

It is expected that a Quorum of the Personnel Committee, Administration Committee, and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
March 20, 2017
6:45 PM
or immediately following Common Council

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL / EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. [March 6, 2017](#)
- D. DISCUSSION / ACTION ITEMS
 - 1. [Recommendation to Award – Contract Unit 2017-01; New Concrete Street Construction Including Asphalt Trail and Concrete Sidewalk; Province Terrace from Province Link to Midway Road; Sommers Construction; \\$293,073.34](#)
 - 2. [R-04-17 Preliminary Resolution Declaring Intent to Exercise Special Assessment Powers Under Section 66.0703 Wisconsin Statutes \(Silver Birch Estates\) \(Introduced by Ald. Krautkramer\)](#)
- E. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA
BOARD OF PUBLIC WORKS
Third Floor Council Chambers
140 Main Street, Menasha
March 6, 2017
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Krautkramer at 7:56 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Collier, Keehan, Zelinski, Benner, Nichols, Taylor, Krautkramer.

EXCUSED: Alderman Spencer

ALSO PRESENT: Mayor Merkes, PC Styka, PHD McKenney, FM Sassman, ES Montour, Scott Maurer (Water Dept.), Clerk Galeazzi.

C. MINUTES TO APPROVE

1. [February 20, 2017](#)

Moved by Ald. Keehan seconded by Ald. Collier to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. [Recommendation to Award – Contract No. M0002-9-16-00971-A; 2017 Water Main Reconstruction Contract A – Jefferson Street, Manitowoc Street, Midway Road and Earl Street, Railroad Street, Second Street, and Water Street and Center Street; Don Hietpas & Sons, Inc., \\$469,059.00 \(Menasha Utilities\)](#)

Scott Maurer, Water Dept., explained the contract is for water main reconstruction on the City streets scheduled for reconstruction in 2017. They follow the City's reconstruction schedule when replacing water mains. Don Hietpas & Sons, Inc was the lowest bid received.

Ald. Zelinski asked about the status of the lead service ordinance that was discussed at a previous meeting.

Chairman Krautkramer called Point of Order, the lead service ordinance was not on the agenda for discussion.

Moved by Ald. Benner seconded by Ald. Taylor to recommend to Common Council. Recommendation to Award – Contract No. M0002-9-16-00971-A; 2017 Water Main Reconstruction Contract A – Jefferson Street, Manitowoc Street, Midway Road and Earl Street, Railroad Street, Second Street, and Water Street and Center Street; Don Hietpas & Sons, Inc., \$469,059.00 (Menasha Utilities)

Motion carried on roll call 7-0.

2. [Recommendation to Award – Contract No. M0002-9-16-00971-B; 2017 Water Main Reconstruction Contract B – Lake Road East/West; Advance Construction, Inc.; \\$40,950.00 \(Menasha Utilities\)](#)

Scott Maurer, Water Dept., explained the contact is for water main reconstruction on Lake Road East & West. There is water main on both sides of canal. The water main reconstruction will be done before a new street is installed. Some of the work will require boring under the canal. The water main will then be capped off until the road can be redone in the future.

2. [Recommendation to Award – Contract No. M0002-9-16-00971-B; 2017 Water Main Reconstruction Contract B – Lake Road East/West; Advance Construction, Inc.; \\$40,950.00 \(Menasha Utilities\), Cont'd](#)

Moved by Ald. Nichols seconded by Ald. Taylor to recommend to Common Council Recommendation to Award – Contract No. M0002-9-16-00971-B; 2017 Water Main Reconstruction Contract B – Lake Road East/West; Advance Construction, Inc.; \$40,950.00 (Menasha Utilities)
Motion carried on roll call 7-0.

E. ADJOURNMENT

Moved by Ald. Taylor seconded by Ald. Keehan to adjourn at 8:07 p.m.
Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk



Memorandum

DATE: March 15, 2017

TO: Board of Public Works

FROM: Tim J. Montour, Engineering Supervisor *TJM*

RE: Recommendation to Award – Contract 2017-01; New Street Construction, Asphalt Trail and Concrete Sidewalk on Province Terrace; Sommers Construction; \$293,073.34

The City of Menasha publicly opened bids on Tuesday, March 14th for Contract Unit No. 2017-01, New Street Construction, Asphalt Trail and Concrete Sidewalk. Two bids were received as indicated on the enclosed itemized bid tabulation.

The project consists of the following items: re-constructing a new street section sub-grade and base, relocating storm inlets, under pavement drain installation, miscellaneous utility adjustments, pulverizing or removing the existing asphalt pavement and excess base material, fine grading, concrete pavement construction, asphalt trail construction, concrete sidewalk construction, driveway re-construction and lawn and terrace restoration.

After reviewing the bids and finding them to be extremely competitive, accurate and compliant, we recommend Contract Unit No. 2017-01 be awarded to Sommers Construction of Shiocton, Wisconsin in the amount of \$293,073.34

Enclosure

Itemized Bid Tabulation
City of Menasha Contract Unit No. 2017-01

New Street Construction - Province Terrace (Midway Road to Province Link) Including Concrete Pavement, Concrete Sidewalk and Asphalt Trail

Item	Quantity	Description	Sommers Construction		Vinton Construction	
			Unit Price	Item Total	Unit Price	Item Total
		Base Bid				
1	7	Remove and Replace Inlet/Each	\$ 1,050.00	\$ 7,350.00	\$ 2,440.00	\$ 17,080.00
2	6	8" SDR-35 PVC Inlet Lead/LF	\$ 50.00	\$ 300.00	\$ 50.00	\$ 300.00
3	35	10" SDR-35 PVC Inlet Lead/LF	\$ 52.00	\$ 1,820.00	\$ 55.00	\$ 1,925.00
4	120	4" Under Pavement Drain/LF	\$ 5.50	\$ 660.00	\$ 15.00	\$ 1,800.00
5	5,089	Pavement / Base Pulverizing/SY	\$ 0.75	\$ 3,816.75	\$ 0.45	\$ 2,290.05
6	1,874	Unclassified Excavation/CY	\$ 8.00	\$ 14,992.00	\$ 11.47	\$ 21,494.78
7	572	Pulverized Stone Placement/CY	\$ 14.35	\$ 8,208.20	\$ 6.30	\$ 3,603.60
8	9,583	Fine Grading and Compaction/SY	\$ 0.01	\$ 95.83	\$ 1.00	\$ 9,583.00
9	5,724	Concrete Pavement 8" Thick with Integral Curb & Gutter/SY	\$ 28.85	\$ 165,137.40	\$ 30.42	\$ 174,124.08
10	157	24" Concrete Curb & Gutter Remove & Replace/LF	\$ 23.50	\$ 3,689.50	\$ 25.00	\$ 3,925.00
11	540	No. 4 Epoxy Coated Rebar/LF	\$ 0.84	\$ 453.60	\$ 0.60	\$ 324.00
12	20	Utility Adjustment/Each	\$ 100.00	\$ 2,000.00	\$ 300.00	\$ 6,000.00
13	8	Water Valve Adjustment/Each	\$ 75.00	\$ 600.00	\$ 150.00	\$ 1,200.00
14	526	Sawcut/LF	\$ 1.00	\$ 526.00	\$ 2.00	\$ 1,052.00
15	164	Asphalt Binder Course Pavement/ton	\$ 76.84	\$ 12,601.76	\$ 88.63	\$ 14,535.32
16	262	Asphalt Surface Course Pavement/ton	\$ 87.59	\$ 22,948.58	\$ 99.49	\$ 26,066.38
17	755	8" Thick Concrete Driveway Apron/SF	\$ 4.90	\$ 3,699.50	\$ 4.95	\$ 3,737.25
18	6,138	4" Thick Concrete Sidewalk/SF	\$ 2.99	\$ 18,352.62	\$ 3.10	\$ 19,027.80
19	922	6" Thick Concrete Sidewalk & Handicap Ramp/SF	\$ 4.20	\$ 3,872.40	\$ 4.60	\$ 4,241.20
20	890	8" Thick Concrete Sidewalk/SF	\$ 4.90	\$ 3,381.00	\$ 5.20	\$ 3,588.00
21	2,200	Lawn & Terrace Restoration/SY	\$ 3.65	\$ 8,030.00	\$ 4.90	\$ 10,780.00
22	1	Temporary Mailbox/LS	\$ 250.00	\$ 250.00	\$ 300.00	\$ 300.00
23	5	Pavement Gap/Each	\$ 25.00	\$ 125.00	\$ 500.00	\$ 2,500.00
24	4	Sidewalk or Apron Gap/Each	\$ 25.00	\$ 100.00	\$ 100.00	\$ 400.00
25	2,540	4" Solid, Yellow Epoxy Pavement Marking/LF	\$ 1.08	\$ 2,743.20	\$ 1.08	\$ 2,743.20
26	30	Stop Line, 18" White Epoxy Pavement Marking/LF	\$ 9.00	\$ 270.00	\$ 9.00	\$ 270.00
27	180	Crosswalk, 6" White Epoxy Pavement Marking/LF	\$ 8.00	\$ 1,440.00	\$ 8.00	\$ 1,440.00
28	96	Crosswalk, 24" White Epoxy Pavement Marking/LF	\$ 10.00	\$ 960.00	\$ 10.00	\$ 960.00
29	1	Erosion Control/LS	\$ 1,600.00	\$ 1,600.00	\$ 840.00	\$ 840.00
30	1	Traffic Control/LS	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00
31	1	Construction Mobile/Demobile; Project Coordination; all incidental utility and miscellaneous roadway work; and all other project work area restoration and clean-up to an equal and/or better preconstruction condition, as required and related to the overall Project/LS	\$ 250.00	\$ 250.00	\$ 100.00	\$ 100.00
Total Base Bid (Items 1 - 31)				\$ 293,073.34		\$ 339,030.66



RESOLUTION R-04-17

A PRELIMINARY RESOLUTION DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POWERS UNDER SECTION 66.0703, WISCONSIN STATUTES

Introduced by Alderman Krautkramer

RESOLVED, by the Common Council of the City of Menasha, Wisconsin:

1. The Common Council hereby declares its intention to exercise its powers under Section 66.0703, Wisconsin Statutes, to levy special assessments upon property within the following described area for benefits conferred upon such property by improvement of the following:

A. Improvements

1. Concrete Curb & Gutter Construction
2. 4" Asphaltic Concrete Pavement Construction
3. Various Associated Items

B. Location of Improvements

1. Silver Birch Estates Subdivision

2. The total amount assessed against such improvements shall not exceed the total cost of the improvements. The Common Council determines that such improvements shall be made under the police power, and the amount assessed against each parcel shall be on a cost per front foot, area, or unit cost basis.

3. That the assessment against any parcel shall be paid in accordance with Section 3-2-14 of the Menasha Municipal Code.

4. The Board of Public Works is directed to compile a report consisting of:

- A. Plans and Specifications of said improvements.
- B. A summary of the allotted cost of the said improvements.
- C. A schedule of proposed assessments showing the properties which are benefited by the improvement.

Upon completing such report, the Board of Public Works is directed to file a copy thereof in the City Clerk's Office for public inspection.

5. Upon receiving the report of the Board of Public Works, the City Clerk is directed to give notice of a public hearing on such report as specified in Section 66.0703(7)(a), Wisconsin Statutes. The hearing shall be held in the Council Chambers at the City Hall at a time set by the City Clerk in accordance with Section 66.0703(7)(a), Wisconsin Statutes.

6. The notice and hearing requirements under paragraph 5 do not apply if they are waived, in writing, by all the owners of property affected by the special assessment, as specified in Section 66.0703(7)(b), Wisconsin Statutes.



Passed and approved this ____ day of _____, 2017.

Recommended by: _____
Motion/Second: _____
Vote: _____
Pass/Fail: _____
Requires: __ Majority Vote __ 2/3 Vote

Donald Merkes, Mayor
ATTEST:

Deborah A. Galeazzi, City Clerk