

CITY OF MENASHA
BOARD OF PUBLIC WORKS
First Floor Conference Room
100 Main Street, Menasha
December 3, 2018
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Krueger at 7:04 p.m.

B. ROLL CALL

PRESENT: Aldermen Tom Grade, Ted Grade, Randy Ropella, Rebecca Nichols, James Taylor, Stan Sevenich, Mark Langdon, Steve Krueger.

ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, FC Kloehn, ASD Jacobs, CDD Schroeder, DPW Radomski, PHD McKenney, Clerk Galeazzi.

C. MINUTES TO APPROVE

1. November 5, 2018

Moved by Ald. Langdon seconded by Ald. Tom Grade to approve minutes.

Motion carried on voice vote.

D. DISCUSSION / ACTION ITEMS

1. Willow Lane Sidewalk

DPW Radomski explained Willow Lane is scheduled for street reconstruction in 2019. Currently there is sidewalk on a portion of the west side of Willow Lane and no sidewalk on the east side. According to the City's sidewalk policy, sidewalk should be install on the entire west side of Willow Lane between Keyes Street and Nicolet Blvd. Sidewalks would not be installed on the east side due to the canal on the east side. The sidewalk work would be included within the contract and would not be assessed to the property owners.

Moved by Ald. Langdon seconded by Ald. Sevenich to recommend to Common Council the sidewalk on the west side of Willow Lane be extended to Nicolet Blvd.

General discussion ensued on driveway aprons being engineered to grades along the street, some utility poles being relocated, staff working with property owners on existing landscaping that is in right of way, and pedestrian safety.

Motion carried on roll call 7-1. Ald. Ted Grade voted no.

2. Broad Street – Racine Street to De Pere Street – 2-Way Street

DPW Radomski explained with Broad Street from Racine Street to Appleton Street scheduled for resurfacing in 2019 and the Department of Transportation moving forward with reconfiguring the intersection of Racine Street and Broad Street, staff is recommending Broad Street be turned into a two-way street between Racine Street and De Pere Street. The two-way roadway would be implemented after the resurfacing project is complete in 2019.

Moved by Ald. Langdon seconded by Ald. Ted Grade to recommend to Common Council Broad Street from Racine Street to De Pere Street be changed to a two-way street.

General discussion ensued on signage, type of island that will be installed at the intersection of Racine Street and Broad Street, angle parking at businesses on Broad Street, timeframe of the project, restricting turns at the intersection, and notifying residents of the change.

Moved by Ald. Taylor seconded by Ald. Sevenich to direct Public Works Department to notify by mail residents and property owners in the 500 and 600 blocks of Broad Street, and businesses at Racine Street and Broad Street intersection, of proposed change from one-way to two way street, and the notices should be mailed by December 5, 2018. General discussion ensued on type of notice to send. Motion carried on roll call 7-1. Ald. Nichols voted no.

Original motion carried on roll call 8-0.

3. R-32-18 Resolution Pertaining to Sewer Service Charges and Surcharges
DPW Radomski explained the sewer user charge rates have not been updated since 2013. The proposed updates are to increase the volume charge and revise the domestic strength concentrations for Biological Oxygen Demand (BOD) and Suspended Solids (SS). The updates are based on Neenah-Menasha Sewerage Commission charges and are necessary to maintain projects.

Moved by Ald. Krueger seconded by Ald. Langdon to recommend to Common Council R-32-18 Resolution Pertaining to Sewer Service Charges and Surcharges. Motion carried on roll call 8-0.

E. ADJOURNMENT

Moved by Ald. Langdon seconded by Ald. Taylor to adjourn at 7:27 p.m.
Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk