

It is expected that a Quorum of the Personnel Committee, Administration Committee, and Common Council will be attending this meeting:
(although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
Board of Public Works
First Floor Conference Room
100 Main Street, Menasha
Monday, October 2, 2023
6:45 PM
AGENDA**

or immediately following the Common Council Meeting

- A. CALL TO ORDER
- B. ROLL CALL
- C. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)
- D. MINUTES TO APPROVE
 - 1. Special Board of Public Works, 9/18/23
- E. DISCUSSION / ACTION ITEMS
 - 1. Payment – Northeast Asphalt, Inc.; 2023-05; Street Construction and Rehabilitation – Third Street and Community Way; \$196,223.93 (Payment No. 2)
- F. ADJOURNMENT

CITY OF MENASHA
SPECIAL BOARD OF PUBLIC WORKS
100 MAIN STREET, MENASHA
SEPTEMBER 18, 2023
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Sevenich at 5:45 p.m.

B. ROLL CALL

PRESENT: Ald. Ted Grade, Ropella, Nichols, Eisenach, Sevenich, Hammond, Lewis, Tom Grade

ALSO PRESENT: CDD Schroeder, DPW Jungwirth, FD Sassman, PRD Sackett, PHD Hutter, CA Struve, Mayor Merkes, Clerk Neuman, DC Snyder

C. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

D. DISCUSSION / ACTION ITEMS

1. Minutes to approve

a. Board of Public Works, 9/5/23

Moved by Ald. Ropella seconded by Ald. Ted Grade to approve the Board of Public Works meeting minutes from 9/5/23.

Motion carried by voice vote.

E. DISCUSSION / ACTION ITEMS

1. Recommend to Award – Contract Unit No. 2023-06; Jefferson Park Playground; Vinton Construction Company; \$224,542.50

Moved by Ald. Ted Grade seconded by Ald. Tom Grade to recommend to Common Council to award Contract Unit No. 2023-06; Jefferson Park Playground; Vinton Construction Company, in the amount of \$224,542.50.

Motion carried on roll call 8-0.

Staff commented this is the next site plan prep for the Jefferson Park Vision Plan and this is within budget.

2. Payment – Donald Hietpas & Son Construction, Inc; MCM 09-22-00335; 2023 Sanitary Sewer & Water Main Reconstruction; \$77,932.00 (Payment No. 5)

Moved by Ald. Ropella seconded by Ald. Ted Grade to recommend to Common Council to approve the payment to Donald Hietpas & Son Construction, Inc; MCM 09-22-00335; 2023 for the Sanitary Sewer & Water Main Reconstruction in the amount of \$77,932.00 (Payment No. 5).

Motion carried on roll call 8-0.

Staff commented this is for Water Street and miscellaneous water main work.

3. Racine Street Right of Way Plat

Moved by Ald. Ropella seconded by Ald. to recommend to Common Council the Racine Street Right of Way Plat.

Motion carried on roll call 8-0.

Staff commented on transportation plat and ninety-five (95) percent of the properties on the plat are for TLEs (temporary limited easements) to aid in the transition for residential properties to where sidewalk is being put in (this is only needed for when the construction is taking place until contract is completed). There is one permanent limited easement and this is due to the installation of a yard drain for a change in sidewalk elevation. There are six (6) fee acquisitions at six (6) residential properties, six (6) corners for the sidewalk installation to be ADA compliant and accessible at the curb ramp at the intersections. Construction is scheduled to be completed in 2025, specifically at Racine Street from Third Street to Ninth Street; this construction is being paid eighty (80) percent WisDOT STP grant funding, and securing these easements ahead of time is required as part of WisDOT procedures.

F. ADJOURNMENT

Moved by Ald. Ted Grade seconded by Ald. Hammond to adjourn at 5:57 p.m.
Motion carried on voice vote.

Respectfully submitted by:

Valerie Neuman, City Clerk

Certificate of Payment

Date: 9/28/2023

Payment Request: 2 (Two)

Contractor: Northeast Asphalt, Inc

Address: W6380 Design Drive, Greenville, WI 54942

Contract Unit No.: 2023-05

Project Description: Street Construction & Rehabilitation - Third Street and Community Way

	Original Contract Amount:	\$ <u>593,648.75</u>
Change Order 1:	\$ <u>21,286.40</u>	Total Change Orders: \$ <u>81,286.40</u>
Change Order 2:	\$ <u>60,000.00</u>	Total Contract Amount (Including Change Orders): \$ <u>674,935.15</u>
Change Order 3:	<u> </u>	Total Earned to Date (Summary Attached): \$ <u>447,447.00</u>
Change Order 4:	<u> </u>	Less Retainage: <u>2.5% of original contract</u> \$ <u>14,841.22</u>
	Amount Due:	\$ <u>432,605.78</u>

	Payment 1	\$ <u>236,381.85</u>
	Payment 2	<u> </u>
	Payment 3	<u> </u>
	Payment 4	<u> </u>
	Payment 5	<u> </u>
	Payment 6	<u> </u>
	Payment 7	<u> </u>
Current Payment		\$ <u>196,223.93</u>

I certify that all bills for labor, equipment, materials and services are paid for which previous certificates for payment were issued.
(Lien Waivers from all subcontractors and suppliers shall accompany each Request for Payment.)

