

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
PARKS AND RECREATION BOARD**

Jefferson Park
915 Third St.
Menasha, WI 54952

**Tuesday, June 15, 2021
6:00PM**

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. PUBLIC COMMENT / CORRESPONDENCE
- D. MINUTES TO APPROVE
 - 1. Minutes of the April 13, 2021 Regular Park Board Meeting
- E. DISCUSSION/ACTION ITEMS
 - 1. Fee for Field Set-Up and Lining
- F. REPORT OF DEPARTMENT HEAD/STAFF
 - 1. Department Report – PRD Sackett
 - 2. Park, Pool and Vandalism Report – DDMO Brown/Superintendent MacDonald
- G. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA
 - Five (5) minute time limit for each person
- H. ADJOURNMENT

CITY OF MENASHA
Parks and Recreation Board
Virtual Meeting
May 18, 2021
MINUTES

A. CALL TO ORDER

The meeting was called to order by Chr. Dick Sturm at 6:02pm.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Chr. Dick Sturm, Brian Adesso, Rachael Dowling, Ald. Ted Grade, Lisa Hopwood, Tom Marshall

GUESTS PRESENT: Gary Coopman (MACs)

OTHERS PRESENT: PRD Megan Sackett, DPW/P Superintendent Travis MacDonald

C. PUBLIC COMMENT/CORRESPONDENCE

D. MINUTES TO APPROVE

1. **Minutes of the April 13, 2021 Park Board Meeting:** Moved by Ald. T. Grade, seconded by L. Hopwood to approve the minutes of the April 13, 2021 Park Board meeting. Motion carried.

E. DISCUSSION / ACTION ITEMS

1. **Approve Brews on 'Bago at Jefferson Park-June 10, July 8, August 12 & Sept. 9, 2021:** Motion by Ald. Grade, seconded by L. Hopwood to approve this event. Motion carried.
2. **Approve Menasha Girls Basketball Association Fundraiser (part of Communityfest) at Curtis Reed Square-July 3, 2021:** Motion by Ald. Grade, seconded by L. Hopwood to approve this event. Motion carried.
3. **Approve Communityfest at Jefferson Park-July 4, 2021, starting at 2:30pm:** Motion by Ald. Grade, seconded by T. Marshall to approve this event. Motion carried. Note: Ald. Grade would like to look at tarp policy for future years.
4. **Approve Twisted Pistons to be held at Curtis Reed Square-August 19, 2021:** Motion by Ald. Grade, seconded by L. Hopwood to approve this event. Motion carried.
5. **Approve Jazz Fest to be held at Jefferson Park-September 4 & 5, 2021:** Motion by Ald. Grade, seconded by L. Hopwood to approve this event. Motion carried.

F. REPORT OF DEPARTMENT HEAD / STAFF

1. **Department Report**

PRD Sackett reported on the following:

- Programs at Hart Park
- Cameras for Hart Park
- Hiring
- Lawson Canal Grant
- Jefferson Park playground plan
- Camp Champs
- Marina
- Pickleball opening
- Pool offering fitness classes

Collectively, the Board and Staff agreed on the following locations for the remaining Summer board meetings:
May – Smith, June – Jefferson, July – Hart, August – Barker Farm, September – Koslo.

2. **Park, Pool and Forestry Report**

P/PW Superintendent MacDonald reported on:

- Vandalism at Smith Park
- Mulching, tree trimming (Cottonwood)
- Ball games prep
- Swing benches
- Landscaping
- Pool next week
- Flowers planted at Smith
- VFD pump system

G. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

H. ADJOURNMENT

Motion by L. Hopwood, seconded by T. Marshall to adjourn at 7:06pm. Motion carried.

DRAFT