

It is expected that a Quorum of the Personnel Committee, Administration Committee, and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
Board of Public Works**

June 1, 2020

6:30 PM

or immediately following the Common Council Meeting

To join the meeting:

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AGENDA

A. CALL TO ORDER

B. ROLL CALL

C. MINUTES TO APPROVE

1. May 18, 2020

D. DISCUSSION / ACTION ITEMS

1. Payment – Vinton Construction Company; Contract Unit No. 2020-02; Jefferson Park Parking Lot, Basket Ball court & Regrading; \$47,099.20 (Payment No. 2)

2. Plank Road Rapid Flashing Pedestrian Crosswalk System

E. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA
BOARD OF PUBLIC WORKS
Tel-Web Conference Call
May 18, 2020
MINUTES

Due to the Public Health Emergency caused by the COVID-19 Pandemic, this meeting occurred at a virtual location accessed by conference call.

A. CALL TO ORDER

Meeting called to order by Chairman Langdon at 7:48 p.m.

B. ROLL CALL

PRESENT: Alderman Randy Ropella, Rebecca Nichols, James Taylor, Stan Sevenich, Mark Langdon, Ann Schmidt, Tom Grade, Ted Grade.

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, DDE Gordon, PWD Alix, Clerk Galeazzi

C. MINUTES TO APPROVE

1. May 4, 2020

Moved by Ald. Taylor seconded by Ald. Ted Grade to approve the minutes.

Motion carried on voice vote.

D. DISCUSSION / ACTION ITEMS

1. Change Order – Vinton Construction Company; Contract Unit No. 2020-02; Jefferson Park Parking Lot, Basketball Court & Regrading; Subtract (\$3,324.00) (Change Order No. 1)

DDE Gordon explained the change order is due to a change in the type of yard drain.

General discussion ensued on distance of the basketball courts to the roadway

Moved by Ald. Taylor seconded by Ald. Ted Grade to recommend to Common Council to approve Change Order – Vinton Construction Company; Contract Unit No. 2020-02; Jefferson Park Parking Lot, Basketball Court & Regrading; Subtract (\$3,324.00) (Change Order No. 1).

Motion carried on roll call 8-0.

2. Payment – Vinton Construction; Contract Unit No. 2020-02; Jefferson Park Parking Lot, Basketball Court & Regrading; \$133,418.28 (Payment No.1)

Moved by Ald. Taylor seconded by Ald. Ted Grade to recommend to Common Council to approve the Payment – Vinton Construction; Contract Unit No. 2020-02; Jefferson Park Parking Lot, Basketball Court & Regrading; \$133,418.28 (Payment No.1)

Motion carried on roll call 8-0.

DDE Gordon explained worked covered in this payment is for grading, some electrical work, some curb and gutter, and yard drainage.

General discussion ensued on distance of basketball courts to the roadway and City ordinances on setbacks.

Motion carried on roll call 8-0.

3. Change Order – Miron Construction Co., Inc.; Contract Unit No. 2020-06; PWF Project; Add \$7,726.41 (Contingency Fund)-(Change Order No. 2 & 3)

DPW Alix explained Change Order No. 2 for \$3,106.41 is for lengthening the center aisle steel I beams and the bollards to protect them. Change Order #3 for \$4,620 is for the addition of light fixtures. He stated the Public Works Facility project is on schedule. The change orders will be funded from the contingency fund. The remaining balance in the contingency fund after these change orders will be \$454,870.44.

Moved by Ald. Taylor seconded by Ald. Tom Grade to recommend to Common Council to approve Change Order – Miron Construction Co., Inc.; Contract Unit No. 2020-06; PWF Project; Add \$7,726.41 (Contingency Fund)-(Change Order No. 2 & 3)
Motion carried on roll call 8-0.

4. Payment – Miron Construction Co., Inc.; Contract Unit No. 2020-06; PWF Project; \$778,993.97 (Payment No. 2)

DPW Alix explained the payment is for some earthwork, concrete pouring, plumbing, electrical, and general construction.

Moved by Ald. Taylor seconded by Ald. Schmidt to recommend to Common Council to approve Payment – Miron Construction Co., Inc.; Contract Unit No. 2020-06; PWF Project; \$778,993.97 (Payment No. 2).
Motion carried on roll call 8-0.

