

It is expected that a Quorum of the Personnel Committee, Administration Committee, and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

## **CITY OF MENASHA**

### **Board of Public Works**

#### **1. Join meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/747741661>

#### **2. Dial in using your phone.**

United States (Toll Free): [1 877 309 2073](tel:18773092073)

United States: [+1 \(571\) 317-3129](tel:+15713173129)

**Access Code:** 747-741-661

**Audio PIN:** When prompted just hit #

**December 7, 2020**

**6:45 PM**

**or immediately following the Administration Committee**

### **AGENDA**

A. CALL TO ORDER

B. ROLL CALL

C. MINUTES TO APPROVE

1. November 16, 2020

D. DISCUSSION / ACTION ITEMS

1. Change Order – Northeast Asphalt, Inc.; Contract Unit No. 2020-01; Street Reconstruction & Rehabilitation \$67,835.32 (Change Order No. 2)
2. Payment – Northeast Asphalt, Inc.; Contract Unit No. 2020-01; Street Reconstruction & Rehabilitation \$280,387.45 (Payment No. 5 & Final)

E. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA  
BOARD OF PUBLIC WORKS  
TEL-WEB CONFERENCE  
NOVEMBER 16, 2020  
MINUTES

A. CALL TO ORDER

Meeting called to order by Vice Chairman Taylor at 9:55 p.m.

B. ROLL CALL

PRESENT: Ald. Nichols, Taylor, Sevenich, Schmidt, Tom Grade, Ted Grade, Ropella

ABSENT: Ald. Langdon

ALSO PRESENT: PC Styka, FC Kloehn, CDD Schroeder, DPW Alix, DDMO Brown,  
FD Sassman, LD Lenz, CA/HRD Captain, Mayor Merkes, Clerk Krautkramer

C. MINUTES TO APPROVE

1. November 2, 2020

Moved by Ald. Ropella seconded by Ald. Ted Grade to approve the minutes.

Motion carried on voice vote.

D. DISCUSSION / ACTION ITEMS

1. Change Orders – Miron Construction Co., Inc.; PWF Facility Construction Project;  
ADD \$31,528.23 (Change Order No. 14)

Staff provided an overview of the change order and indicated the City has taken  
occupancy of the vehicle storage area of the Public Works Facility.

General discussion ensued on costs.

Moved by Ald. Sevenich seconded by Ald. Tom Grade to recommend to Common  
Council approval of Change Orders – Miron Construction Co., Inc.; PWF Facility  
Construction Project; ADD \$31,528.23 (Change Order No. 14).

Motion carried on roll call 7-0.

2. Payment – Miron Construction Co., Inc.; PWF Facility Construction Project  
\$569,629.01 (Payment No. 8)

Staff explained the payment is a progress payment for the Public Works Facility covering  
various items.

Moved by Ald. Sevenich seconded by Ald. Ropella to recommend to Common Council  
for approval Payment – Miron Construction Co., Inc.; PWF Facility Construction Project  
\$569,629.01 (Payment No. 8).

Motion carried on roll call 7-0.

E. ADJOURNMENT

Moved by Ald. Ted Grade seconded by Ald. Sevenich to adjourn at 10:16 p.m.

Motion carried on voice vote.

Haley Krautkramer  
City Clerk

## Change Order

Date: 12/2/2020 Change Order No. 2 (Two) & Final

Contractor: Northeast Asphalt, Inc.  
Contract No.: 2020-01  
Project: Street Reconstruction - Various Locations

You are directed to make the changes noted below in the subject contract unit number.

I. Lower Watermain in conflict with Storm Sewer	\$3,521.97
II. Storm Sewer Lateral & Wye Connection	\$2,390.00
III. Additional Excavation Cost Nicolet Blvd	\$1,420.00
IV. Nicolet Blvd Traffic Control	\$1,500.00
V. Original Contract Changes (See Attached)	\$59,003.35
<b>TOTAL</b>	<b><u>\$67,835.32</u></b>

The changes result in the following adjustments:

	CONTRACT-TOTAL	TIME
Prior to this Change Order	<u>\$ 1,099,177.02</u>	_____ Days
Adjustments per this Change Order	<u>\$ 67,835.32</u>	_____ Days
Current Contract Status	<u>\$ 1,167,012.34</u>	_____ Days

Directed/Authorized  
City of Menasha Department of Public Works

By: \_\_\_\_\_

Date: \_\_\_\_\_

Accepted

By: DocuSigned by:  
*Taylor Tauer*  
EFAC1837DB28494... DS  
TT  
Date: 12/3/2020 | 9:06 AM CST

## Certificate of Payment

Date: 12/2/2020

Payment Request: 5 (Five) & Final

Contractor: Northeast Asphalt, Inc.

