

CITY OF MENASHA  
Board of Public Works  
Third Floor Council Chambers  
140 Main Street, Menasha  
June 6, 2016  
MINUTES

A. CALL TO ORDER

Meeting called to order by Vice-Chairman Collier at 8:14 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Keehan, Zelinski, Benner, Nichols, Taylor, Collier

EXCUSED: Aldermen Krautkramer and Spencer

ALSO PRESENT: Mayor Merkes, CA Captain, Capt. Halderson, FC Kloehn,  
DPW Radtke, ASD Steeno, PHD McKenney, Clerk Galeazzi.

C. MINUTES TO APPROVE

1. [May 16, 2016](#)

Moved by Ald. Keehan seconded by Ald. Benner to approve minutes.

Motion carried on voice vote.

D. DISCUSSION / ACTION ITEMS

1. [Street Use Application – Community First Fox Cities Marathon Presented by Miron Construction; Sunday, September 18, 2016; 7:00 AM – 2:00 PM; \(Community First Credit Union\)](#)

DPW Radtke explained the street use route is very similar to the previous year. The application is in order so staff recommends approval.

Moved by Ald. Taylor seconded by Ald. Keehan to recommend to Common Council Street Use Application for Community First Fox Cities Marathon Presented by Miron Construction on Sunday September 18, 2016, 7:00 AM – 2:00 PM (Community First Credit Union).

Motion carried on voice vote.

2. [Preliminary Resolution R-20-16 Declaring Intent to Exercise Special Assessment Powers Under Section 66.0703 Wisconsin Statutes \(Second Addition to Woodland Hills\)](#)

DPW Radtke explained the Development Agreement with Woodland Development LLC requires the City to Special Assess for street and utility improvements. This is the initial step in the process.

Moved by Ald. Taylor seconded by Ald. Keehan to recommend to Common Council R-20-16 Preliminary Resolution Declaring Intent to Exercise Special Assessment Powers Under Section 66.0703 Wisconsin Statutes (Second Addition to Woodland Hills)

Motion carried on roll call 6-0.

3. [Preliminary Resolution R-21-16 Declaring Intent to Exercise Special Assessment Powers Under Section 66.0703 Wisconsin Statutes \(The Huelsbeck Property\)](#)

DPW Radtke updated the Board on the special assessment process for various street and sewer improvements previously installed in Province Terrace per the Development Agreement with Edna Huelsbeck. This is the first step in the special assessment process for the listed improvements.

Moved by Ald. Taylor seconded by Ald. Keehan to recommend to Common Council R-21-16 Preliminary Resolution Declaring Intent to Exercise Special Assessment Powers Under Section 66.0703 Wisconsin Statutes (The Huelsbeck Property).

Motion carried on roll call 6-0.

4. [Preliminary Resolution R-22-16 Acknowledging Review of City of Menasha 2015 Compliance Maintenance Annual Report Under Wisconsin Administrative Code NR 208 \(Introduced by Ald. Krautkramer\)](#)

DPW Radtke explained this is the annual requirement from DNR for the City to report on the condition and operation of its wastewater collection system. There was one sewer bypass situation in 2015. The City received an "A" Grade and no further actions other than to adopt this resolution are necessary.

Moved by Ald. Taylor seconded by Ald. Keehan to recommend to Common Council R-22-16 Resolution Acknowledging Review of City of Menasha 2015 Compliance Maintenance Annual Report Under Wisconsin Administrative Code NR 208 (Introduced by Ald. Krautkramer).

Motion carried on roll call 6-0.

5. [2016 Q1 Storm Water Report](#)

ASD Steeno and DPW Radtke reviewed the storm water report.

General discussion ensued on future cost to implement recommendations from the consultant on Storm Water Planning Grant associated with the Lower Fox River Total Maximum Daily Load (TMDL) requirements and storm water expenditures versus revenues.

Moved by Ald. Taylor seconded by Ald. Keehan to accept the 2016 Q1 Storm Water Report.

Motion carried on voice vote.

E. ADJOURNMENT

Moved by Ald. Taylor seconded by Ald. Keehan to adjourn at 8:34 p.m.

Motion carried on voice vote.

Deborah A. Galeazzi, WCMC  
City Clerk