

CITY OF MENASHA
SPECIAL BOARD OF PUBLIC WORKS
100 MAIN STREET, MENASHA
AUGUST 21, 2023
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Sevenich at 5:46 p.m..

B. ROLL CALL

PRESENT: Ald. Hammond, Lewis (arrived 5:55 p.m.), Tom Grade, Ted Grade, Ropella, Nichols, Eisenach (arrived 5:52 p.m.), Sevenich

ALSO PRESENT: DDE Gordon, FM Pearson, PRD Sackett, CDD Schroeder, LD Kopetsky, HRM Cardoza, CA Struve, Mayor Merkes, Clerk Neuman

C. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

Sandra Dabill-Taylor, 545 Broad Street, Menasha; she commented on the increase of the sewer lateral replacement fund charge and requested clarification on urgency without taking into consideration the levying of the tax rate.

D. MINUTES TO APPROVE

1. Board of Public Works, 8/7/23

Moved by Ald. Ropella and seconded by Ald. Ted Grade to approve the minutes from the Board of Public Works on 8/7/23.

Motion carried by voice vote.

E. DISCUSSION / ACTION ITEMS

1. Change Order – Northeast Asphalt, Inc.; Contract Unit No. 2023-05; Street Construction and Rehabilitation; ADD \$60,000.00 (Change Order No. 2)

Moved by Ald. Ropella and seconded by Ald. Tom Grade for the Change Order request for Northeast Asphalt, Inc.; Contract Unit No. 2023-05; Street Construction and Rehabilitation; ADD \$60,000.00 (Change Order No. 2).

Motion carried on roll call 7-0.

Staff commented on the area of road impacted, which is Plank Road from the railroad tracks to approximately Baldwin Street to aid in the rehab a 24-foot swath of the deteriorating pavement, as the Wis. DOT will not be working on repairing/replacing the part of the roadway until 2028.

Ald. Eisenach arrived at :552 p.m.

Ald. Lewis arrived at 5:55 p.m.

2. Sanitary Sewer User Charge - Revised

Moved by Ald. Ropella and seconded by Ald. Eisenach to recommend to Common Council the approval of a sewer user charge fixed rate increase to \$14.89 per month and a volume charge increase to \$6.70 per 1,000 gallons effective as of September 1, 2023.

Motion carried on roll call 8-0.

Staff commented on the reasoning behind the updates from the prior version of this ordinance changed, which was presented to the Board of Public Works at the 8/4/23 meeting. The slight content changes will provide the opportunity to edit the cost of the existing fixed fee instead of adding a separate fixed fee.

General discussion ensued on specifics on changes to sanitary sewer charges (and the lateral replacement program):

- \$11.40 per fixed meter charge \$6.70 per 1,000 gallons
- Lateral replacement fixed rate is \$3.49 per month per meter
- Tax levy would not be impacted nor could be an option for adding sewer lateral replacement rate, as the fee is for is a user charge system
- Lateral replacement to the road right of way is a first step in updating the City's sewer system (A resident interested in participating in the City's lateral replacement program with replacing their part of their private side lateral [from the curb stop to home] if it failed, can be assisted through the City's Deferred Assessment Policy)

F. ADJOURNMENT

Moved by Ald. Ted Grade and seconded by Ald. Tom Grade to adjourn at 6:09 p.m.
Motion carried on voice vote.

Respectfully submitted by:

Valerie Neuman, City Clerk