom Grade to adjourn at 7:36 p.m.

Motion carried on voice vote.

Haley Krautkramer
City Clerk

Change Order

Date: 2/1/2023

Change Order No. 1 (One) & Final

Contractor: Visu-Sewer Inc.
Contract No.: 22263W-11
Project: 2022 Sanitary Sewer Lining

You are directed to make the changes noted below in the subject contract unit number.

I. Final Quantity Change Order **\$ 264.00**

The changes result in the following adjustments:

	CONTRACT-TOTAL	TIME
Prior to this Change Order	\$ 89,756.00	_____ Days
Adjustments per this Change Order	\$ 264.00	_____ Days
Current Contract Status	\$ 90,020.00	_____ Days

Directed/Authorized
City of Menasha Department of Public Works

Accepted

By: _____

By: _____

Date: _____

Date: _____

Contractor's Application for Payment No.

Final

Application Period:	Final	Application Date:	1/31/2023
To (Owner):	City of Menasha	From (Contractor):	Visu-Sewer, Inc.
Project:	2022 Sanitary Sewer Lining	Via (Engineer):	Ruekert & Mielke, Inc.
Owner's Contract No.:		Contractor's Project No.:	22263W-11
		Engineer's Project No.:	


**Application For Payment
Change Order Summary**

Approved Change Orders			
Number	Additions	Deductions	
TOTALS			
NET CHANGE BY CHANGE ORDERS			

1. ORIGINAL CONTRACT PRICE	\$	\$89,756.00
2. Net change by Change Orders	\$	
3. Current Contract Price (Line 1 ± 2)	\$	\$89,756.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate).....	\$	\$90,020.00
5. RETAINAGE:		
a. X \$90,020.00 Work Completed.....	\$	
b. X _____ Stored Material.....	\$	
c. Total Retainage (Line 5a + Line 5b).....	\$	
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)	\$	\$90,020.00
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)	\$	\$85,519.00
8. AMOUNT DUE THIS APPLICATION	\$	\$4,501.00
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above).....	\$	-\$264.00

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:  Date: 1/31/2023

Payment of: \$ 4,501.00
(Line 8 or other - attach explanation of the other amount)

is recommended by: _____
(Engineer) (Date)

Payment of: \$ 4,501.00
(Line 8 or other - attach explanation of the other amount)

is approved by: _____
(Owner) (Date)

Approved by: _____
Funding Agency (if applicable) (Date)

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): City of Menasha 2022 Sanitary Sewer Lining							Application Number: Final			
Application Period: Final							Application Date: 1/31/2023			
A				B	C	D	E	F		
Item		Bid Item Quantity	Unit Price	Bid Item Value (\$)	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description									
1	12-Inch Sanitary Sewer CIPP Lining	643	\$52.00	\$33,436.00	645	\$33,540.00		\$33,540.00	100.3%	-\$104.00
2	18-Inch Sanitary Sewer CIPP Lining	352	\$160.00	\$56,320.00	353	\$56,480.00		\$56,480.00	100.3%	-\$160.00
Totals				\$89,756.00		\$90,020.00		\$90,020.00	100.3%	-\$264.00