

CITY OF MENASHA  
Board of Public Works  
Tel Web Conference  
September 8, 2020  
6:30 PM  
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairmen Langdon at 8:22 p.m.

B. ROLL CALL

PRESENT: Ald. James Taylor, Stan Sevenich, Mark Langdon, Ann Schmidt, Ted Grade, Tom Grade, Randy Ropella, Rebecca Nichols  
ALSO PRESENT: PC Styka, FC Kloehn, CDD Schroeder, DDE Gordon, PHD McKenney, CA/HRD Captain, Mayor Merkes, Clerk Krautkramer

C. MINUTES TO APPROVE

1. August 17, 2020

Moved by Ald. Taylor seconded by Ald. Ted Grade to approve the minutes.

Motion carried on voice vote.

D. DISCUSSION / ACTION ITEMS

1. Change Order Approval – Roemer Utility Services ADD \$97,407.04

Steve Grenell, MUEM provided an overview of the scope of work.

General discussion ensued on bridge placement, electrical placement, and payment schedule.

Moved by Ald. Taylor seconded by Ald. Schmidt to recommend to Common Council for approval Change Order Approval – Roemer Utility Services ADD \$97,407.04

Motion carried on roll call 8-0.

2. Change Order – TLC Sign; Public Works Construction Project; Contract Unit No. 2020-06; Sign Lettering; ADD \$5,932.00 (Change Order No. 12)

Mayor Merkes commented on the sign lettering placement, material, and quality.

General discussion ensued on payment, sign placement, and lettering.

Moved by Ald. Taylor seconded by Ald. Tom Grade to recommend to Common Council for approval Change Order – TLC Sign; Public Works Construction Project; Contract Unit No. 2020-06; Sign Lettering; ADD \$5,932.00 (Change Order No. 12).

Motion carried on roll call 8-0.

3. Payment – Northeast Asphalt, Inc.; Contract Unit No. 2020-01; Street Reconstruction & Rehabilitation \$282,267.54 (Payment No. 3)

Staff stated this is a progress payment for asphalt paving, remaining grading, and concrete finalization.

General discussion ensued on coordinated efforts with the City of Neenah.

Moved by Ald. Taylor seconded by Ald. Tom Grade to recommend to Common Council for approval Payment – Northeast Asphalt, Inc.; Contract Unit No. 2020-01; Street Reconstruction & Rehabilitation \$282,267.54 (Payment No. 3).

Motion carried on roll call 8-0.

4. Change Order – Janke General Contractors, Inc.; Contract Unit 2019-02; Province Terrace Trail; Nature’s Way to USH 10STH 114; ADD \$105.00 (Change Order No 3. & Final)

Moved by Ald. Taylor seconded by Ald. Tom Grade to recommend to Common Council for approval Change Order – Janke General Contractors, Inc.; Contract Unit 2019-02; Province Terrace Trail; Nature’s Way to USH 10STH 114; ADD \$105.00 (Change Order No 3. & Final).

Motion carried on roll call 8-0.

5. Payment – Janke General Contractors, Inc.; Contract Unit No. 2019-02; Province Terrace Trail; Nature’s Way to USH 10/STH 114 \$7,743.21 (Payment 9 & Final)  
Staff indicated the payment was for closing out the contract for board walk in 2019.

Moved by Ald. Taylor seconded by Ald. Ted Grade to recommend to Common Council for approval Payment – Janke General Contractors, Inc.; Contract Unit No. 2019-02; Province Terrace Trail; Nature’s Way to USH 10/STH 114 \$7,743.21 (Payment 9 & Final).

Motion carried on roll call 8-0.

6. Payment – Miron Construction Co.,Inc.; Public Works Construction Project \$1,254,518.35 (Payment No. 6)

Staff indicated this was a progress payment for the Public Works Facility and reported the Public Works Construction Project is on schedule.

General discussion ensued on the project budget.

Moved by Ald. Taylor seconded by Ald. Schmidt to recommend to Common Council for approval Payment – Miron Construction Co.,Inc.; Public Works Construction Project \$1,254,518.35 (Payment No. 6).

Motion carried on roll call 8-0.

#### E. ADJOURNMENT

Moved by Ald. Taylor seconded by Ald. Sevenich to adjourn at 8:49 p.m.

Motion carried on voice vote.

Haley Krautkramer  
City Clerk