

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
PARKS AND RECREATION BOARD**

Koslo Park
1200 Geneva Rd.

**Tuesday, September 21, 2021
6:00PM**

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. PUBLIC COMMENT / CORRESPONDENCE
- D. MINUTES TO APPROVE
 - 1. Minutes of the August 10, 2021 Park Board Meeting
- E. DISCUSSION/ACTION ITEMS
 - 1. Additional Flag at Isle of Valor
 - 2. Removal of Ash Trees in Resthaven Cemetery
- F. REPORT OF DEPARTMENT HEAD/STAFF
 - 1. Park, Pool and Forestry Report – DDMO Brown/PW Superintendent MacDonald
 - 2. Department Report – PRD Sackett
- G. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA
 - Five (5) minute time limit for each person
- H. ADJOURNMENT

CITY OF MENASHA
Parks and Recreation Board
Barker Farm Park
August 10, 2021
MINUTES

A. CALL TO ORDER

The meeting was called to order by Chr. Dick Sturm at 6:00pm.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Chr. Dick Sturm, Brian Adesso, Rachael Dowling, Ald. Ted Grade, Tom Marshall, Lisa Hopwood, Tim Hale

OTHERS PRESENT: PRD Megan Sackett, DDMO Thad Brown, PW/Parks Superintendent Travis MacDonald, Deputy Director of Engineering Corey Gordon, City Attorney Pam Captain

C. PUBLIC COMMENT/CORRESPONDENCE

D. MINUTES TO APPROVE

1. **Minutes of the July 20, 2021 Park Board Meeting:** Moved by Ald. T. Grade, seconded by T. Hale to approve the minutes of the July 20, 2021 Park Board meeting. Motion carried.

E. DISCUSSION / ACTION ITEMS

1. **Appleton Water Line through the Conservancy:** City Attorney Captain started out by providing some background history on the project. In May 2020, Council was approached by the Appleton Water Plant with a proposal to sell or swap some land to address their needs to find a route to install a second raw water line. Council adopted a resolution indicating staff to work with the City of Appleton. Staff has been working with the City of Appleton on an easement to provide access through the conservancy for the placement of a redundant raw water line. City of Appleton plans to start construction this year. DDE Gordon said a large wetland area is under jurisdiction of USACE and there are rough sketches out there of what to do with the wetland. Moved by Ald. T. Grade, seconded by T. Hale that the Park Board recommends staff to bring forward a final easement document for the Appleton redundant raw water line through the conservancy to the Common Council. Motion carried.
2. **Koslo Park Hall of Fame:** Director Sackett reviewed the memo regarding the establishment of the Koslo Park Hall of Fame. Sackett indicated a request was brought forward by the Menasha Twins to recognize a long-time member of their organization. Staff felt it was prudent to create a plan that would equitably recognize contributors to the City's rich baseball tradition. The establishment of the Hall of Fame allows for individual honors for each team and allows for an expandable option as more nominees are presented. Sackett reviewed the proposed nomination criteria. Chr. Sturm asked if people from the past could be nominated and expressed his desire to have a fair and uniform approach to recognize people. Moved by Ald. T. Grade, seconded by T. Hale to approve recognition of Jeff Chew and the establishment of the Hall of Fame. Motion carried.
3. **Barker Farm Basketball Court:** DDMO provided an outline of the renovation of the Barker Farm Park basketball court including a concrete surface, ½ court size and will be set up the same as Smith Park. Chr. Sturm asked how concrete would extend life cycle and DDMO Brown responded that cracks would not expand due to the rebar. Park Board requested signage be placed at site of courts indicating construction will be happening. Moved by Ald. T. Grade, seconded by L. Hopwood to

change the basketball court to one concrete half court (lines, color and hoop), not to exceed the \$20,000 budget. Motion carried.

F. REPORT OF DEPARTMENT HEAD / STAFF

1. **Park, Pool and Forestry Report**

DDMO Brown and PW/Parks Superintendent MacDonald reported:

- Wall by gazebo at Gilbert shelter has been repaired
- Working on 380' feet of shorewall – currently welding
- Window sills at Senior Center have been repaired
- Spraying for spiders, weeds
- New Parks Laborer – Tyler Anderson started in July
- Pillars at Resthaven to be repaired in the coming weeks
- EAB treatment – 75 trees done next week
- Donation trees in at Smith
- Donation bench installed at Jefferson

2. **Department Report**

PRD Sackett reported on the following:

- Recreation – Guide will be going out in the next couple of weeks
- Brews on 'Bago – great response from community thus far
- Grunski coming up this Saturday
- Hosting the Dive-in Movie at the Pool on Saturday (August 14 – had been rained out 2x). Pool's last day open is Sunday, August 15.
- Lt. Oleszak is tabulating the Hart Park survey results.
- Have seen successful with pop-up programming at Hart Park

G. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

H. ADJOURNMENT

Motion by L. Hopwood, seconded by T. Hale to adjourn at 6:58pm. Motion carried.

VETERANS OF FOREIGN WARS

NICOLET POST NO. 2126

P.O. BOX 312 • MENASHA, WISCONSIN 54952-0312

To: Menasha Park Department Board

We as members of VFW Nicolet Post 2126 are asking if we can put another flag on the Isle of Valor in Smith Park.

Reason: Because the president has made the Space Force a branch of the Military we would like to honor them with their flag at the Isle of Valor. What we are asking for is we need to put up another flag pole to do this All the other branches of the service are there and we think they should be with them now. We are not asking for money just the right to put the flag up on the Isle. We would like to get the permission so we can get it in on time to dedicate it at the Armed Forces Day celebration next May.

We hope you will look at this and give us approval to move on with this project. As always we do nothing at the Isle of Valor without your approval.

Dave Mix, Commander
Nicolet VFW Post 2126 Menasha

