

CITY OF MENASHA
BOARD OF PUBLIC WORKS
First Floor Conference Room
100 Main Street, Menasha
May 6, 2019
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Krueger at 9:26 p.m.

B. ROLL CALL

PRESENT: Aldermen James Taylor, Stan Sevenich, Mark Langdon, Steve Krueger, Tom Grade, Ted Grade, Randy Ropella, Rebecca Nichols.

ALSO PRESENT: Mayor Merkes, CA Captain, ASD Jacobs, DPW Radomski, PRD Tungate, Clerk Galeazzi.

C. MINUTES TO APPROVE

1. April 16, 2019

Moved by Ald. Langdon seconded by Ald. Tom Grade to approve minutes.

Motion carried on voice vote.

D. COMMUNICATIONS

1. Public Works Facility USDA Loan Update

DPW Radomski informed the Board that the USDA has conditionally approved the City's loan for the proposed Public Works Facility. Staff would like to hold a workshop to discuss the next steps in this process.

E. DISCUSSION / ACTION ITEMS

1. Payment – Janke General Contractors, Inc.; Contract Unit No. 2019-02; Province Terrace Trail – Nature's Way to USH 10/STH 114; \$114,390.00 (Payment No. 3)

Moved by Ald. Langdon seconded by Ald. Tom Grade to recommend to Common Council payment to Janke General Contractors, Inc., Contract Unit No. 2019-02 for Province Terrace Trail, Nature's Way to USH 10/STH 114 in the amount of \$114,390.00 (Payment No. 3).

PRD Tungate explained the location of the trail.

Motion carried on roll call 8-0.

2. Recommendation to Award – Contract Unit No. 2019-04; New Street Construction & Reconstruction – Various Locations and Jefferson Park Improvements; MCC, Inc.; \$963,277.92

DPW Radomski explained since the Administration Committee did not recommend the Resolutions to amend the 2019 CIP Budget for the street construction in the Ponds Subdivision and Jefferson Park parking lot, Willow Lane street reconstruction may have to be removed from this bid. Too much of the project is being removed to make this a workable contract. DPW Radomski ask if the Board wanted staff to rebid Willow Lane project this year, and the Ponds Subdivision and Jefferson Park next year.

General discussion ensued on:

- The utility work that has been done on Willow Lane;
- Residents have been working with staff on rear yard drainage;
- Residents expecting their street to be done this year;
- Rejecting bid and rebidding Willow Lane

Moved by Ald. Sevenich seconded by Ald. Taylor to reject all bids and instruct staff to rebid Willow Lane.

General discussion ensued on:

- Alternative bids;
- Input from residents;
- Waiting until next year to bid project.

Ald. Nichols asked to separate the question.

Motion to reject all bids carried on roll call 7-1. Ald. Nichols voted no.

Motion to instruct staff to rebid Willow Lane project carried on roll call 7-1.

Ald. Taylor voted no.

3. O-7-19 An Ordinance Amending Section 6-2-7 of the Code of Ordinance (Snow and Ice Removal)

DPW Radomski explained the changes to the ordinance are to help streamline the process of notifying property owners of their responsibility to remove snow and ice from sidewalks on a timely bases. It also changes the requirement of notifying the property owner after every snow fall to one notice per season. This will also allow the City to hire a private contractor to remove snow and ice at the property owner's expense.

General discussion ensued on:

- One notice per season, September 1-August 31;
- Hiring a private contractor rather than using City crews;
- When a two-hour notice would be used.

Moved by Ald. Langdon seconded by Ald. Tom Grade to recommend to Common Council O-7-19 An Ordinance Amending Section 6-2-7 of the Code of Ordinance (Snow and Ice Removal)

Ald. Langdon stated he will sponsor this ordinance.

Motion carried on roll call 8-0.

4. Second Amendment to Ground Site Lease Agreement between City of Menasha and AT&T Mobility Corporation.

DPW Radomski explained the amendment will allow AT&T Mobility Corporation to replace antennas and other equipment on the cell tower. It also increases the monthly rent by \$450.

Moved by Ald. Taylor seconded by Ald. Sevenich to recommend to Common Council Second Amendment to Ground Site Lease Agreement between City of Menasha and AT&T Mobility Corporation.

Moved by Ald. Krueger seconded by Ald. Taylor to amend Section 4.1 to change First Amendment to Second Amendment.

Motion carried on roll call 8-0.

Original motion as amended carried on roll call 8-0.

F. ADJOURNMENT

Moved by Ald. Taylor seconded by Ald. Tom Grade to adjourn at 10:10 p.m.
Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk