

It is expected that a Quorum of the Personnel Committee, Administration Committee, and Common Council will be attending this meeting:
(although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
Board of Public Works
First Floor Conference Room
100 Main Street, Menasha
Monday, November 20, 2023
6:45 PM
AGENDA**

or immediately following the Administration Committee Meeting

- A. CALL TO ORDER
- B. ROLL CALL
- C. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)
- D. MINUTES TO APPROVE
 - 1. Board of Public Works, 11/6/23
- E. DISCUSSION / ACTION ITEMS
 - 1. R-28-23 A Resolution Declaring A Public Emergency In Response To The Failed Storm Sewer Pipe East Of Washington Street (Introduced by Ald. Sevenich)
- F. ADJOURNMENT

CITY OF MENASHA
BOARD OF PUBLIC WORKS
100 MAIN STREET, MENASHA
NOVEMBER 6, 2023
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Sevenich at 6:52 p.m.

B. ROLL CALL

PRESENT: Ald. Sevenich, Hammond, Lewis, Ted Grade, Ropella, Nichols, Eisenach

ABSENT: Ald. Tom Grade

ALSO PRESENT: CDD Schroeder, DPW Jungwirth, FD Sassman, PC Thorn, PRD Sackett
CA Struve, Mayor Merkes, Clerk Neuman

C. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

D. MINUTES TO APPROVE

1. Board of Public Works, 10/16/23

Moved by Ald. Ropella seconded by Ald. Ted Grade to approve the Board of Public Works meeting minutes from 10/16/23.

Motion carried by voice vote.

E. COMMUNICATION

1. Failed Emergency Storm Sewer Repair

Staff commented on the failed storm sewer repair located underneath the railroad track.

General discussed ensued on:

- Intended method of repair (open cut to where repair is needed; removing track for the duration of repair)
- Public Works submitted request to conduct repair to railroad; waiting on railroad to see if proposed plan of action will be accepted and viable
- Boring is unfavorable due to the additional costs
- This unexpected and significant emergency repair will be budgeted under the Stormwater Utility funding

F. DISCUSSION / ACTION ITEMS

1. Street Use Application – Gather 'Round; Thursday, December 7, 2023; 2:00pm-7:00pm; Menasha Parks and Recreation Department

Moved by Ald. Ropella seconded by Ald. Ted Grade to recommend to Common Council the Street Use Application for Gather 'Round; Thursday, December 7, 2023 from 2:00pm-7:00pm; Menasha Parks and Recreation Department is in charge.

Motion carried on roll call 7-0.

2. Change Order – Donald Hietpas & Son Construction, Inc; MCM 09-22-00335; 2023 Sanitary Sewer & Water Main Reconstruction; ADD \$8,100.00 (Change Order No. 2)

Moved by Ald. Ropella seconded by Ald. Hammond to recommend to Common Council the Change Order to Donald Hietpas & Son Construction, Inc; MCM 09-22-00335; 2023 Sanitary Sewer & Water Main Reconstruction; adding \$8,100.00 to it; this is (Change Order No. 2).

Motion carried on roll call 7-0.

3. Payment – Donald Hietpas & Son Construction, Inc; MCM 09-22-00335; 2023 Sanitary Sewer & Water Main Reconstruction; \$60,354.45 (Payment No. 7)
Moved by Ald. Ropella seconded by Ald. Lewis to recommend to Common Council the payment for Donald Hietpas & Son Construction, Inc; MCM 09-22-00335 for 2023 Sanitary Sewer & Water Main Reconstruction; \$60,354.45 (this is currently Payment No. 7).
Motion carried on roll call 7-0.

G. ADJOURNMENT

Moved by Ald. Ropella seconded by Ald. Hammond to adjourn at 7:03 p.m.
Motion carried on voice vote.

Respectfully submitted by:

Valerie Neuman, City Clerk



RESOLUTION R-28-23

A RESOLUTION DECLARING A PUBLIC EMERGENCY UNDER WIS. STAT. §62.15(1b) AND WAIVE BIDS AND AUTHORIZE REPAIR OF THE FAILED STORM SEWER PIPE EAST OF WASHINGTON STREET

INTRODUCED BY: Alderman Sevenich

WHEREAS, the existing 30-inch storm sewer under the Canadian National railroad track east of Washington Street that drains portions of Nicolet Boulevard and Ahnaip Street has failed; and

WHEREAS, the significant rain event on Tuesday, October 24, 2023 caused water to surcharge and flood the surrounding ground surface due to the pipe failure; and

WHEREAS, the 30-inch storm sewer is a critical component to managing wet weather flows and draining private property and public roadways, and time is of the essence in its repair; and

WHEREAS, delay in the repair of the storm sewer pipe will result in threatened damage and/or more losses including railroad rail collapse, derailment of railroad cars, and flooding of the public roadway, which may endanger the public's health, safety, and welfare; and

WHEREAS, Section 62.15(1b) of the Wisconsin Statutes and Section 6-1-4(g) of the Menasha Code of Ordinances authorizes the city to waive the public bidding requirements of Section 62.15(1) for the repair and reconstruction of the storm sewer where the Board of Public Works determines by resolution that damage or threatened damage creates an emergency in which the public health or welfare of the city is threatened; and

NOW, THEREFORE, BE IT RESOLVED, by the City of Menasha Board of Public Works that the need to repair the existing failed 30-inch storm sewer pipe under the Canadian National Railroad track east of Washington Street creates an emergency threatening the health, safety, and welfare of the city, requiring the expedient repair of the sewer pipe.

BE IT FURTHER RESOLVED that the Engineering Department is authorized and directed to waive bids and enter into agreements with an appropriate utility contractor to complete all necessary repairs.

BE IT FURTHER RESOLVED that once the repairs have been completed and the emergency no longer exists, the Common Council of the City of Menasha be asked to approve an appropriate motion pursuant to Section 62.15(1b) of the Wisconsin Statutes, declaring an end to the emergency.

Passed and approved this 20th day of November 2023.

Motion/Second:

Passed:

Requires: Majority Vote

Donald Merkes, Mayor

ATTEST:

Valerie Neuman, City Clerk