Application Period: 9/16/2020 - 12/2/2020

Address: W6380 Design Drive, Greenville, WI 54942

Contract Unit No.: 2020-01

Project Description: Street Reconstruction & Rehabilitation

	Original Contract Amount:	\$	<u>956,177.02</u>
Change Order 1:	\$ <u>143,000.00</u>	Total Change Orders:	\$ <u>210,835.32</u>
Change Order 2:	\$ <u>67,835.32</u>	Total Contract Amount (Including Change Orders):	\$ <u>1,167,012.34</u>
Change Order 3:	_____	Total Earned to Date (Summary Attached):	\$ <u>1,167,012.34</u>
Change Order 4:	_____	Less Retainage: 0.0%	\$ <u>-</u>
		Amount Due:	\$ <u>1,167,012.34</u>

Payment 1	\$	<u>147,882.70</u>
Payment 2	\$	<u>143,917.35</u>
Payment 3	\$	<u>282,267.54</u>
Payment 4	\$	<u>312,557.30</u>
Payment 5		_____
Payment 6		_____
Payment 7		_____
Current Payment	\$	<u>280,387.45</u>

I certify that all bills for labor, equipment, materials and services are paid for which previous certificates for payment were issued.  
(Lien Waivers from all subcontractors and suppliers shall accompany each Request for Payment.)

Date: 12/3/2020 | 9:06 AM CST BY: DocuSigned by:  
*Taylor Tanner*  
EFAC1837D928494... DS  
KTJ

**Recommended for Payment**

Public Works Authorization \_\_\_\_\_

Common Council Approval Date: \_\_\_\_\_

### Finance Department

Account Number	Amount

**Itemized Pay Request**  
**City of Menasha Contract Unit No. 2020-01**  
**Street Reconstruction & Rehabilitation**

Item	Quantity	Description	Unit Price		Item Total	Work Completed		Total Completed and Stored to Date	Contract Change	Payment S (Final & Final)
			Base Bid	From Previous Application		This Period				
1	8	Remove and Replace Inlet	\$ 1,475.00	\$ 11,800.00	\$ 8.00	\$ 11,800.00	100.0%	\$ 0.00	\$ 0.00	0.0%
2	1	Yard Inlet	\$ 1,375.00	\$ 1,375.00	\$ 1.00	\$ 1,375.00	100.0%	\$ 0.00	\$ 0.00	0.0%
3	6	Remove and Replace Storm Manhole	\$ 3,000.00	\$ 18,000.00	\$ 6.00	\$ 18,000.00	100.0%	\$ 0.00	\$ 0.00	0.0%
4	6	6" Sch. 40 Storm Sewer, Native Backfill	\$ 70.00	\$ 420.00	\$ 18.50	\$ 1,095.00	308.5%	\$ 12.50	\$ 875.00	208.3%
5	71	4" or 6" Sch. 40 Sanitary Lateral Relay, Granular Backfill	\$ 66.00	\$ 4,686.00	\$ 289.00	\$ 17,094.00	514.1%	\$ 294.00	\$ 19,404.00	414.1%
6	4	Remove and Replace Sanitary Lateral WYE Connection to Sanitary Main	\$ 2,575.00	\$ 10,300.00	\$ 5.00	\$ 12,875.00	150.0%	\$ 2.00	\$ 5,160.00	50.0%
7	692	12" PVC Storm Sewer Relay, Granular Backfill	\$ 55.00	\$ 38,050.00	\$ 696.50	\$ 38,307.50	100.1%	\$ 4.50	\$ 247.50	0.7%
8	1,514	18" PVC Storm Sewer Relay, Granular Backfill	\$ 73.00	\$ 110,522.00	\$ 1,515.00	\$ 110,595.00	100.1%	\$ 1.00	\$ 73.00	0.1%
9	1	Remove / Abandon Storm Sewer	\$ 2,500.00	\$ 2,500.00	\$ 0.00	\$ -	0.0%	\$ 0.00	\$ -	0.0%
10	15,782	Pave/Inlet / Base Paving/izing	\$ 0.65	\$ 10,258.30	\$ 207.32	\$ 13,155.82	131.4%	\$ 4,950.00	\$ 3,217.50	31.4%
11	16,058	Pavement Milling	\$ 1.18	\$ 18,956.82	\$ 114.90	\$ 13,155.82	87.3%	\$ 2,060.00	\$ (2,430.00)	-12.0%
12	4,308	Unclassified Excavation	\$ 12.00	\$ 51,696.00	\$ 483.00	\$ 58,206.00	129.8%	\$ 1,257.00	\$ 15,084.00	29.2%
13	925	3" Crushed Dense Aggregate Base Course Placement	\$ 7.75	\$ 7,176.50	\$ 928.00	\$ 7,176.50	100.0%	\$ 375.00	\$ 2,905.25	40.5%
14	826	Polyurethane Stone Placement	\$ 7.75	\$ 7,176.50	\$ 926.00	\$ 7,176.50	100.0%	\$ 324.00	\$ 2,511.00	35.0%
15	20,310	Fine Grading and Compaction	\$ 1.45	\$ 29,449.50	\$ 252.89	\$ 36,640.05	124.4%	\$ 25,289.00	\$ 7,177.50	24.4%
16	2,949	30" Concrete Curb & Gutter	\$ 14.20	\$ 41,875.80	\$ 2,850.00	\$ 31,772.00	107.4%	\$ 3,168.00	\$ 3,168.00	7.4%
17	200	No. 4 Epoxy Coated Rebar	\$ 1.50	\$ 300.00	\$ 200.00	\$ 300.00	100.0%	\$ 0.00	\$ 0.00	0.0%
18	3,308	4" Thick Concrete Shoulder, Remove and Replace	\$ 6.40	\$ 21,171.20	\$ 2,480.00	\$ 15,672.00	99.9%	\$ 3,295.00	\$ (9,320.00)	-44.2%
19	5,846	6" Thick Concrete Shoulder, Apron, and Handicap Ramp Remove & Replace	\$ 7.00	\$ 40,932.00	\$ 4,394.00	\$ 30,688.00	95.9%	\$ 5,659.00	\$ (1,309.00)	-3.2%
20	643	8" Thick Concrete Diversey Apron Remove and Replace	\$ 9.35	\$ 7,874.05	\$ 707.00	\$ 5,903.45	116.1%	\$ 1,095.00	\$ 1,269.30	16.1%
21	438	8" Concrete Roadway	\$ 9.35	\$ 4,086.30	\$ 328.00	\$ 3,068.60	114.9%	\$ 499.50	\$ 575.03	14.0%
22	25	Utility Adjustment 0' - 6" on Pave/Inlet / Reconstruct Street	\$ 395.00	\$ 9,875.00	\$ 7.00	\$ 2,765.00	160.8%	\$ 40.00	\$ 15.00	66.0%
23	6	Utility Adjustment 7' - 12" on Pave/Inlet / Reconstruct Street	\$ 505.00	\$ 3,210.00	\$ 0.00	\$ -	100.0%	\$ 6.00	\$ 0.00	0.0%
24	20	Utility Adjustment 0' - 6" on Mill/ed Street	\$ 560.00	\$ 11,200.00	\$ 0.00	\$ -	100.0%	\$ 20.00	\$ 0.00	0.0%
25	5	Utility Adjustment 7' - 12" on Mill/ed Street	\$ 745.00	\$ 3,725.00	\$ 0.00	\$ -	0.0%	\$ 0.00	\$ (6.00)	-1.6%
26	56	Water Valve Adjustment	\$ 60.00	\$ 3,360.00	\$ 0.00	\$ 680.60	6.8%	\$ 5.00	\$ 300.00	91.1%
27	853	Sawcut	\$ 1.95	\$ 1,663.35	\$ 349.00	\$ 680.60	118.3%	\$ 1,009.00	\$ 304.20	16.3%
28	1,682	Sawcut for Watermain Trench Paving	\$ 1.95	\$ 3,280.90	\$ 0.00	\$ -	0.0%	\$ 0.00	\$ (1,982.00)	-100.0%
29	165	Asphalt Binder Course Pavement Patch for Watermain Trench 2 1/4" Thick	\$ 94.25	\$ 15,551.25	\$ 0.00	\$ -	13.3%	\$ 22.00	\$ (143.00)	-96.7%
30	2,620	Asphalt Binder Course Pavement 2 1/4" Thick	\$ 56.10	\$ 147,430.80	\$ 2,455.00	\$ 137,725.50	109.7%	\$ 2,882.66	\$ 254.70	0.7%
31	2,050	Asphalt Surface Course Pavement 1 3/4" Thick	\$ 60.40	\$ 123,820.00	\$ 1,914.00	\$ 115,005.00	130.0%	\$ 2,665.00	\$ 615.00	30.0%
32	1,951	Overlay Asphalt Surface Course Pavement 1 3/4" Thick	\$ 61.65	\$ 119,114.15	\$ 951.00	\$ 59,245.65	69.8%	\$ 1,289.95	\$ (654.40)	-30.5%
33	2,982	Lawn and Terrace Restoration	\$ 6.90	\$ 20,565.80	\$ 131.60	\$ 9,080.40	79.4%	\$ 2,130.00	\$ (652.00)	-20.6%
34	1,176	4-inch Solid, Yellow Epoxy Pavement Marking	\$ 2.25	\$ 2,646.00	\$ 0.00	\$ -	102.8%	\$ 1,205.00	\$ 29.00	2.9%
35	425	4-inch Broken, 12.5' Gap, Yellow Epoxy Pavement Marking	\$ 2.25	\$ 956.25	\$ 0.00	\$ -	97.2%	\$ 413.00	\$ (12.00)	-2.0%
36	215	8-inch Solid, White Epoxy Pavement Marking	\$ 4.50	\$ 967.50	\$ 0.00	\$ -	110.2%	\$ 237.00	\$ 22.00	10.2%
37	4	Arrow, Type 1 (Yellow)	\$ 325.00	\$ 1,300.00	\$ 0.00	\$ -	100.0%	\$ 4.00	\$ 0.00	0.0%
38	4	Arrow, Type 2 (White)	\$ 325.00	\$ 1,300.00	\$ 0.00	\$ -	100.0%	\$ 4.00	\$ 0.00	0.0%
39	284	Stop Line, 18-Inch White Epoxy Pavement Marking	\$ 19.25	\$ 5,467.00	\$ 0.00	\$ -	96.1%	\$ 273.00	\$ (68.00)	-3.9%
40	1,874	Crosswalk, 6-Inch White Epoxy Pavement Marking	\$ 8.50	\$ 15,929.00	\$ 0.00	\$ -	106.9%	\$ 1,300.00	\$ 0.00	0.0%
41	36	Remove Markings, 24-Inch	\$ 7.25	\$ 261.00	\$ 0.00	\$ -	98.0%	\$ 36.00	\$ 0.00	0.0%
42	136	Remove Markings, 18-Inch	\$ 4.50	\$ 612.00	\$ 0.00	\$ -	53.6%	\$ 74.00	\$ (64.00)	-10.1%
43	145	Remove Markings, 16-Inch	\$ 4.50	\$ 652.50	\$ 0.00	\$ -	94.5%	\$ 137.00	\$ (8.00)	-5.5%
44	1	Erosion Control	\$ 6,215.00	\$ 6,215.00	\$ 1.00	\$ 6,215.00	100.0%	\$ 1.00	\$ 0.00	0.0%
45	1	Traffic Control	\$ 5,945.00	\$ 5,945.00	\$ 1.00	\$ 5,945.00	100.0%	\$ 1.00	\$ 0.00	0.0%
46	1	Construction Mobilization, Project Coordination, All Material Unity Construction Mobilization, Area Restoration, and Traffic Control	\$ 18,395.00	\$ 18,395.00	\$ 1.00	\$ 18,395.00	100.0%	\$ 1.00	\$ 0.00	0.0%
					\$ 956,177.02	\$ 796,462.12	\$ 211,401.03	\$ 1,007,063.75	\$ 51,666.73	5.4%

