

CITY OF MENASHA  
Board of Public Works  
First Floor Conference Room  
100 Main Street, Menasha  
February 5, 2018  
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 7:59 p.m.

B. ROLL CALL / EXCUSED ABSENCES

PRESENT: Aldermen Sevenich, Krueger, Zelinski, Grade, Benner, Nichols, Taylor.

EXCUSED: Alderman Collier.

ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, FC Kloehn, PRD Tungate, PHD McKenney, ASD Jacobs, DPW Radomski, CDD Schroeder, Clerk Galeazzi.

C. MINUTES TO APPROVE

1. January 2, 2018

Moved by Ald. Zelinski seconded by Ald. Krueger to approve minutes.

Motion carried on voice vote.

D. COMMUNICATIONS

1. City of Menasha Foundation Drain and Sump Pump Inspections

DPW Radomski explained the letter sent to property owners to schedule foundation drain and sump pump inspections. The inspections will identify any properties that are improperly connected to the sanitary sewer system. The City can assist property owners in the correction of improper connections.

2. Main Street Project Update

DPW Radomski updated the Board on the Main Street reconstruction project. Bid opening is scheduled for February 13 and approval of a contractor will go to the Board on February 19. The light pole bases and layout have been designed to accommodate the two possible options of future light poles as requested by the Council. The existing Main Street lights will be slightly upgraded with LED bulbs for the time being. The landscaping will be designed and completed by City Parks Department crews.

General discussion ensued on electrical outlets as part of the landscaping, red versus grey for the color theme for the downtown area, width of Main Street and sidewalks, and parking stalls. Ald. Sevenich requested it be noted that he expressed an interest that electrical outlet be added to the tree line area.

Moved by Ald. Taylor seconded by Ald. Zelinski to change grey concrete to red throughout the downtown.

General discussion ensued on pros and cons of red versus grey concrete.

Motion failed on roll call 1-6. Ald. Taylor voted yes.

3. Main Street Project Lamp Post LED Bulk Change Over (Ald. Taylor)

General discussion ensued on changing to LED bulbs for the existing street lights in the downtown area.

E. DISCUSSION / ACTION ITEMS

1. Change Order – Pfeifer Bros. Construction Co. Inc.; Contract Unit 2017-04; Fox River “Loop the Lake” Bridge Crossings; ADD: \$7,404.27 (Change Order No. 3)

Moved by Ald. Zelinski seconded by Ald. Krueger to recommend to Common Council Change Order of Pfeifer Bros. Construction Co., Inc., Contract Unit 2017-04 for Fox River “Loop the Lake” Bridge Crossings, addition of \$7,404.27 (Change Order No. 3)

Motion carried on roll call 7-0.

2. Change Order – Pfeifer Bros. Construction Co. Inc.; Contract Unit 2017-04; Fox River “Loop the Lake” Bridge Crossings; ADD: \$51,060.06 (Change Order No. 4)

Moved by Ald. Krueger seconded by Ald. Benner to recommend to Common Council Change Order of Pfeifer Bros. Construction Co., Inc., Contract Unit 2017-04 for Fox River “Loop the Lake” Bridge Crossings, addition of \$51,060.06 (Change Order No. 4).

DPW Radomski explained the change order is to add a canopy to the bridge. Neenah is also adding a canopy and they have a sponsor to cover the cost. Menasha does not have a sponsor so the funds to cover the cost of the canopy would need to come from the contingency fund. There are some outstanding overruns that the contingency fund is earmarked for.

General discussion ensued on the overruns that will need to be covered by contingency funds, the fact that the contractor recommended adding the canopy, and looking for a sponsor for the canopy.

Moved by Ald. Krueger seconded by Ald. Zelinski to table and look for a sponsor or other funding source.

General discussion ensued status of available funds.

Ald. Krueger stated Point of Order - discussion is not allowed with a motion to table. Chairman Taylor recognized the Point of Order and called for a vote on the motion to table.

Motion carried on roll call 4-3.

Ald. Krueger, Zelinski, Grade, Benner voted yes. Ald. Nichols, Taylor, Sevenich voted no.

3. Payment – Pfeifer Bros. Construction Co. Inc.; Contract Unit 2017-04; Fox River “Loop the Lake” Bridge Crossings; \$298,757.74 (Payment No. 3)

Moved by Ald. Zelinski seconded by Ald. Krueger to recommend to Common Council payment to Pfeifer Bros. Construction Co., Inc., Contract Unit 2017-04 for Fox River “Loop the Lake” Bridge Crossings in the amount of \$298,757.74 (Payment No. 3).

Motion carried on roll call 7-0.

4. Payment – Keller, Inc., Project #65056; Police Department Evidence Room Addition; \$110,000.00 (Payment No. 3)

Moved by Ald. Zelinski seconded by Ald. Krueger to recommend to Common Council payment to Keller, Inc., Project #65056 for Police Department Evidence Room addition in the amount of \$110,000.00 (Payment No. 3).

PC Styka stated the project is almost done. There are a few final touches that need to be completed and the area be cleaned up.

Motion carried on roll call 7-0.

5. 133 Water Street (Postponed from January 2, 2018)

Moved by Ald. Nichols seconded by Ald. Benner to recommend to Common Council to allow City crews to remove the building at 133 Water Street and restore the site.

Mayor Merkes reported on the information staff gathered on the zoning and building restrictions, and reuse of the building at 133 Water Street.

General discussion ensued on marketing of the building for removal, cleaning up the property to attract development, no urgency to remove building, cost to remove building and restore site, request of neighborhood to cleanup site, area is part of downtown vision plan, and condition of building.

Motion fails on roll call 2-5.

Ald. Nichols, Benner voted yes. Ald. Taylor, Sevenich, Krueger, Zelinski, Grade voted no.

F. ADJOURNMENT

Moved by Ald. Sevenich seconded by Ald. Zelinski to adjourn at 9:20 p.m.

Motion carried on voice vote. Ald. Nichols voted no to adjourn.

Deborah A. Galeazzi, WCMC  
City Clerk