

It is expected that a Quorum of the Personnel Committee, Administration Committee, and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
Board of Public Works
First Floor Conference Room
100 Main Street
December 2, 2019
6:30 PM**

or immediately following the Common Council Meeting

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. MINUTES TO APPROVE
 - 1. November 18, 2019
- D. COMMUNICATIONS
 - 1. DPW Alix, 11/26/19; Street Construction Contract Summary
- E. DISCUSSION / ACTION ITEMS
 - 1. Payment – MCC Inc.; Contract Unit No. 2019-04; New Street Construction & Reconstruction-Variou Locations; \$293,818.02 (Payment No. 2)
- F. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA
BOARD OF PUBLIC WORKS
First Floor Conference Room
100 Main Street, Menasha
November 18, 2019
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Krueger at 9:05 p.m.

B. ROLL CALL

PRESENT: Aldermen James Taylor, Stan Sevenich, Mark Langdon, Steve Krueger, Tom Grade, Ted Grade, Randy Ropella, Rebecca Nichols.

ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, FC Kloehn, ASD Jacobs, CDD Schroeder, DPW Alix, PHD McKenney, DDE Gordon, Pk/PW Supt McDonald, FM Sassman, HRC Huber.

C. MINUTES TO APPROVE

1. November 4, 2019

Moved by Ald. Langdon seconded by Ald. Ted Grade to approve minutes.

Motion carried on voice vote.

D. DISCUSSION / ACTION ITEMS

1. Payment – Sommers Construction Co. Inc.; Province Terrace – New Street Construction; \$36,406.70 (Payment No. 6)

DPW Alix and DDE Gordon explained this is for the street work on Province Terrace and status of the contract. Staff anticipates one more payment on this contract.

Moved by Ald. Langdon seconded by Ald. Ted Grade to recommend to Common Council Payment to Sommers Construction Co., Inc. for Province Terrace new street construction in the amount of \$36,406.70 (Payment No. 6).

Motion carried on roll call 8-0.

E. ADJOURNMENT

Moved by Ald. Langdon seconded by Ald. Tom Grade to adjourn at 9:10 p.m.

Motion carried on voice vote.

City Attorney Pamela A. Captain



Memorandum

To: Board of Public Works

From: Adam Alix, Director of Public Works

Date: November 26, 2019

Re: Street Construction Contracts Summary

We currently have three street construction contracts that are still open. Contracts 2019-01, Province Terrace, and 2019-03, Broad Street and other various locations, are completed and we are in the process of confirming the quantities for final payments. We are estimating approximately \$45,000 is due yet to close both of them out and will do so before the end of the 2019 fiscal year.

As you all know contract 2019-04, The Ponds Subdivision and Willow Lane, is not completed and will not be closed out until early next year. A payment request is being brought before the Board for consideration for work completed to date, excluding any costs of wedging the asphalt to the curb pan. The remaining amount of this contract that will be deferred to 2020 is estimated at about \$155,000 excluding any liquidated damages that will be assessed. The Finance Department intends to borrow for the full amount for the project, which includes this amount, with all other 2019 general obligation debt funded projects to stay within our planned debt schedule.

Certificate of Payment

Date: 11/20/2019

Payment Request: 2 (Two)

Contractor: MCC, Inc.

Address: 2600 Roemer Rd / PO Box 1137, Appleton, WI 54912-1137

Contract Unit No.: City of Menash Street Construction Unit No. 2019-04

Project Description: New Street Construction & Reconstruction - Various Locations

	Original Contract Amount:	\$ 529,879.90
Change Order 1:	Total Change Orders:	\$ 42,548.25
Change Order 2:	Total Contract Amount (Including Change Orders):	\$ 572,428.15
Change Order 3:	Total Earned to Date (Summary Attached):	\$ 422,519.78
Change Order 4:	Less Retainage: 5.0%	\$ 21,125.99
	Amount Due:	\$ 401,393.79

Payment 1	\$ 107,575.77
Payment 2	
Payment 3	
Payment 4	
Payment 5	
Payment 6	
Payment 7	

Current Payment **\$ 293,818.02**

I certify that all bills for labor, equipment, materials and services are paid for which previous certificates for payment were issued.
(Lien Waivers from all subcontractors and suppliers shall accompany each Request for Payment.)

Date: _____ BY: _____

Recommended for Payment

Adam Alix, Director of Public Works: _____

Common Council Approval Date: _____

Finance Department

Account Number	Amount

Itemized Bid Tabulation						
City of Menasha Contract Unit No. 2019-04						
New Street Construction & Reconstruction-Various Locations and Jefferson Park Improvements						
					Payment 2 (Two)	
Item	Quantity	Description			YTD Total	
Ponds of Menasha Subdivision Base Bid			Unit Price	Item Total	Quantity	Item Total
1	2	Remove and Replace Inlet/Ea	\$ 1,650.00	\$ 3,300.00	2.00	\$ 3,300.00
2	48	12" SDR-35 PVC Inlet Lead/LF	\$ 70.42	\$ 3,380.16	40.00	\$ 2,816.80
3	7	10" SDR-35 PVC Inlet Lead/LF	\$ 60.00	\$ 420.00	7.00	\$ 420.00
4	1	Abandon Inlet and Leads/Ea	\$ 1,500.00	\$ 1,500.00	1.00	\$ 1,500.00
5	8,230	Pavement / Base Pulverizing/SY	\$ 0.58	\$ 4,773.40	8230.00	\$ 4,773.40
6	1,181	Unclassified Excavation/CY	\$ 19.50	\$ 23,029.50	1181.00	\$ 23,029.50
7	109	Pulverized Stone Placement/CU	\$ 28.00	\$ 3,052.00	109.00	\$ 3,052.00
8	8,037	Fine Grading and Compaction/SY	\$ 1.50	\$ 12,055.50	8037.00	\$ 12,055.50
9	4,681	30" Concrete Curb & Gutter/LF	\$ 13.80	\$ 64,597.80	2305.00	\$ 31,809.00
10	3,930	No. 4 Epoxy Coated Rebar/LF	\$ 1.25	\$ 4,912.50	1220.00	\$ 1,525.00
11	35	Utility Adjustment/Ea	\$ 430.00	\$ 15,050.00	15.00	\$ 6,450.00
12	4	Water Valve Adjustment/Ea	\$ 30.00	\$ 120.00	0.00	\$ -
13	214	Sawcut/LF	\$ 1.75	\$ 374.50	100.00	\$ 175.00
14	1,040	Asphalt Binder Course Pavement 2 1/4" Thick/Ton	\$ 55.50	\$ 57,720.00	1128.65	\$ 62,640.08
15	809	Asphalt Surface Course Pavement 1 3/4" Thick/Ton	\$ 64.00	\$ 51,776.00	0.00	\$ -
16	6,679	4" Thick Concrete Sidewalk/SF	\$ 5.25	\$ 35,064.75	6580.00	\$ 34,545.00
17	10,280	6" Thick Concrete Sidewalk, Handicap Ramp, Driveway or Apron/SF	\$ 5.95	\$ 61,166.00	10264.00	\$ 61,070.80
18	4,860	Lawn and Terrace Restoration/SY	\$ 6.75	\$ 32,805.00	0.00	\$ -
19	1	Temporary Mailboxes / Install Concrete Base & Re-Install Cluster Mailbox/LS	\$ 5,000.00	\$ 5,000.00	0.50	\$ 2,500.00
20	1	Erosion Control/LS	\$ 2,750.00	\$ 2,750.00	0.50	\$ 1,375.00
21	1	Traffic Control/LS	\$ 750.00	\$ 750.00	0.50	\$ 375.00
22	1	Construction Mobile/Demobile; Project Coordination; all incidental utility and miscellaneous roadway work; and all other project work area restoration and clean-up to an equal and/or better preconstruction condition, as required and related to the overall Project/LS	\$ 7,000.00	\$ 7,000.00	0.50	\$ 3,500.00
