

Welcome to the
City of Menasha



February 21, 2019 **APPROVED MINUTES**

President Jason Dionne called the meeting to order February 21, 2019 at 4:30 PM, Menasha Safety Building, 430 First Street, Menasha, Wisconsin.

Present: Jason Dionne, Fran Ebben, James Meinke, Tony Gutierrez, Marshall Spencer, Chief Styka

Absent: None

Minutes to Approve: Marshall Spencer moved to approve the December 20, 2018 draft meeting minutes. James Meinke seconded the motion. The Commission unanimously approved the minutes.

Communication to Receive: None

Public comments: No members of the public were present.

Old Business: None

New Business: Chief Styka made the recommendation to promote Lt. Chuck Sahr to the position of Deputy Chief to replace Deputy Chief Brett Halderson, who has retired.

Discussion: The Commission approved Lt. Chuck Sahr's promotion conditioned on the following: the promotion will be subject to at least a six month probationary period. Further, the Commission instructs that all future promotions to either lieutenant or Deputy Chief will require successful completion of a probation. The probationary period will be a minimum of a six months in length. At the end of the probationary period or whenever the Chief sees the need, the Chief will update the Commission as to the status and progress of the probation. This requirement is to be added to the department policies and procedures manual. Jason Dionne made the motion to make this policy change, effective immediately. James Meinke seconded the motion and the motion was unanimously approved.

Correspondence: None

Chief Styka's report

Training:

- ICS-200: Edwards, Spiegel (1 hr)
- AR15 Armorer School: Sawyer (16 hrs)
- Legal Update: Cook (2 hrs)
- DAAT Training: All Sworn Personnel (3 hrs)
- Payroll Law: Gonnering (6 hrs)
- CART Team Training: Gallagher, Sawyer, Thorn, Heidemann (28 hrs)
- CVMIC Employment Law: Sahr (16 hrs)
- WI Crime Lab Intro to Photography: Cook (16 hrs)
- Wisconsin Police Leadership Conference: Sahr, Albrecht, Styka (20 hrs)
- Pursuit Update: Thorn (4 hrs)
- CVMIC Leadership: Edwards (8 hrs)
- Open Records Laws: J. Groeschel (14 hrs)
- Intox Update: All Sworn Personnel (2 hrs)
- WI Active Threat Integrated Response Conference: Schulz (12 hrs)

Department Updates:

- Dan Lindstrom, Richard Heinen and Matthew Schanke have all currently in solo patrol. Kellen Gennrich, Katelyn Oberle and Jon VanSchyndel are all currently in training with a PTO. Derrick Rotta is currently in the recruit academy at Fox Valley Technical College.
- Lt. Thorn and Jeff Jorgenson have presented an update safety and reunification plan to the school district. This was well received and they are working out the final details. We are also working on updating the SRO agreement with the District to be more reflective of current practices.
- We continue to have issues with the new county-wide records management system. Jenny Groeschel and Nick Oleszak are still working as part of a team to work the bugs out of the system.
- The CAD smartphone device has also been running into some difficulties that we are still working with the County, the vendor and the State to try and get it operational. If successful we will be the leader in the area using this technology.
- The back hallway project is nearly complete. This update places all of the daily equipment needed by the patrol officers in one place. It is organized and easily accessible for everyone.
- The 2019 Department Meeting was completed in January. A large portion of the training time was dedicated to officer involved death investigations.

Public comments: No members of the public were present.

Adjourn-James Meinke motioned to adjourn the meeting at 5:55pm Fran Ebben seconded the motion which was unanimously supported.

The next bi-monthly meeting will be held April 4, 2019 Menasha Safety Building, 430 First Street, Menasha, Wisconsin starting at 4:30pm.

Respectfully submitted by Marshall Spencer Commissioner, Secretary

Menasha alderpersons occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee, may be attending; however no official Action of any of these bodies will be taken.

Menasha is committed to its diverse population. Our non- English speaking population or those with disabilities are invited to contact the acting Chief of Police at 967-3500 at least 24-hours in advance to ensure special accommodations can be made.