Date: _____ BY: _____

Recommended for Payment

Laura Jungwirth, Public Works Director: _____

Common Council Approval Date: _____

Finance Department

Account Number	Amount

Itemized Bid Tabulation
City of Menasha Contract Unit No. 2023-05
Street Construction & Rehabilitation

Item	Quantity	Description	Payment 2			
			Base Bid	Unit Price	Item Total	Quantity
1	15,335	Pavement/Base Pulverizing	\$ 0.60	\$ 9,201.00	15335.00	\$ 9,201.00
2	1,896	Unclassified Excavation	\$ 15.00	\$ 28,440.00	1896.00	\$ 28,440.00
3	126	Pulverized Stone Placement	\$ 32.00	\$ 4,032.00	126.00	\$ 4,032.00
4	15,339	Fine Grading and Compaction	\$ 2.00	\$ 30,678.00	15339.00	\$ 30,678.00
5	46	Utility Adjustment 0"-6"	\$ 300.00	\$ 13,800.00	10.00	\$ 3,000.00
6	3	Utility Adjustment 7"-12"	\$ 650.00	\$ 1,950.00	0.00	\$ -
7	47	18" Concrete Curb & Gutter	\$ 25.00	\$ 1,175.00	0.00	\$ -
8	2,473	30" Concrete Curb & Gutter	\$ 14.50	\$ 35,858.50	2300.00	\$ 33,350.00
9	1,267	30" Concrete Curb & Gutter, Remove and Replace	\$ 48.00	\$ 60,816.00	1100.00	\$ 52,800.00
10	16	6" Concrete Pedestrian Curb	\$ 50.00	\$ 800.00	0.00	\$ -
11	2,440	No. 4 Epoxy Coated Rebar	\$ 2.00	\$ 4,880.00	0.00	\$ -
12	5,986	4" Thick Concrete Sidewalk	\$ 6.65	\$ 39,806.90	4000.00	\$ 26,600.00
13	732	6" Thick Concrete Sidewalk, Handicap Ramp, Driveway or Apron	\$ 9.25	\$ 6,771.00	500.00	\$ 4,625.00
14	3,707	4" Thick Concrete Sidewalk, Remove and Replace	\$ 8.50	\$ 31,509.50	3350.00	\$ 28,475.00
15	752	6" Thick Concrete Sidewalk, Handicap Ramp or Apron, Remove and Replace	\$ 9.50	\$ 7,144.00	650.00	\$ 6,175.00
16	14	Water Valve Adjustment	\$ 200.00	\$ 2,800.00	0.00	\$ -
17	525	Sawcut	\$ 2.25	\$ 1,181.25	400.00	\$ 900.00
18	1,978	Asphalt Binder Course Pavement	\$ 65.10	\$ 128,767.80	1150.00	\$ 74,865.00
19	1,547	Asphalt Surface Course Pavement	\$ 70.30	\$ 108,754.10	1000.00	\$ 70,300.00
20	460	4-Inch Solid, Yellow Epoxy Pavement Marking	\$ 3.10	\$ 1,426.00	0.00	\$ -
21	3,909	4-Inch Solid, White Epoxy Pavement Marking	\$ 3.10	\$ 12,117.90	0.00	\$ -
22	64	8-Inch Solid, White Epoxy Pavement Marking	\$ 6.25	\$ 400.00	0.00	\$ -
23	422	Crosswalk, 6-Inch White Epoxy Pavement Marking	\$ 4.75	\$ 2,004.50	0.00	\$ -
24	94	Stop Line, 18-Inch White Epoxy Pavement Marking	\$ 14.95	\$ 1,405.30	0.00	\$ -
25	1	Arrow, Type 2 White Epoxy Pavement Marking	\$ 125.00	\$ 125.00	0.00	\$ -
26	3,165	Lawn and Terrace Restoration	\$ 11.00	\$ 34,815.00	1400.00	\$ 15,400.00
27	1	Erosion Control	\$ 2,500.00	\$ 2,500.00	1.00	\$ 2,500.00
28	1	Traffic Control	\$ 3,000.00	\$ 3,000.00	1.00	\$ 3,000.00
29	1	Construction Mobile/Demobile; Project Coordination; All Incidental Utility and Misc. Roadway Work; and All Other Project Work Area Restoration and Clean-Up to an Equal and/or Better Preconstruction Condition as Required and Related to the Overall Project.	\$ 17,490.00	\$ 17,490.00	1.00	\$ 17,490.00
Total Base Bid (Items 1 - 29)				\$ 593,648.75		\$ 411,831.00
Change Order 1						
CO1 - 1	1075	Pavement/Base Pulverizing	\$ 0.60	\$ 645.00	1075.00	\$ 645.00
CO1 - 2	119	Unclassified Excavation	\$ 15.00	\$ 1,785.00	119.00	\$ 1,785.00
CO1 - 4	1075	Fine Grading and Compaction	\$ 2.00	\$ 2,150.00	1075.00	\$ 2,150.00
CO1 - 18	140	Asphalt Binder Course Pavement	\$ 65.10	\$ 9,114.00	120.00	\$ 7,812.00
CO1 - 19	108	Asphalt Surface Course Pavement	\$ 70.30	\$ 7,592.40	80.00	\$ 5,624.00
Total Change Order 1				\$ 21,286.40		\$ 18,016.00
Change Order 2						
CO2	4455	Pavement Milling	\$ 4.00	\$ 17,820.00	4400	\$ 17,600.00
CO2 - 19	600	Asphalt Surface Course Pavement	\$ 70.30	\$ 42,180.00	0	\$ -
Total Change Order 2				\$ 60,000.00		\$ 17,600.00
Contract Total				\$ 674,935.15		\$ 447,447.00