

CITY OF MENASHA  
Board of Public Works  
Tel Web Conference  
April 21, 2020  
MINUTES

Due to the Public Health Emergency caused by the COVID-19 Pandemic, this meeting occurred at a virtual location accessed by conference call.

A. CALL TO ORDER

Meeting called to order by Clerk Galeazzi at 8:30 p.m.

B. ROLL CALL

PRESENT: Aldermen Rebecca Nichols, James Taylor, Stan Sevenich, Mark Langdon, Ann Schmidt, Tom Grade, Ted Grade, Randy Ropella.

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, FC Kloehn, CDD Schroeder, DPW Alix, FD Sassman, PHR McKenney, DDE Gordon, Clerk Galeazzi.

C. MINUTES TO APPROVE

1. April 6, 2020

Moved by Ald. Langdon seconded by Ald. Tom Grade to approve minutes.

Motion carried on voice vote.

D. DISCUSSION / ACTION ITEMS

1. Election of Chairman

The floor was opened for nomination for Chairman.

Moved by Ald. Ted Grade seconded by Ald. Tom Grade to nominate Ald. Langdon as Chairman of Board of Public Works.

Ald. Taylor nominated Ald. Taylor for Chairman of Board of Public Works.

On roll call 7-1, Ald. Langdon was elected Chairman of Board of Public Works.

Ald. Nichols, Sevenich, Langdon, Schmidt, Tom Grade, Ted Grade, Ropella voted for Ald. Langdon.

Ald. Taylor for Ald. Taylor.

Ald. Langdon took over as Chairman.

2. Election of Vice Chairman

The floor was opened for nomination for Vice-Chairman.

Ald. Langdon nominated Ald. Schmidt as Vice-Chairman of Board of Public Works.

Ald. Sevenich nominated Ald. Taylor as Vice-Chairman of Board of Public Works.

On roll call 5-3, Ald. Taylor was elected Vice-Chairman of Board of Public Works.

Ald. Nichols, Taylor, Sevenich, Ted Grade, Ropella voted for Ald. Taylor.

Ald. Langdon, Schmidt, Tom Grade voted for Ald. Schmidt.

3. Recommendation to Award – Contract Unit No. 2020-01; Street Reconstruction & Rehabilitation (Various Locations); Northeast Asphalt, Inc.; \$956,177.02

DDE Gordon explained the contract is for asphalt paving of various streets.

General discussion ensued on the timeline of the project, which streets are included in the contract, and options available to maximize the budgeted street funds.

Moved by Ald. Taylor seconded by Ald. Ted Grade to recommend to Common Council Recommendation to Award Contract Unit No. 2020-01, Street Reconstruction & Rehabilitation (various locations) to Northeast Asphalt, Inc in the amount of \$956,177.02 Motion carried on roll call 8-0.

4. Change Order – Northeast Asphalt, Inc.; Contract Unit No. 2020-01; Street Reconstruction & Rehabilitation (Various Locations); ADD \$143,000.00 (Change Order No. 1)

DDE Gordon explained staff is recommending Option 3 previously discussed to maximize the budgeted street funds. Unused 2019 and available 2020 Storm Utility funds will be used to make up the short fall of street project Storm Water funds for this project. Staff recommends approval of the Change Order to Northeast Asphalt to mill and overlay a section of Racine Street, placement of an asphalt pavement on Nicolet Blvd from Lake Winnebago to the east side of Naymut Street and replace failing sidewalk and failing curb and gutter.

General discussion ensued on the options available to maximize the budgeted street funds, work to be done on Nicolet Blvd in 2021, timeline of work not completed in 2019 on Willow Lane and Lake Park Villa area.

Moved by Ald. Taylor seconded by Ald. Sevenich to recommend to Common Council Change Order, Northeast Asphalt, Inc., for Contract Unit No. 2020-01 Street Reconstruction & Rehabilitation (various locations), ADD \$143,000 (Change Order No. 1).

Motion carried on roll call 8-0.

5. Payment – Miron Construction Co., Inc.; Contract Unit No. 2020-06 ; Public Works Facility Construction Project; \$157,680.03

DPW Alix explained the construction work done associated with this payment for the Public Works Facility.

Moved by Ald. Taylor seconded by Ald. Tom Grade to recommend to Common Council payment to Miron Construction Co., Inc., Contract Unit No. 2020-06 for the Public Works Facility Construction Project in the amount of \$157,680.03.

Motion carried on roll call 8-0.

6. Change Order – Feaker & Sons Construction, Inc.; Contract Unit 2018-04; Community Way Extension; Subtract \$15,859.47 (Change Order No. 1 and Final)

DDE Gordon explained the change order is for quantity changes for the Community Way extension project. The original work started late in 2018 and due to weather conditions and other circumstances the project was completed in late 2019.

Moved by Ald. Taylor seconded by Ald. Schmidt to recommend to Common Council Change Order, Feaker & Sons Construction, Inc, Contract Unit 2018-04, Community Way Extension, Subtract \$15,859.47 (Chang Order No. 1 and Final).

Motion carried on roll call 8-0

7. Payment – Feaker & Sons Construction, Inc.; Contract Unit 2018-04; Community Way Extension; \$24,250.40 (Payment No. 3 & Final)

DDE Gordon explained this payment covers final quantities to close out the contract for Community Way project.

Moved by Ald. Taylor seconded by Ald. Tom Grade to recommend to Common Council payment to Feaker & Sons Construction, Inc., Contract Unit 2018-04 for Community Way Extension in the amount of \$24,250.40 (Payment No. 3 & Final)

Motion carried on roll call 8-0.

8. Public Works Facility Environmental Consulting Services Agreement

DPW Alix explained staff had to consult with Omni Associates on some environmental issues encounter during the early stages of construction of the Public Works Facility. The cost of the services is anticipated to be \$3,190 which are proposed to be paid for with the project contingency funds. DPW Alix addressed the City's policy on use of contingency funds and change orders.

Moved by Ald. Taylor seconded by Ald. Tom Grade to recommend to Common Council Public Works Facility Environmental Consulting Services Agreement in the amount of \$3,190.

Motion carried on roll call 8-0.

E. ADJOURNMENT

Moved by Ald. Taylor seconded by Ald. Tom Grade to adjourn at 9:28 p.m.

Motion carried on voice vote.

Deborah A. Galeazzi, WCMC  
City Clerk