

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA  
PARKS AND RECREATION BOARD**

**Virtual  
Wednesday, June 2, 2021  
5:00PM**

**Please join my meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/125019741>

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**AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. PUBLIC COMMENT / CORRESPONDENCE
- D. DISCUSSION/ACTION ITEMS
  - 1. Approve Menasha's Farmers Market, June 3-October 28, 2021
- E. REPORT OF DEPARTMENT HEAD/STAFF
- F. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA
  - Five (5) minute time limit for each person
- G. ADJOURNMENT



# PARK FACILITY RESERVATION FORM / BEER PERMIT

Menasha Parks and Recreation Department

100 Main Street, Suite 200 • Menasha, WI 54952-3190  
(920)967-3640 • Office Hours 8:00am-4:00pm; Monday-Friday

OFFICE USE ONLY	
Total Paid	\$
Office Notes	

Type of Event: Farmers Market Date of Event: Every Thursday June 3 - Oct 28

Company/Organization (if applicable): City of Menasha

Person in Charge: Volunteer Daytime/Cell Phone#: 920 740

Street Address: 140 Main St City: Menasha State: WI Zip: 54952

Contact email address: menashamarkete@gmail.com

Time of Event: From 2p to 7p Anticipated Group Size: 100/each

Does your group qualify for resident rates?  Yes  No (City of Menasha, Neenah, Appleton & Fox Crossing residents only)

*For weddings at Smith Park - Either the Groom or Bride or one of his/her parents or grandparents MUST be a resident of the City of Menasha and be the person signing this agreement in order to receive the resident rate.*

Event Notes: \_\_\_\_\_

If you are planning to consume beer or have amplified music, please see the attached rules.

The following FACILITY will be included in the rental agreement (please check):

<b>Barker Farm Park</b> <input type="checkbox"/> Shelter <input type="checkbox"/> Diamond/Field <input type="checkbox"/> Tennis Courts	<b>Jefferson Park</b> <input type="checkbox"/> Pavilion <input type="checkbox"/> Kitchen <input type="checkbox"/> West Shelter <input type="checkbox"/> East Shelter <input type="checkbox"/> Launch Shelter <input type="checkbox"/> Pool <input type="checkbox"/> Picnic Area # _____ Ballfield _____	<b>Pleasants Park</b> <input type="checkbox"/> Diamond/Field	<b>Shepard Park</b> <input type="checkbox"/> Diamond/Field
<b>Clovis Grove Park</b> <input type="checkbox"/> Shelter <input type="checkbox"/> Diamond/Field <input type="checkbox"/> Tennis Courts	<b>Hart Park</b> <input type="checkbox"/> Shelter <input type="checkbox"/> Diamond/Field	<b>Smith Park</b> <input type="checkbox"/> Pavilion <input type="checkbox"/> Kitchen <input type="checkbox"/> Wedding/Garden (50 benches available) <input type="checkbox"/> Memorial Building (1 <sup>st</sup> Floor / Pre-wedding ceremony only) Start Time: _____ End Time: _____ <input type="checkbox"/> Diamond/Field <input type="checkbox"/> Tennis Courts	
<b>Curtis Reed Square</b> <input checked="" type="checkbox"/>	<b>Koslo</b> <input type="checkbox"/> Shelter <input type="checkbox"/> Diamond/Field	<input type="checkbox"/> Trestle Trail	
	<input type="checkbox"/> Marina Terrace		

### BEER/WINE PERMIT (Fermented malt beverages allowed only at Jefferson, Koslo and Curtis Reed Square)

*Sale of Fermented Malt Beverages Requires a Temporary Class "B" License in Addition to this Permit (See City Clerk)*

The below named assumes responsibility for exercising control over attendees behavior at the event. This person or designee must be present for the duration of the event. The Menasha Police Department will contact the permittee if any problem arises. UNRULY/ILLEGAL GROUP BEHAVIOR WILL JEOPARDIZE FUTURE RESERVATION PRIVILEGES. This permit allows beer and wine coolers only. No hard liquor or glass containers.

Permittee Name: (print) \_\_\_\_\_ DOB: \_\_\_\_\_  
Last First M.I.

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Area that beer and/or wine can be consumed: Curtis Reed Park

Signature: \_\_\_\_\_

### HOLD HARMLESS AGREEMENT

I agree to abide by the rules set by Menasha Parks and Recreation Department and to save and hold harmless the City of Menasha from any claim for damage or injury arising out of our activities in connection with the date of this event. I further understand this agreement to indemnify any and all liability of the City of Menasha to include costs of defense and attorneys' fees and/or damage or injury caused in part by the City's negligence, unless I demonstrate by clear and convincing evidence that such damage or injury was caused solely by the City's negligence.

I agree to pay for all damages to park property or grounds beyond what the Department determines to be normal wear and tear. I further agree that I will ensure compliance with all rules, regulations, or ordinances applicable to the use of City of Menasha parks and choose not to negotiate any terms of this agreement.

Signature: \_\_\_\_\_ Date: 5.17.21