

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
PARKS AND RECREATION BOARD**

Hart Park
700 Seventh Street

**Tuesday, July 20, 2021
6:00PM**

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. PUBLIC COMMENT / CORRESPONDENCE
- D. MINUTES TO APPROVE
 - 1. Minutes of the June 2, 2021 Park Board Meeting
 - 2. Minutes of the June 15, 2021 Park Board Meeting
- E. DISCUSSION/ACTION ITEMS
 - 1. Hart Park Update
- F. REPORT OF DEPARTMENT HEAD/STAFF
 - 1. Park, Pool and Forestry Report – DDMO Brown
 - 2. Department Report – PRD Sackett
- G. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA
 - Five (5) minute time limit for each person
- H. ADJOURNMENT

**CITY OF MENASHA
Parks and Recreation Board
Virtual Meeting
June 2, 2021
MINUTES**

A. CALL TO ORDER

The meeting was called to order by Chr. Dick Sturm at 5:01pm.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Chr. Dick Sturm, Rachael Dowling, Ald. Ted Grade, Tim Hale, Tom Marshall

MEMBERS EXCUSED: Brian Adesso, Lisa Hopwood

C. PUBLIC COMMENT/CORRESPONDENCE

D. DISCUSSION / ACTION ITEMS

1. **Approve Menasha Farm Fresh Market at Curtis Reed Square June 23-October 28, 2021:** Motion by Ald. Grade, seconded by T. Hale to approve this event. Motion carried.

E. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

F. ADJOURNMENT

Motion by T. Marshall, seconded by T. Hale to adjourn at 5:08pm. Motion carried.

CITY OF MENASHA
Parks and Recreation Board
Jefferson Park
June 15, 2021
MINUTES

A. CALL TO ORDER

The meeting was called to order by Chr. Dick Sturm at 6:00pm.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Chr. Dick Sturm, Brian Adesso, Rachael Dowling, Ald. Ted Grade, Tom Marshall

MEMBERS EXCUSED: Lisa Hopwood, Tim Hale

GUESTS PRESENT: Sandra Dabill-Taylor

OTHERS PRESENT: PRD Megan Sackett, DDMO Thad Brown

C. PUBLIC COMMENT/CORRESPONDENCE

S. Dabill-Taylor posed a question from Mike Taylor regarding the safety of players, foul balls, and when will the dugouts be updated at Koslo.

D. MINUTES TO APPROVE

1. **Minutes of the May 18, 2021 Park Board Meeting:** Moved by Ald. T. Grade, seconded by T. Marshall to approve the minutes of the May 18, 2021 Park Board meeting. Motion carried.

E. DISCUSSION / ACTION ITEMS

1. **Fee for Field Set-Up and Lining:** Sackett explained that our department was approached by an organization looking to use park space for a flag football program. As part of the rental, they would like the field space lined for a standard football field. Currently, there is no set fee for this in our fee schedule. Motion by Ald. Grade, seconded by R. Dowling to charge an initial set-up/lining fee of \$250 and \$50 for re-lining. Motion carried.

F. REPORT OF DEPARTMENT HEAD / STAFF

1. **Department Report**

PRD Sackett reported on the following:

- Brews on 'Bago
- Rec programs starting
- Hart Park programs
- Jefferson Park plan
- Carnival volunteers
- Lawson Canal update
- Hart Park cameras

2. **Park, Pool and Forestry Report**

DDMO Brown reported on:

- Landscaping at DPW
- Rocks in the Jefferson Park landscaping
- Smith Park restrooms now open until 8pm
- Replacing lights in the gazebo with gates to avoid vandalism
- Smith Park gardens were planted with the help of volunteers
- Trails sealing
- Cemetery wall is pulling away, needs to be retucked
- Tayco St. Fountain needs to be replumbed

- Smith Park roof replacement – saved money
Potential of stagnant water
Shrink to 1 ½" line to put in insert
Approx. \$5,000
- Shorewall done in fall
- Hiring Park Laborer

It has been suggested to have a Recognition of retirement for employees Brian Tungate and Larry Losselyong

G. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

S. Dabill-Taylor stated that park restrooms were not open and it might be good to see if there is a lead water line at the Memorial Building. She also expressed concern about the 4th of July parking situation. Dabill-Taylor questioned missing Park Board minutes on the website. She expressed doing events like Future Neenah does on our trail system like the Sole Burner and Relay for Life events and the permitting process for trail use. She questioned the status of the Jefferson Park master plan. She expressed concern about the loss of flower beds at Jefferson and suggested working with the school district on a year round aquatic facility.

H. ADJOURNMENT

Motion by T. Marshall, seconded by B. Adesso to adjourn at 6:42pm. Motion carried.