

CITY OF MENASHA
BOARD OF PUBLIC WORKS
100 MAIN STREET, MENASHA
JUNE 19, 2023
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Sevenich at 8:06 p.m.

B. ROLL CALL

PRESENT: Ald. Nichols, Eisenach, Sevenich, Hammond, Lewis, Tom Grade, Ted Grade, Ropella

ALSO PRESENT: CDD Schroeder, DC Hanchek, DDMO Thad Brown, FD Sassman, PRD Sackett, CA Struve, Mayor Merkes, Clerk Neuman

C. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

D. DISCUSSION / ACTION ITEMS

1. Minutes to approve

a. Board of Public Works, 6/5/23

Moved by Ald. Ropella seconded by Ald. Ted Grade to approve the Board of Public Works meeting minutes from 6/5/23.

Motion carried by voice vote.

E. DISCUSSION / ACTION ITEMS

1. Sanitary Sewer & Water Main Reconstruction; \$89,470.00 (Payment No. 4)

Moved by Ald. Ropella seconded by Ald. Ted Grade to recommend to Common Council to approve payment Sanitary Sewer & Water Main Reconstruction; \$89,470.00 (Payment No. 4)

Motion carried on roll call 8-0.

Staff commented the status of road projects, including how Warsaw Street work will be completed soon, and the pavement for Third Street will be completed in August 2023.

2. Recycling Information Updates

Staff commented on the City of Menasha's existing recycling program, including:

- Winnebago County refuse yearly summary tonnage reports
- Existing recycling information provided to residents
- Recycling Grant Award recipience
- Reminder of policy change enacted in 2022 regarding recycling carts
 - A household can request a secondary 96-gallon recycling cart from the City of Menasha's Department of Public Works, with the second cart being a one-time fee of 56-dollars. The secondary cart would be handled the same way as their primary cart, where the City will pay and fix if damage is incurred by operations of refuse/recycling collection, otherwise damage/replacement costs of normal use (wear/tear) will be forwarded to the homeowner.
- Changes of garbage/recycling collection vehicles
 - The City updated its recycling truck fleet from front load trucks to side load trucks setup due to the costs associated with maintenance of vehicles, along with safety of staff.
 - The side load trucks are safer for staff, since workers do not need to routinely get in/out of vehicles to handle recycling items. Implementation of vehicles (along with a policy of no longer handling excess recycling without

in an approved container) has not been enforced until recently. Before, staff has been taking additional time to cut down boxes, stuff loose recycling in an approved recycling container, and dumping contents at residences multiple times, ultimately incurring overtime and defeating the purpose of trying to keep staff safe by going with side load trucks.

- Staff encouraged residents to utilize the City's Recycling Center at the Public Works Garage at 455 Baldwin Street to dispose of cardboard in order to save space in the recycling container for other recyclables; hours of operation are 6 a.m. to 8 p.m. everyday.
- Recycling protocol
 - Do not bag recycling – keep items loose in bin, rinse out containers prior to disposal, and the reminder of can color (Menasha blue for garbage/brown bin for recycling).

No action was taken.

F. ADJOURNMENT

Moved by Ald. Ted Grade seconded by Ald. Lewis to adjourn at 8:26 p.m.
Motion carried on voice vote.

Respectfully submitted by:
Valerie Neuman, City Clerk