



## MENASHA POLICE COMMISSION MEETING MINUTES

Police Commission President Jim Meinke called the meeting to order September 16, 2021 at 4:30 PM, Menasha Safety Building, 430 First Street, Menasha, Wisconsin

Present: Commissioners James Meinke, Jerry Jakubek, Nancy Ball and Trevor Martin, Officer Josh Gallagher and Chief Tim Styka

Absent: Commissioner Debbie Galeazzi

Minutes to Approve: Commissioner Jakubek moved to approve the July 15, 2021 draft. Commissioner Ball seconded the motion. The Commission unanimously approved the minutes.

Communications to Receive: 2021 Police & Fire Commission Workshop on 11/3/2021.

Chief's Report/Discussion with Chief Styka:

### **Training:**

- Ethical Leadership: Birkholz (2 hrs)
- Sexual Assault Best Practices for the Responding Officer: Heinen & Oberle (15.25 hrs)
- Basic SRO Course: Schanke (40 hrs)
- Emotional Survival: Jorgenson (1 hr)
- Managing Property and Evidence: Sawyer (16 hrs)
- DEA Authorized Container Storage Training: Berna (24 hrs)
- WPLF Summer Conference: Styka, Schulz, Thorn, Lenss (5-16 hrs)
- Basic Scent Specific Training: Nelson (24 hrs)
- Negotiation for Leaders: Sawyer (3 hrs)
- CEW Instructor: Oberle (16 hrs)
- Fingerprint Identification and Preservation: Sawall (3 hrs)
- Customer Service and SAFE Training: Schanke (4.5 hrs)
- TruNarc Training: 12 Dept Members (4 hrs)
- Crime Scene Processing School: Abrahamson & Sawall (40 hrs)
- Leadership in Police Organizations: Spiegel (120 hrs total)
- DCI Death Investigation School: Cook (80 hrs)
- Operation RUSH: Oney & Gennrich (16 hrs)

## Department Updates:

- Training Updates:
  - Jason Eake and Brian Van Alstyne are in solo patrol.
  - Sam Vassar is currently in field training and should be moving to solo patrol by the beginning of October.
- Hiring Process: The candidates the Commission interviewed at the last meeting did not work out. We are currently accepting applications.
- Our first re-accreditation through WILEAG will take place the week of November 8<sup>th</sup>, 2021.
- Officer Matt Schanke has been selected to serve on the Winnebago County Crash Reconstruction Team, pending approval of a MOU between the City and County.
- The Community Liaison position and a new Crime Analyst position have been opened up. Thank you to Officer Nick Oleszak for all of his work in the Community Liaison role. The Crime Analyst position was created by reallocating patrol resources based upon a reduction of calls for service on nights. This will be done on a trial basis. The officer in this role will help with things like writing warrants to assist in investigations, work on cybercrime type cases and analyze data for things like identifying possible candidates for the MCCAP Program.
- Men's Locker Room Shower/Bathroom project is on track and should be completed by the middle of October.
- The Public Safety Roofing Project has been completed.
- Our Evidence Custodian Cyndel Sawall presented as part of the Wisconsin Association of Identification at the Summer Wisconsin Chiefs of Police Conference
- Officer Jason Eake has complete his Drone Pilot certification and is now an operator.
- The Honor Guard Unit Coordinator is being transferred from Lt. Albrecht to Lt. Nelson.
- TruNarc demonstration

**Motion to adjourn:** At 5:28 pm Commissioner Meinke made the motion into adjourn. This was seconded by Commissioner Ball and passed unanimously.

The next meeting will be held Thursday, November 18<sup>th</sup>, 2021 starting at 4:30 pm. Menasha Safety Building, 430 First Street, Menasha, Wisconsin.

Menasha alderpersons occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee, may be attending; however no official Action of any of these bodies will be taken.

Menasha is committed to its diverse population. Our non- English speaking population or those with disabilities are invited to contact the acting Chief of Police at 967-3500 at least 24-hours in advance to ensure special accommodations can be made.