

**CITY OF MENASHA**  
**Parks and Recreation Board**  
**City Hall**  
**March 15, 2022**  
**MINUTES**

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**A. CALL TO ORDER**

The meeting was called to order by Chr. Dick Sturm at 6:02pm.

**B. ROLL CALL/EXCUSED ABSENCES**

MEMBERS PRESENT: Chr. Dick Sturm, Brian Adesso, Rachael Dowling, Ald. Ted Grade

MEMBERS EXCUSED: T. Hale, T. Marshall

OTHERS PRESENT: PRD Megan Sackett, Ald. Tom Grade

**C. PUBLIC COMMENT/CORRESPONDENCE**

Ald. Tom Grade encouraged Park Board members to attend the ARPA discussion as this is a once in a lifetime opportunity. Tom Grade indicated he would like to focus on above ground projects with the use of the ARPA funding.

**D. MINUTES TO APPROVE**

1. **Minutes of the March 15, 2022 Park Board Meeting:** Moved by Ald. T. Grade, seconded by B. Adesso to approve the minutes of the March 15, 2022 Park Board meeting. Adesso made a note to include the corresponding staff report with the minutes. Motion carried.

**E. DISCUSSION / ACTION ITEMS**

1. **Hidden Pond Park:** Sackett reviewed the information of the development and the options to keep the park visible and accessible to the public. Discussion was had regarding expanding the park perimeter for accessibility which included purchasing vacant lots and/or removal of wooded area near the intersection of Tana Ln. and Lotus Trail. Sackett reviewed the information provided by the developer regarding lots adjacent to the park and the selling price. Sturm indicated that there is approximately 340' of frontage on the SE side of the park which is roughly ½ side of a 4 sided park to provide access and accessibility to the public. Sturm also indicated that the Park Board has not been afforded a place at the table during future development discussions. Discussion ensued on the lots around the park that could provide better access. Consensus was made not to further pursue the purchasing of lots adjacent to the Park. Staff was directed to bring back overall park system and acreage and future park development options.
2. **Jefferson Park Vision Plan:** Sackett reviewed the final updates to the Jefferson Park Master Plan and the CIP budget. Sackett also reviewed the plan for the ARPA workshop and encouraged all members to attend. B. Adesso made the motion, seconded by Ald. Ted Grade to approve the Jefferson Park concept plan and recommend to Common Council for use of ARPA funding.

**F. REPORT OF DEPARTMENT HEAD / STAFF**

1. **Department Report:** See attached written report.

**G. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA**

**H. ADJOURNMENT**

Motion by Ald. Ted. Grade, seconded by R. Dowling to adjourn at 8:06pm. Motion carried.