

**CITY OF MENASHA**  
**Board of Public Works**  
**First Floor Conference Room**  
**100 Main Street**  
**February 19, 2018**  
**MINUTES**

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 8:12 p.m.

B. ROLL CALL / EXCUSED ABSENCES

PRESENT: Aldermen Krueger, Grade, Benner, Nichols, Taylor, Sevenich.

EXCUSED: Aldermen Collier, Zelinski

ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, FC Kloehn, DPW Radomski, ASD Jacobs, PHD McKenney, MUGM Krause, Clerk Galeazzi.

C. MINUTES TO APPROVE

1. February 5, 2018

Moved by Ald. Benner seconded by Ald. Krueger to approve minutes.

Motion carried on voice vote.

D. COMMUNICATIONS

1. 133 Water Street

DPW Radomski explained staff prepared a Request for Proposal (RFP) for building removal and/or demolition service for 133 Water Street. Part of a RFP is allowing contractors to bid a negative amount if there is any value to property. The intent is to have this RFP be published in the newspaper.

General discussion ensued on scope of work described in the RFP, selling versus demolishing the building and cleaning up the site, future plans for reconstruction of Water Street, and other businesses interested in purchasing the building.

Ald. Nichols state Point of Order – this item is listed as a communication, so no action is required.

Chairman Taylor allowed discussion to continue.

General discussion ensued on purpose of the RFP, Board of Public Works' direction to staff, proposal will need to be recommended to Common Council by Board of Public Works, and incorporating area in vision plan.

Moved by Ald. Krueger seconded by Ald. Sevenich to allow Director Radomski to publish RFP as presented.

Ald. Nichols stated Point of Order – other members have questions

CA Captain was asked if the motion is appropriate and she responded that the item is listed as a communication no action is required.

Ald. Sevenich stated he withdraws his second to the motion.

CA Captain explained it is up to the Chairman if the motion should be acted on or withdrawn.

Chairman Taylor stated he will allow the motion to be withdrawn and have this item put on the next agenda as a Discussion/Action.

2. Main Street Construction Permit  
No discussion

3. Storm Water Action Plan Workshop Date  
DPW Radomski stated staff is requesting to hold a workshop to give the Council an opportunity to review the Storm Water Action Plan before it is presented to the Board of Public Works. The Common Council will need to act on the plan before the end of March. February 28 at 4:00 p.m. works the best for most of the Council members.

E. DISCUSSION / ACTION ITEMS

1. Recommendation to Award – Contract Unit 2018-01; City of Menasha New Concrete Street Construction Including Concrete Sidewalk and Street Lighting – Main Street from Tayco Street to 300' East of Mill Street; Vinton Construction Company; \$666,817.64

Moved by Ald. Nichols seconded by Ald. Krueger to recommend to Common Council Recommendation to Award, Contract Unit 2018-01 for City of Menasha new concrete street construction including concrete sidewalk and street lighting for Main Street from Tayco Street to 300' east of Mill Street to Vinton Construction Company in the amount of \$666,817.64.

DPW Radomski explained Vinton Construction Company was the only qualified bid received. The bid is under budget.

General discussion ensued on street lighting alternative as part of the contract.  
Motion carried on roll call 6-0.

2. Recommendation to Award – Contract No. M0002-9-17-00839; 2018 Water Main & Sanitary Sewer Reconstruction – First Street Water Main, Broad Street Water Main and Broad Street Water Main & Sanitary Sewer; Donald Hietpas & Sons, Inc.; \$552,864.15 (Menasha Utilities & City of Menasha)

Moved by Ald. Nichols seconded by Ald. Krueger to recommend to Common Council Recommendation to Award Contract No. M0002-9-17-00839, 2018 water main and Sanitary sewer reconstruction for First Street water main, Broad Street water main and Broad Street water main and sanitary sewer to Donald Hietpas & Sons, Inc. in the amount of \$552,864.15 (Menasha Utilities & City of Menasha).

DPW Radomski explained eight bids were received and Donald Hietpas & Sons was lowest. This is a joint contract with the Water Department. This will upgrade the lateral from main line to the right of way line. If home owner wants to replace lateral to their home they would have to do it as a private contact with Donald Hietpas & Sons.  
Motion carried on roll call 6-0.

F. ADJOURNMENT

Moved by Ald. Benner seconded by Ald. Grade to adjourn at 9:12 p.m.  
Motion carried on voice vote.