

**CITY OF MENASHA  
Parks and Recreation Board  
Shepard Park, 100 Mathewson  
September 16, 2020  
MINUTES**

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**A. CALL TO ORDER**

The meeting was called to order by Chr. D. Sturm at 6:04pm.

**B. ROLL CALL/EXCUSED ABSENCES**

MEMBERS PRESENT: Chr. Dick Sturm, Brian Adesso, Ald. Ted Grade, Tim Hale, Tom Marshall, Melissa Zwach

MEMBERS EXCUSED: Lisa Hopwood

OTHERS PRESENT: PRD Sackett, AA Lori, Community Liaison Officer Nick Oleszak, Mayor Merkes

**C. PUBLIC COMMENT/CORRESPONDENCE**

**D. MINUTES TO APPROVE**

1. **Minutes of the August 11, 2020 Park Board Meeting:** Moved by Ald. T. Grade, seconded by T. Marshall to approve the minutes of the August 11 Park Board meeting. Motion carried.

**E. DISCUSSION / ACTION ITEMS**

1. **Discussion of Park Safety and Security Options:** Community Liaison Officer Nick Oleszak presented latest information on PD calls to our parks. He also stated that officers will be working on a neighborhood survey around Hart Park. Our department is looking at options to hold activities/events at Hart Park. Currently, Megan and Dick are receiving email alerts when PD receives a call for anything park related.
2. **Urban Forestry Grant Resolution:** Moved by Ald. T. Grade, seconded by T. Hale to approve the resolution and forward it to the Common Council for acceptance. Motion carried.

**F. REPORT OF DEPARTMENT HEAD / STAFF**

1. **Park, Pool and Forestry Report:** Per DDMO Brown the Jefferson Park men's restrooms were vandalized Monday; grading at Shepard and Smith Parks is completed – best part is the fill was free from an area road project; A. Hartzheim is doing EAB treatment; will be starting repair on the Gilbert Trail and address the Koslo drainage project; the Nature's Way Trail extension is staked.
2. **Recreation Department / Senior Center Report:** PRD Sackett stated that fall Rec programs are up and running (we are full with 8 registered for Tiny Tots and more families taking advantage of the Tiny Tots at Home program); approximately 50 people attended the late summer Movie in the Park; working on more family events for the fall. She also reported on a beautiful day for the "A Day in the Park" event held at Jefferson Park – approximately 75 people attended between the two groups and the Senior Center staff have offered a few outdoor programs that people seem to be enjoying.

**G. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA**

**H. ADJOURNMENT**

Motion by T. Grade, seconded by T. Marshall to adjourn at 7:17pm. Motion carried.