Total - Ponds of Menasha Subdivision (Items 1 - 22)				\$ 390,597.11		\$ 256,912.08
Item	Quantity	Description			YTD Total	
Willow Lane Base Bid			Unit Price	Item Total	Quantity	Item Total
1	451	6" SCH-40 PVC Minit Storm Sewer/LF	\$ 29.10	\$ 13,124.10	465.00	\$ 13,531.50
2	7	Sump Pump Line Connectin or Stub/Ea	\$ 350.00	\$ 2,450.00	8.00	\$ 2,800.00
3	5,108	Pavement / Base Pulverizing/SY	\$ 0.45	\$ 2,298.60	5108.00	\$ 2,298.60
4	504	Unclassified Excavation/CY	\$ 11.15	\$ 5,619.60	504.00	\$ 5,619.60
5	5,117	Fine Grading and Compaction/SY	\$ 1.30	\$ 6,652.10	5117.00	\$ 6,652.10
6	504	30" Concrete Curb & Gutter, Remove and Replace/LF	\$ 37.45	\$ 18,874.80	817.00	\$ 30,596.65
7	261	4" Concrete Sidewalk, Remove and Replace/SF	\$ 7.97	\$ 2,080.17	275.00	\$ 2,191.75
8	723	6" Concrete Sidewalk, Handicap Ramp and Apron, Remove and Replace/SF	\$ 8.54	\$ 6,174.42	1237.00	\$ 10,563.98
9	150	8" Concrete Pavement, Remove and Replace/SF	\$ 13.64	\$ 2,046.00	197.00	\$ 2,687.08
10	6	Utility Adjustment/Ea	\$ 460.00	\$ 2,760.00	3.00	\$ 1,380.00
11	1	Water Valve Adjustment/Ea	\$ 30.00	\$ 30.00	0.00	\$ -
12	260	Sawcut/LF	\$ 1.75	\$ 455.00	396.00	\$ 693.00
13	661	Asphalt Binder Course Pavement 2 1/4" Thick/Ton	\$ 54.00	\$ 35,694.00	768.36	\$ 41,491.44
14	516	Asphalt Surface Course Pavement 1 3/4" Thick/Ton	\$ 64.00	\$ 33,024.00	0.00	\$ -
15	300	Lawn and Terrace Restoration/SY	\$ 9.00	\$ 2,700.00	0.00	\$ -
16	1	Erosion Control/LS	\$ 1,500.00	\$ 1,500.00	0.50	\$ 750.00
17	1	Traffic Control/LS	\$ 800.00	\$ 800.00	0.50	\$ 400.00
18	1	Construction Mobile/Demobile; Project Coordination; all incidental utility and miscellaneous roadway work; and all other project work area restoration and clean-up to an equal and/or better preconstruction condition, as required and related to the overall Project/LS	\$ 3,000.00	\$ 3,000.00	0.50	\$ 1,500.00
Total - Willow Lane (Items 1 - 18)				\$ 139,282.79		\$ 123,155.70

Item	Quantity	Description				
		Change Order #1	Unit Price	Item Total	Quantity	Item Total
19	200	8" Sanitary Sewer/LF	\$ 82.50	\$ 16,500.00	200.00	\$ 16,500.00
20	150	4" Sanitary Lateral/LF	\$ 75.00	\$ 11,250.00	150.00	\$ 11,250.00
21	19.35	4' Diameter Sanitary Manhole/VF	\$ 275.00	\$ 5,321.25	19.00	\$ 5,225.00
22	114	1¼" Ploy Water Service/LF	\$ 68.00	\$ 7,752.00	114.00	\$ 7,752.00
23	3	1¼" Service Set/Ea	\$ 575.00	\$ 1,725.00	3.00	\$ 1,725.00
Total - Change Order #1 (Items 19-23)				\$ 42,548.25		\$ 42,452.00
Grand Total - Ponds Subdivision, Willow Lane and Change Order #1				\$ 572,428.15		\$ 422,519.78