

CITY OF MENASHA  
BOARD OF PUBLIC WORKS  
First Floor Conference Room  
100 Main Street  
January 21, 2019  
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Krueger at 7:26 p.m.

B. ROLL CALL

PRESENT: Aldermen Rebecca Nichols, James Taylor, Stan Sevenich, Mark Langdon, Steve Krueger, Tom Grade, Ted Grade, Randy Ropella.

ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, FC Kloehn, ASD Jacobs, CDD Schroeder, DPW Radomski, PHD McKenney, LD Lenz, Clerk Galeazzi.

C. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

Sandra Dabill Taylor, 545 Broad Street, Menasha. She stated the agenda lists Ordinance O-1-19 but does not reference Broad Street. She commented on Broad Street issues, recommendations from DOT regarding Racine Street Bridge, and the proposal to put angle parking on Broad Street in front of Old Grog.

D. MINUTES TO APPROVE

1. January 7, 2019

Moved by Ald. Langdon seconded by Ald. Ted Grade to approve minutes.

Motion carried on voice vote.

E. DISCUSSION / ACTION ITEMS

1. Change Order – MCC, Inc. Contract Unit 2018-02; New Street Construction and Street Reconstruction – Various Streets; ADD: \$15,654.04 (Change Order No. 1 and Final)

DPW Radomski explained the change order is for an increase in the quantity of materials.

Moved by Ald. Langdon seconded by Ald. Tom Grade to recommend to Common Council Change Order for MCC, Inc., Contract Unit 2018-02 for new street construction and street reconstruction for various street; ADD of \$15,654.04 (Change Order No. 1 and Final).

Motion carried on roll call 8-0.

2. Payment – MCC, Inc.; Contract Unit 2018-02; New Street Construction and Street Reconstruction – Various Streets; \$21,123.64 (Payment No. 6 & Final)

DPW Radomski explained the project has been completed and done to satisfaction.

Moved by Ald. Langdon seconded by Ald. Ted Grade to recommend to Common Council Payment to MCC, Inc., Contract Unit 2018-02 for new street construction and street reconstruction for various street in the amount of \$21,123.64.

Motion carried on roll call 8-0.

3. Intergovernmental Agreement for Stormwater Management Related to the Urbanization of Valley Road between City of Appleton, City of Menasha and the Village of Fox Crossing for Valley Road – West of Chain Drive to East of Forestview Court.

DPW Radomski explained the agreement is for engineering cost of the stormwater management plan related to the urbanization of Valley Road. It is a joint agreement between the Cities of Menasha and Appleton and Village of Fox Crossing.

Moved by Ald. Langdon seconded by Ald. Tom Grade to recommend to Common Council Motion carried on roll call 8-0.

4. Grove Street Sidewalks

DPW Radomski explained staff recommends adding sidewalks on Grove Street from Airport Road to Alva Street when Grove Street is reconstructed in 2019. The City's Comprehensive Plan states pedestrian safety needs should be considered when new roads or improvement to roads are being proposed. Adding sidewalks on Grove Street from Airport Road to Alva Street will connect the sidewalks that already exist on Alva and Ida Streets.

Moved by Ald. Krueger seconded by Ald. Langdon to recommend to Common Council Sidewalks be added along Grove Street between Airport Road and Alva Street and not be assess to the property owners.

Motion carried on roll call 8-0.

5. O-1-19 An Ordinance Amending Title 10, Chapter 1 of the Code of Ordinances (Motor Vehicles and Traffic) (Introduced by Ald. Krueger)

DPW Radomski explained this ordinance pertains mainly to changes to Broad Street intersections and parking.

Moved by Ald. Krueger seconded by Ald. Langdon to recommend to Common Council O-1-19 An Ordinance Amending Title 10, Chapter 1 of the Code of Ordinances (Motor Vehicles and Traffic)

General discussion ensued on separating the topics addressed in the ordinance and replacing a three-way stop sign with a four-way stop sign on Broad and DePere Streets. Motion carried on roll call 8-0.

6. Certified Survey Map – 140 Main Street – Dedication to Street Right of Way

DPW Radomski explained the Certified Survey Map is to clear up the lot line of the former City Hall property at 140 Main Street. It will separate the mural wall from the building and put the mural wall on the parcel that is part of the right of way.

Moved by Ald. Langdon seconded by Ald. Nichols to recommend to Common Council Certified Survey Map of 140 Main Street for dedication of Street Right of Way.

Motion carried on roll call 8-0.

7. R-1-19 Preliminary Resolution Declaring Intent to Exercise Special Assessment Powers Under Section 66.0703, Wisconsin Statutes (Province Terrace)

DPW Radomski explained this is the start of the process to assess the properties along Province Terrace for road work to be done in 2019.

Moved by Ald. Langdon seconded by Ald. Tom Grade to recommend to Common Council R-1-19 Preliminary Resolution Declaring Intent to Exercise Special Assessment Powers Under Section 66.0703, Wisconsin Statutes (Province Terrace)

Motion carried on roll call 8-0.

F. ADJOURNMENT

Moved by Ald. Langdon seconded by Ald. Tom Grade to adjourn at 7:55 p.m.  
Motion carried on voice vote.

Deborah A. Galeazzi, WCMC  
City Clerk