

CITY OF MENASHA
Board of Public Works
First Floor Conference Room
100 Main Street
May 20, 2019
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Krueger at 9:21 p.m.

B. ROLL CALL

PRESENT: Aldermen Stan Sevenich, Mark Langdon, Steve Krueger, Tom Grade, Ted Grade, Randy Ropella, Rebecca Nichols, James Taylor.

ALSO PRESENT: Mayor Merkes, CA Captain, DPW Radomski, FM Sassman, Clerk Galeazzi.

C. MINUTES TO APPROVE

1. May 6, 2019 Special

2. May 6, 2019 Regular

Moved by Ald. Langdon seconded by Ald. Ted Grade to approve Special and Regular minutes.

Motion carried on voice vote.

D. DISCUSSION / ACTION ITEMS

1. Street Use Application – Diablo Cycling Menasha Criterium; Saturday, June 15, 2019; 8:00 am – 8:00 pm (Diablo Cycling)

DPW Radomski explained this is an annual event and the street closure is the same as previous years. The event organizers are responsible for notifying residents on the route of the street closure. Staff has asked the event organizers for a copy of the letter they will provide to the residents.

Moved by Ald. Langdon seconded by Ald. Ted Grade to recommend to Common Council Street Use Application for Diablo Cycling Menasha Criterium on Saturday June 15, 2019, 8:00am-8:00pm

Motion carried on roll call 8-0.

2. Street Use Application – CommunityFest Parade of Lights, Wednesday, July 3, 2019; 9:00 pm – 10:15 pm (Cities of Neenah & Menasha)

DPW Radomski explained this is the annual CommunityFest Parade of Lights that is part of the Neenah-Menasha CommunityFest Event. The route is the same as previous years, starting in Neenah and ending at Curtis Reed Square in Menasha.

Moved by Ald. Langdon seconded by Ald. Tom Grade to recommend to Common Council Street Use Application for CommunityFest Parade of Lights on Wednesday July 3, 2019, 9:00pm-10:15pm

Motion carried on roll call 8-0.

3. Street Use Application – Grunski Runski; Saturday, August 10, 2019; 6:00 am – 12:00 pm (City of Menasha)

DPW Radomski explained this is the annual Grunski Runski race conducted by the Parks and Recreation Department.

Moved by Ald. Langdon seconded by Ald. Ted Grade to recommend to Common Council Street Use Application for Grunski Runski on Saturday August 10, 2019, 6:00am-12:00pm.

Motion carried on roll call 8-0.

4. Payment – Feaker & Sons Co., Inc.; Contract Unit No. 2018-04; Community Way-New Storm Sewer, Water Main and Street Construction; \$134,641.65 (Payment No. 1)
DPW Radomski explained this payment is for work done on Community Way. There are some issues with Harrison Utilities on water connections.

Moved by Ald. Langdon seconded by Ald. Ropella to recommend to Common Council the payment to Feaker & Sons, Co., Inc., Contract Unit No. 2018-04 for Community Way New Storm Sewer, Water Main and Street Construction in the amount of \$134,641.65.

Motion carried on roll call 8-0.

5. Payment – Sommers Construction Co., Inc.; Contract Unit No. 2019-01; New Street Construction – Province Terrace, Jennie Street, Province Link and Midway Crossing (Various Locations); \$50,199.04 (Payment No.1)

DPW Radomski explained the payment is for street work on Province Terrace and Province Link. He stated the street is being done in concrete because this is a commercial district.

Moved by Ald. Langdon seconded by Ald. Ropella to recommend to Common Council payment to Sommers Construction Co., Inc., for Contract Unit 2019-01, new street construction of Province Terrace, Jennie Street, Province Link and Midway Crossing (various locations) in the amount of \$50,199.04.

Motion carried on roll call 8-0.

6. Payment – Janke General Contractors, Inc.; Contract Unit No. 2019-02; Province Terrace Trail – Nature’s Way to USH 10/STH 114; \$130,589.56 (Payment No. 4)

DPW Radomski explained the payment if for the Province Terrace Trail project. The project is moving along with completion expected to be in mid-June.

Moved by Ald. Langdon seconded by Ald. Tom Grade to recommend to Common Council payment to Janke General Contractors, Inc., for Contract Unit No. 2019-02 Province Terrace Trail – Nature’s Way to USH 10/STH 114 in the amount of \$130,589.56.

Motion carried on roll call 8-0.

7. O-8-19 An Ordinance Amending Title 10, Chapter 1, Article B of the Code of Ordinances (Controlled Intersections Designated - Midway Crossing) (Introduced by Ald. Ropella)

DPW Radomski explained this ordinance is to update City Code to match the stop signs that have already been installed.

Moved by Ald. Ropella seconded by Ald. Ted Grade to recommend to Common Council O-8-19 An Ordinance Amending Title 10, Chapter 1, Article B of the Code of Ordinances (Controlled Intersections Designated-Midway Crossing).

Motion carried on roll call 8-0.

8. Pursue the USDA funding option and request that The Redevelopment Authority of the City of Menasha sign Form 1942-46 “Letter of Intent to Meet Conditions” and Form 1940-1 “Request for Obligation of Funds” by June 7, 2019. This does not commit the RDA to approve any construction of the building at this time.

DPW Radomski explained this is a request to allow the Redevelopment Authority to sign required documents from the Rural Housing Service (RHS) for the USDA loan the City is applying for to build the new Public Works Facility. Construction on the Public Works Facility is anticipated to start in 2020.

Moved by Ald. Langdon seconded by Ald. Nichols to recommend to Common Council to Pursue the USDA funding option and request that The Redevelopment Authority of the City of Menasha sign Form 1942-46 "Letter of Intent to Meet Conditions" and Form 1940-1 "Request for Obligation of Funds" by June 7, 2019. This does not commit the RDA to approve any construction of the building at this time.

Motion carried on roll call 8-0.

E. ADJOURNMENT

Moved by Ald. Langdon seconded by Ald. Tom Grade to adjourn at 9:41p.m.

Motion carried on voice vote.

Deborah A. Galeazzi, WCMC

City Clerk