

CITY OF MENASHA  
BOARD OF PUBLIC WORKS  
TEL-WEB CONFERENCE  
MARCH 15, 2021  
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Langdon at 9:26 p.m.

B. ROLL CALL

PRESENT: Ald. Nichols, Taylor, Sevenich, Langdon, Schmidt, Tom Grade, Ted Grade, Ropella

ALSO PRESENT: DPC Hancheck, FC Kloehn, CDD Schroeder, DPW Alix, DDE Gordon, FD Sassman, PHD McKenney, CA/HRD Captain, Mayor Merkes, Clerk Krautkramer

C. MINUTES TO APPROVE

1. March 1, 2021

Moved by Ald. Taylor seconded by Ald. Tom Grade to approve the minutes.

Motion carried on voice vote.

D. COMMUNICATION

1. WPPI Solar Grant Award Memo

Staff provided overview of the awarded the WPPI Solar Grant funds and appropriating the funds.

E. DISCUSSION / ACTION ITEMS

1. MS4 Program Update Summary

Staff provided an overview of the MS4 Program.

General discussion ensued on pond sediment and muskrat invasions.

2. R-7-21 A Resolution of Support to Submit a Storm Water Planning Grant with the Wisconsin Department of Natural Resources

Moved by Ald. Sevenich seconded by Ald. Tom Grade to recommend to Common Council approval of R-7-21 A Resolution of Support to Submit a Storm Water Planning Grant with the Wisconsin Department of Natural Resources.

Motion carried on roll call 8-0.

3. R-8-21 - A Resolution Authorizing the Application for Storm Water Planning Grant Funding from the Wisconsin Department of Natural Resources

Moved by Ald. Sevenich seconded by Ald. Ropella to recommend to Common Council approval of R-8-21 A Resolution Authorizing the Application for Storm Water Planning Grant Funding from the Wisconsin Department of Natural Resources.

Motion carried on roll call 8-0.

4. Change Order – Miron Construction Company, Inc.; Contract Unit No. 2020-06; Public Works Facility Construction Project; ADD \$5,835.74 (Change Order No. 17)

Moved by Ald. Taylor seconded by Ald. Ted Grade to recommend to Common Council approval of Change Order – Miron Construction Company, Inc.; Contract Unit No. 2020-06; Public Works Facility Construction Project; ADD \$5,835.74 (Change Order No. 17)

Motion carried on roll call 8-0.

5. Payment – Miron Construction Company, Inc.; Contract Unit No. 2020-06 Public Works Facility Construction Project; \$44,397.53 (Payment No. 12)  
Moved by Ald. Taylor seconded by Ald. Ted Grade to recommend to Common Council to approval of the Payment to Miron Construction Company, Inc.; Contract Unit No. 2020-06 Public Works Facility Construction Project; \$44,397.53 (Payment No. 12).  
Motion carried on roll call 8-0.

6. Street Construction Project Changes

Staff provided an overview of the proposed 2021 street construction project changes for Nicolet Boulevard from Elm Street to Ahnaip Street and Appleton Street.

General discussion ensued on street construction at Nicolet Boulevard from Elm Street to Ahnaip Street.

Moved by Ald. Sevenich seconded by Ald. Taylor to recommend to postpone the street construction project changes as recommended by staff to the April 5, 2021 Common Council meeting.

Motion carried on roll call 8-0.

7. Brighton Drive - Right of Way Encroachment

Staff provided an overview of the request for right of way encroachment on Brighton Drive to allow for the building of a garage and second floor living quarters.

General discussion ensued on Housing Authority approval, right of way encroachment, and garage specifications.

Moved by Ald. Tom Grade seconded by Ald. Schmidt to recommend to Common Council approval of the right of way encroachment for 1011 Brighton Drive, allowing the garage to be reconstructed in its existing footprint.

Motion carried on roll call 8-0.

F. ADJOURNMENT

Moved by Ald. Taylor seconded by Ald. Tom Grade to adjourn at 10:30 p.m.

Motion carried on voice vote.

Haley Krautkramer  
City Clerk