

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers, 140 Main Street, Menasha
August 6, 2007

MINUTES DRAFT

 [Back](#)  [Print](#)

I. CALL TO ORDER

A. =

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
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	Meeting called to order by Chairman Pack at 7:03 p.m			
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II. ROLL CALL/EXCUSED ABSENCES

A. =

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
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	PRESENT: Ald. Chase, Taylor, Wisneski, Pack, Hendricks, Eckstein, Michalkiewicz.			
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	ABSENT: Ald. Merkes.			
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	ALSO PRESENT: Mayor Laux, CA/HRD Brandt, PC Stanke, FC Vander Wyst, DPW Radtke, CDD Keil, C/T Stoffel, PRD Tungate, Melanie Krause, Clerk Galeazzi and the Press.			
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III. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

A. [July 16, 2007](#)

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
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Approve	Board of Public Works Minutes, 7/16/07	Alderman Michalkiewicz	Alderman Wisneski	Passed
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	Motion carried on voice vote.			
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IV. DISCUSSION

A. [Street Use Application - Grunski Runski; 2 Mile and 10K Run/Walk; Saturday, August 11, 2007; 6:30 AM - 10:30 AM; \(City of Menasha Parks and Rec. Department\)](#)

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
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	CA/HRD Brandt explained the appropriate departments have approved all the Street Use Applications on this agenda.			
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B. [Street Use Application - Labor Day Parade; Monday, September 3, 2007; 9:30 AM - 11:30 AM \(Fox Valley Area Labor Council\)](#)

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	No Questions or Discussion.			

- C. [Street Use Application - St. Mary Central High Homecoming Parade; Friday, October 5, 2007; 5:00 PM - 6:00 PM](#)

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	It was determined from the map presented the parade would be going down Main Street.			

- D. [Change Order - Machine Control Specialists; Contract Unit No. M0002-940266-B; Water Treatment Plant Modifications; ADD: \\$2,054.00 \(Change Order No. 1\)](#)

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	Melanie Krause, Menasha Utilities, explained the funds for the increase cost for all three change orders will come from the budgeted contingency funds which are part of the Safe Drinking Water funds.			

- E. [Change Order - CD Smith Construction, Inc., Contract Unit No. M0002-940266.02; Water Treatment Plant Modifications; ADD: \\$32,295.00 \(Change Order No. 8\)](#)

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	No Questions or discussion			

- F. [Change Order - CD Smith Construction, Inc.; Contract Unit No. M0002-940266.02; Water Treatment Plant Modifications; ADD: \\$16,126.00 \(Change Order No. 9\)](#)

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	No Questions or Discussion.			

- G. [Recommendation to Award - Quality Concrete & Excavating, Inc. of Manawa, WI; Contract Unit No. 2007-02; Concrete Walk Reconstruction; \\$51,887.70](#)

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	No Questions or Discussion.			

- H. [Recommendation to Award - City of Menasha Wastewater Collection System Rehabilitation Improvements - Phase 3 Project; Contract E145-07-01A; Insituform Technologies USA of Lemont, IL; \\$1,582,723.00](#)

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	DPW Radtke recommended holding action on the Recommendation to Award items for the Wastewater Collection System Rehabilitation Improvements until after the State of Wisconsin adopts their budget. There will be more Clean Water Fund low interest loan money available for this type of project. There is a 90-day contract award clause in the bidding documents.			
Move	to table	Alderman Taylor	Alderman Wisneski	Passed
	Motion carried on voice vote.			

I. [Recommendation to Award - City of Menasha Wastewater Collection System Rehabilitation Improvements - Phase 3 Project; Contract E145-07-01B; National Power Rodding Corporation of Chicago, IL; \\$150,459.73](#)

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Move	to table	Alderman Taylor	Alderman Wisneski	Passed
	Motion carried on voice vote.			

J. [Recommendation to Award - City of Menasha Wastewater Collection System Rehabilitation Improvements - Phase 3 Project; Contract E145-07-01C; DeGroot, Inc. of Green Bay, WI; \\$212,233.57](#)

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Move	to table	Alderman Taylor	Alderman Wisneski	Passed
	Motion carried on voice vote.			

K. [Recommendation to Award - City of Menasha Wastewater Collection System Rehabilitation Improvements - Phase 3 Project; Contract E145-07-01D; Infrastructure Technologies, Inc.; \\$312,491.00](#)

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Move	to table	Alderman Taylor	Alderman Wisneski	Passed
	Motion carried on voice vote.			

L. [Request for Yield Signs at Marquette St. and Elizabeth St. \(Ald. Hendricks\)](#)

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	Ald. Hendricks received a request from a resident for a yield sign at this intersection. DPW Radtke recommends an engineering study before installing any type of sign.			
	Chairman Pack instructed DPW Radtke to perform an engineering study at this intersection.			

M. [Request to Remove Street Lights in Front of 175 Main Street](#)

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	The property owner of 175 Main Street requested the street light in front of the building be removed. DPW Radtke suggested just removing the fixtures and monitor the light level in that area.			
	Discussion ensued regarding light levels in the area. The Police Dept. recommends more lights in the downtown area. It was suggested the owner of the property and the owner of the business at 175 Main Street be invited to attend the next meeting to discuss their reasons to remove this light.			
Move	to hold	Alderman Chase	Alderman Eckstein	Held

N. [Keyes Street Speed Study Report and Recommendation](#)

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	A speed study was conducted on Keyes Street and the Public Works Dept. recommends keeping the current traffic control signage and maintain the 25 mph speed limit in this area. The Police			

Dept. also conducted a speed study and the result of each study was the same.

V. ADJOURNMENT

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Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
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Move	to adjourn at 7:29 p.m.	Alderman Taylor	Alderman Michalkiewicz	Passed
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Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, City Clerk