

CITY OF MENASHA
BOARD OF PUBLIC WORKS
100 MAIN STREET
APRIL 4, 2022
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Langdon at 7:30 p.m.

B. ROLL CALL

PRESENT: Ald. Sevenich, Langdon, Schmidt, Tom Grade, Ted Grade, Ropella, Nichols, Taylor

ALSO PRESENT: PC Styka, FC Kloehn, CDD Schroeder, DPW Jungwirth, DDE Gordon, FD Sassman, CA/HRD Captain, Mayor Merkes, Clerk Krautkramer

C. MINUTES TO APPROVE

1. Board of Public Works, 3/21/22

Moved by Ald. Taylor seconded by Ald. Ted Grade to approve the minutes.

Motion carried on voice vote.

D. DISCUSSION / ACTION ITEMS

1. Motion to Remove from Table - Honorary Street Name Designation Policy and Neighborhood Street Signs Policy (Ald. Mark Langdon)

Moved by Ald. Nichols seconded by Ald. Tom Grade to remove the Honorary Street Name Designation Policy and Neighborhood Street Signs Policy from the table.

Motion carried on voice vote.

Scott Frances, Doty Island Development Council; commented on Street Sign Designs, Honorary Street Name Designation Policy, the Neighborhood Street Signs Policy, and local examples.

Staff gave an overview of the Honorary Street Name Designation Policy and Neighborhood Street Signs Policy.

Moved by Ald. Sevenich seconded by Ald. Ropella to approve the City of Menasha Honorary Street Name Policy.

Motion failed on roll call 0-8.

General discussion on Doty Island area, Doty Island Tennis Court sign design, \$50 administration fee, 501(c)(3) nonprofit organizations, and costs.

Moved by Ald. Sevenich seconded by Ald. Nichols recommend to Common Council approval of the Neighborhood Street Sign Policy.

Moved by Ald. Sevenich seconded Ald. Ropella to amend the original motion to change the language "Not-For-Profit Organization" to "501(c)(3) Organization" throughout the entirety of the policy.

Motion carried on 7-1.

Ald. Nichols voted no.

Moved by Ald. Sevenich seconded by Ald. Tom Grade to amend the original motion to remove the language "a fully established homeowners association (HOA) or" from the policy.

Motion carried on roll call 8-0.

Moved by Ald. Sevenich seconded by Ald. Ropella to amend the original motion to change the language “The City reserves the right to remove the neighborhood street signs 10 years after initial approval” to “The City reserves the right to remove the neighborhood street signs at any time and the signs must be in good repair”.

Motion carried on roll call 7-1.

Ald. Nichols voted no.

Moved by Ald. Sevenich seconded by Ald. Ropella amend the original motion to remove the language “A \$50 administrative fee is required upon receipt of the application. The City of Menasha will sponsor installation of the first 10 neighborhood street signs” and remove the \$50 administrative fee throughout the entire policy.

Motion carried on roll call 8-0.

Original motion as amended.

Motion carried on roll call 8-0.

2. Recommend to Award- Contract Unit No. 2022-02; Street Reconstruction – Airport Road; CONTRACTOR; Option 1 \$687,105.84 or Option 2 \$855,638.45.

Staff provided an overview the Contract Unit No. 2022-02 for the street reconstruction of Airport Road and commented on the cost options.

Moved by Ald. Taylor seconded by Ald. Tom Grade to recommend to Common Council to award Contract Unit No. 2022-02 to Vinton Construction for the Alternate Bid A; Option 2 in the amount of \$855,638.45.

Motion carried on roll call 8-0.

General discussion ensued on Airport Road reconstruction length, life expectancy, City costs, Fox Crossing street ownership, and value of concrete.

3. Recommend to Award- Contract Unit No. 2022-03; Street Construction & Rehabilitation – Various Locations; Northeast Asphalt, Inc.; \$584,731.50

Staff commented on the asphalt paving.

Moved by Ald. Taylor seconded by Ald. Schmidt to recommend to Common Council to award Contract Unit No. 2022-03; Street Construction & Rehabilitation – Various Locations to Northeast Asphalt, Inc. in the amount of \$584,731.50.

Motion carried on roll call 8-0.

4. Agreement for Professional Services – McMahon Associates, Inc.; Urban Nonpoint Source & Storm Water (UNPS&SW) Planning Grant; \$172,950

Staff gave an overview of the Agreement for Professional Services by McMahon Associates, Inc. for Urban Nonpoint Source & Storm Water.

General discussion ensued on costs not to exceed.

Moved by Ald. Taylor seconded by Ald. Ted Grade to recommend to Common Council approval of the Agreement for Professional Services – McMahon Associates, Inc. for Urban Nonpoint Source & Storm Water (UNPS&SW) Planning Grant in the amount of \$172,950.

Motion carried on roll call 8-0.

E. ADJOURNMENT

Moved by Ald. Taylor seconded by Ald. Ted Grade to adjourn at 8:16 p.m.

Motion carried on voice vote.

Haley Krautkramer
City Clerk