

It is expected that a Quorum of the Personnel Committee, Administration Committee, and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
Board of Public Works
First Floor Conference Room
100 Main Street
November 4, 2019
6:45 PM**

or immediately following the Administration Committee Meeting

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. MINUTES TO APPROVE
 - 1. October 21, 2019
- D. DISCUSSION / ACTION ITEMS
 - 1. Street Use Application – First Eve, by Community Forward Inc.
December 31, 2019; 10:30PM to 12:30AM
- E. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA
BOARD OF PUBLIC WORKS
First Floor Conference Room
100 Main Street, Menasha
October 21, 2019
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Krueger at 7:33 p.m.

B. ROLL CALL

PRESENT: Aldermen Mark Langdon, Steve Krueger, Tom Grade, Ted Grade, Randy Ropella, Rebecca Nichols, James Taylor, Stan Sevenich.
ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, FC Kloehn, ASD Jacobs, CDD Schroeder, DPW Alix, PHD McKenney, LD Lenz, Clerk Galeazzi.

C. MINUTES TO APPROVE

1. October 7, 2019

Moved by Ald. Langdon seconded by Ald. Ted Grade to approve minutes.
Motion carried on voice vote.

D. DISCUSSION / ACTION ITEMS

1. Payment – Northeast Asphalt, Inc. Contract Unit 2019-03; Street Reconstruction Various Locations; \$124,605.81 (Payment No. 2)

DPW Alix explained the payment is for work done on Broad Street, Melissa Street, Grove Street, Frederick Street, Lawndale Drive/Court, Greenwood Drive and the Library parking lot.

Moved by Ald. Langdon seconded by Ald. Tom Grade to recommend to Common Council payment to Northeast Asphalt, Inc. Contract Unit 2019-03; Street Reconstruction various locations in the amount of \$124,605.81 (Payment No. 2).

Motion carried on roll call 8-0.

2. Main Street and Racine Street Roundabout

DPW Alix explained the conceptual landscape design for the Racine Street/Main Street roundabout. The Department of Transportation is looking for feedback on the design. City crews will do the landscaping. Funding for the landscaping will come from the bridge aesthetic amenities budget.

General discussion ensued on the roundabout being the entry way to the downtown area, DOT restrictions for roundabouts, type of planting, other amenities, concrete color/design for sidewalk and terrace areas,

A design based on the discussion will be brought forward at the next Common Council meeting.

E. ADJOURNMENT

Moved by Ald. Langdon seconded by Ald. Ted Grade to adjourn at 7:50 p.m.
Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk



Date of Event: 12-31-19
Start Time: 10:30 PM
End Time: 12:30 AM
Number of Units (Parades): _____

Street Use Application

Name of Event: FIRST EYE
Sponsoring Organization: COMMUNITY FORWARD INC.
Organization Address: 340 BROAD ST, MENASHA
Responsible Person: JAMES TAYLOR
Email Address: jamestaylor04@tds.net Phone Number: 920 205 9216
Street Route/Description of Use (please attach map):
CURTIS REED SQUARE FLAG POLE
MILWAUKEE + MAIN STS. TO BROAD ST. ALLEY

Liability Insurance has been secured in the amount of \$ 1,000,000 with the City of Menasha named as an additional insured on the Certificate of Liability Insurance AND on the Endorsement. This is primary insurance.
Name of Insurance Company: HUB International Policy Number: 94748
Applicant's Signature: [Signature] Date: 10-22-19

Permit Fee: A Street Use Application Fee of \$25 plus a \$25 Special Event Administrative Fee (if applicable) must be submitted with the application at least 60 days prior to your event. Please make checks payable to City of Menasha.

Note to events planning to use City Parks and/or greenspace: Any multi-day event or event which plans to sell beer and/or wine to the public must also appear before the Parks and Recreation Board.

To Be Completed By City Staff (Revised February, 2019)

Scheduled Board of Public Works Review Date: _____
 Approved Denied
Scheduled Parks & Recreation Board Review Date: n/a
 Not Required Approved Denied
Scheduled Common Council Review Date: _____
 Approved Denied

Approval: Police Dept. [Signature] Fire Dept. [Signature] Public Works Dept. [Signature] City Attorney [Signature]

Menasha Downtown / Main Street