5. Authorization to Execute WisDOT Bridge Operation Agreement for Fiscal 2021

DPW Alix explained this is the annual agreement with the Wisconsin Department of Transportation to operate the Racine Street and Tayco Street lift bridges from July 1, 2020 to June 30, 2021. It's the same terms as previous years.

Moved by Ald. Nichols seconded by Ald. Ted Grade to recommend to Common Council the authorization to Execute WisDOT Bridge Operation Agreement for Fiscal 2021.
Motion carried on roll call 8-0.

6. Authorization to Execute WisDOT Tayco Street Bridge Remote Operations Agreement.

PWD Alix explained the agreement is to provide the State with some assurance that the City intends to continue with the remote operations of the Tayco Street life bridge. He explained the terms of the agreement.

General discussion ensued on bridge tender wages and hours.

Moved by Ald. Nichols seconded by Ald. Sevenich to recommend to Common Council the authorization to execute WisDOT Tayco Street Bridge Remote Operations Agreement.
Motion carried on roll call 8-0.

E. ADJOURNMENT

Moved by Ald. Taylor seconded by Ald. Ted Grade to adjourn at 8:32 p.m.
Motion carried on voice vote.

Certificate of Payment

Date: 5/22/2020

Payment Request: 2 (Two)

Contractor: Vinton Construction Company

Application Period: May 9 - May 22

Address: 1322 33rd Street, Two Rivers, WI 54241

Contract Unit No.: 2020-02

Project Description: Jefferson Park Parking Lot, Basketball Court & Regrading and Alternate Bids

	Original Contract Amount:	\$	<u>492,867.95</u>
Change Order 1: <u>\$ (3,324.00)</u>	Total Change Orders:	\$	<u>(3,324.00)</u>
Change Order 2: _____	Total Contract Amount (Including Change Orders):	\$	<u>489,543.95</u>
Change Order 3: _____	Total Earned to Date (Summary Attached):	\$	<u>190,018.40</u>
Change Order 4: _____	Less Retainage: 5.0%	\$	<u>9,500.92</u>
	Amount Due:	\$	<u>180,517.48</u>

	Payment 1	\$	<u>133,418.28</u>
	Payment 2		_____
	Payment 3		_____
	Payment 4		_____
	Payment 5		_____
	Payment 6		_____
	Payment 7		_____
Current Payment		\$	<u>47,099.20</u>

I certify that all bills for labor, equipment, materials and services are paid for which previous certificates for payment were issued. (Lien Waivers from all subcontractors and suppliers shall accompany each Request for Payment.)

Date: 5.25.20

BY: 

Recommended for Payment

Directed/Authorized Department of Public Works _____

Common Council Approval Date: _____

Finance Department

Account Number	Amount



Memorandum

To: Board of Public Works

From: Adam Alix, Director of Public Works
Corey Gordon, Deputy Dir. Of Engineering

Date: May 27, 2020

Re: Rapid Flashing Pedestrian Crosswalk System

During the 2020 budget workshop staff brought forward a request to fund a solar powered overhead rapid flashing pedestrian crosswalk system for Plank Road at Melissa Street at a cost of \$15,000. Since that request we have been notified by the Wisconsin DOT that they plan to reconstruct State Highway 114/Plank Road in 2025. In addition, with the electric utility pole replacement on Plank Road we've found that one of the flashing pedestrian crossing lights at Konemac Street is in need of repair. The conduit feeding the pole from the meter needs to be replaced.

In light of this information staff investigated the cost of replacing the existing flashing lights at Konemac Street with solar powered pole mounted rapid flashing pedestrian crosswalk systems similar to those on Main Street. The cost with new poles on the existing concrete bases is \$8,355. By replacing the existing lights with this system we'd be able to eliminate the need for the electric service and any usage costs.

In addition, we did reach out to the WisDOT in regards to the installation of the overhead pedestrian crossing system at Melissa Street. There are concerns that installing these lights without fully vetting their installation with the DOT may limit or impede the future design of that intersection including pedestrian safety. We believe more time is needed to ensure this and suggest delaying this installation at least until 2021.

Staff recommends the replacement of the Plank Road flashing yellow pedestrian crossing lights at Konemac Street with solar powered, push button activated, rapid flashing crosswalk system utilizing the 2020 funds originally designated for Melissa Street.