**Itemized Pay Request**  
**City of Menasha Contract Unit No. 2020-01**  
**Street Reconstruction & Rehabilitation**

Item	Quantity	Description	Unit Price		Item Total	Work Completed		Total Completed and Stored to Date	Contract Change
			Base Bid	Change Order #1		From Previous Application	This Period		
<b>Grand Total Unit 2020-01</b>			\$	\$	\$ 986,177.02	\$	\$ 211,401.63	\$ 1,007,663.75	\$ 51,686.73
C10	6793	Change Order #1	\$	\$	4,408.95	6783.00	0.0	6,783.00	0.0
C11	3990	Pavement / Base Pulverizing	\$	\$	4,708.20	3950.00	550.00	4,498.00	500.00
C12	746.5	Unclassified Excavation	\$	\$	8,952.00	746.50	0.0	8,952.00	0.0
C15	8783	Fine Grading and Compaction	\$	\$	9,635.35	6783.00	0.0	6,783.00	0.0
C30	876	Asphalt Binder Course Pavement 2 1/4" Thick	\$	\$	49,143.60	657.00	232.26	890.26	14.3
C31	681.5	Asphalt Surface Course Pavement 1 3/4" Thick	\$	\$	41,162.60	510.00	13,055.89	771.09	89.6
C32	402	Overlay Asphalt Surface Course Pavement 1 3/4" Thick	\$	\$	24,783.30	300.00	251.08	410.37	89.6
<b>Total Change Order #1</b>			\$	\$	143,000.00	300.00	110.4	410.37	0.4
<b>Total Contract Base Bid &amp; Change Order #1</b>			\$	\$	1,099,177.02	910,529.32	247,651.05	1,158,180.37	59,003.35

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