

CITY OF MENASHA  
BOARD OF PUBLIC WORKS  
100 MAIN STREET  
JUNE 20, 2022  
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Sevenich at 7:07 p.m.

B. ROLL CALL

PRESENT: Ald. Nichols, Eisenach, Sevenich, Hammond, Schmidt, Tom Grade, Ted Grade, Ropella

ALSO PRESENT: PC Styka, FC Kloehn, CDD Schroeder, DPW Jungwirth, DDE Gordon, PRD Sackett, Mayor Merkes, Clerk Krautkramer

C. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

Kay Halbrook | Midwest Sunsplash Music Festival; commented on the Street Use Application for Midwest Sunsplash Music Festival.

D. MINUTES TO APPROVE

1. Board of Public Works, 6/6/22

Moved by Ald. Schmidt seconded by Ald. Ted Grade to approve the minutes.

Motion carried on voice vote.

E. DISCUSSION / ACTION ITEMS

1. Street Use Application – Midwest Sunsplash Music Festival; Friday, July 22, 2022; 6:00pm-11:00pm and Saturday, July 23, 2022; 12:00pm – 11:00pm; Youth Go.

Moved by Ald. Schmidt seconded by Ald. Ted Grade to recommend to Common Council approval of the Street Use Application for Midwest Sunsplash Music Festival held on Friday, July 22, 2022 from 6:00pm-11:00pm and Saturday, July 23, 2022 from 12:00pm – 11:00pm sponsored by Youth Go.

Motion carried on voice vote.

2. Street Use Application – Grunski Runski; Saturday, August 6, 2022; 8:00am-12:00pm; Menasha Parks & Recreation.

General discussion ensued on the number of years the event has been held.

Moved by Ald. Schmidt seconded by Ald. Ted Grade to recommend to Common Council approval of the Street Use Application for the Grunski Runski held on Saturday, August 6, 2022 from 8:00am-12:00pm by Menasha Parks & Recreation.

Motion carried on voice vote.

3. Payment – Vinton Construction, Inc.; Contract Unit No. 2022-02; Street Reconstruction – Airport Road; \$84,105.21 (Payment No. 1)

Staff provided an overview of the Payment to Vinton Construction, Inc. for Contract Unit No. 2022-02; Street Reconstruction on Airport Road in the amount of \$84,105.21 (Payment No. 1) and commented on excavation, placement of stone, and the paving timeline.

Moved by Ald. Schmidt seconded by Ald. Ted Grade to recommend to Common Council approval of the Payment to Vinton Construction, Inc. for Contract Unit No. 2022-02; Street Reconstruction on Airport Road in the amount of \$84,105.21 (Payment No. 1). Motion carried on roll call 8-0.

4. Change Order – Don Heitpas and Sons, Inc; Contract Unit No. M0003-09-21-00504; 2022 Water Main & Sanitary Sewer Reconstruction; ADD \$42,380.64 (Change Order No. 2)

Staff provided and overview of the Change Order to Don Heitpas and Sons, Inc for Contract Unit No. M0003-09-21-00504; 2022 Water Main & Sanitary Sewer Reconstruction.

General discussion ensued on budgeted funds.

Moved by Ald. Schmidt seconded by Ald. Ropella to recommend to Common Council approval of the Change Order to Don Heitpas and Sons, Inc for Contract Unit No. M0003-09-21-00504; 2022 Water Main & Sanitary Sewer Reconstruction an ADD in the amount of \$42,380.64 (Change Order No. 2).

Motion carried on roll call 8-0.

5. Payment – Don Heitpas and Sons, Inc.; Contract Unit No. M0003-09-21-00504; 2022 Water Main & Sanitary Sewer Reconstruction; \$109,545.11 (Payment No. 3 (First for City Portion))

Staff provided an overview of the Payment to Don Heitpas and Sons, Inc. for Contract Unit No. M0003-09-21-00504; 2022 Water Main & Sanitary Sewer Reconstruction and commented on the work covered by the payment.

Moved by Ald. Schmidt seconded by Ald. Ropella to recommend to Common Council approval of Payment to Don Heitpas and Sons, Inc. for Contract Unit No. M0003-09-21-00504; 2022 Water Main & Sanitary Sewer Reconstruction in the amount of \$109,545.11 (Payment No. 3 (First for City Portion)).

Motion carried on roll call 8-0.

#### F. ADJOURNMENT

Moved by Ald. Schmidt seconded by Ald. Tom Grade to adjourn at 7:21 p.m. Motion carried on voice vote.

Haley Krautkramer  
City Clerk