

CITY OF MENASHA  
BOARD OF PUBLIC WORKS  
100 MAIN STREET, MENASHA  
AUGUST 7, 2023  
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Sevenich at 7:27 p.m.

B. ROLL CALL

PRESENT: Ald. Hammond, Lewis, Tom Grade, Ted Grade, Ropella, Eisenach, Sevenich

ABSENT: Ald. Nichols

ALSO PRESENT: DPW Jungwirth, DD Gordon, FD Sassman, PRD Sackett, CA Struve,  
Mayor Merkes, Clerk Neuman

C. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

D. MINUTES TO APPROVE

1. Board of Public Works 7/17/23

Moved by Ald. Ropella and seconded by Ald. Ted Grade to approve Board of Public Works meeting minutes from 7/17/23.

Motion carried by voice vote.

E. DISCUSSION / ACTION ITEMS

1. Payment – Sommers Construction Co, Inc.; 2023-03; Street Reconstruction – Warsaw Street; \$15,352.00 (Payment No. 2)

Moved by Ald. Ted Grade and seconded by Ald. Hammond to recommend to Council the Payment for Sommers Construction Co, Inc.; 2023-03; Street Reconstruction at Warsaw Street; \$15,352.00 (Payment No. 2).

Motion carried on roll call 7-0.

Staff commented how this will be of the final payments for this project.

2. Sanitary Sewer User Charge Update

Moved by Ald. Ropella seconded by Ald. Ted Grade to recommend to Council a sewer user charge fixed rate increase to \$11.40 per month, a volume charge increase to \$6.70 per month per 1,000 gallons and a fixed meter charge of \$4.00 per month effective as of September 1, 2023.

Staff commented the last time sanitary sewer charge was updated was in 2018 – \$11.04/month per meter size, \$4.75/thousand gallons; this will propose a flat \$4.00/meter charge to help replace the sanitary laterals.

General discussion ensued on:

- Lateral replacement

F. ADJOURNMENT

Moved by Ald. Hammond seconded by Ald. Ropella to adjourn at 7:41 p.m.

Motion carried on voice vote.

Respectfully submitted by:  
Valerie Neuman, City Clerk