

CITY OF MENASHA
BOARD OF PUBLIC WORKS
100 MAIN STREET
DECEMBER 5, 2022
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Sevenich at 6:30pm.

B. ROLL CALL

PRESENT: Ald. Tom Grade, Ted Grade, Ropella, Nichols, Eisenach, Sevenich, Hammond

EXCUSED: Ald. Schmidt

ALSO PRESENT: PC Styka, FC Kloehn, CDD Schroeder, DPW Jungwirth, DDMO Brown, FD Sassman, HSD Hutter, PRD Sackett, LD Kopetsky, CA Struve, DC Neuman, Mayor Merkes

C. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

D. MINUTES TO APPROVE

1. Board of Public Works, 11/21/22

Moved by Ald. Nichols seconded by Ald. Tom Grade to approve the minutes.
Motion carried on voice vote.

E. DISCUSSION / ACTION ITEMS

1. Change Order – Northeast Asphalt, Inc; Contract Unit No. 2022-03; Street Construction & Rehabilitation – Various Locations; ADD \$42,137.66 (Change Order No. 2 & Final)

Staff provided the overview how this final payment will close out the contract; additional costs were incurred due to curb and gutter and restoration, but still within budget.

Moved by Ald. Nichols seconded by Ald. Ropella to recommend approval to Common Council the approval of the change order request for Northeast Asphalt, Inc; Contract Unit No. 2022-03; Street Construction & Rehabilitation – Various Locations; ADD \$42,137.66 (Change Order No. 2 & Final).

Motion carried on roll call 7-0.

2. Payment – Northeast Asphalt, Inc; Contract Unit No. 2022-03; Street Construction & Rehabilitation – Various Locations; \$99,689.66 (Payment No. 3 & Final)

Staff provided overview how payment is to finalize and close out the contract referenced in Agenda Item E-1.

Moved by Ald. Nichols seconded by Ald. Ropella to recommend to Common Council approval of the Payment to Northeast Asphalt, Inc; Contract Unit No. 2022-03; Street Construction & Rehabilitation – Various Locations; \$99,689.66 (Payment No. 3 & Final)
Motion carried on roll call 7-0.

3. Doty Island Neighborhood Street Sign Request

Staff provided an overview on the Doty Island Neighborhood and Doty Island Development Group's request for 45 signs to be placed in Doty Island Neighborhood - Menasha side.

General discussion ensued on:

- Street sign characteristics (material, size, and font)
- Intended street sign locations
- Associated project costs (charging time, materials, hardware, printing, and installation)
- Proposed signage in compliance with WisDOT standards
- Existing signage on Neenah side (non-compliant with WisDOT standards)

Moved by Ald. Nichols seconded by Ald. Tom Grade to recommend to Common Council approval of the Doty Island Neighborhood Street Sign Request.

Staff provided clarification regarding the motion, which would be the approval to allow Doty Island Development group to install neighborhood signs on the Menasha side of Doty Island.

Motion carried on roll call 7-0.

F. ADJOURNMENT

Moved by Ald. Nichols seconded by Ald. Tom Grade to adjourn at 6:42pm.

Motion carried on voice vote.

Respectfully submitted by Valerie Neuman, Deputy Clerk.