

**CITY OF MENASHA
Parks and Recreation Board
Smith Park, 301 Park Street
August 11, 2020
MINUTES**

A. CALL TO ORDER

The meeting was called to order by Chr. D. Sturm at 6:03pm.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Chr. Dick Sturm, Brian Adesso, Ald. Ted Grade, Tim Hale, Lisa Hopwood, Tom Marshall, Melissa Zwach

OTHERS PRESENT: PRD Sackett, AA Lori, Community Liaison Officer Nick Oleszak, Mayor Merkes

C. PUBLIC COMMENT/CORRESPONDENCE

Mayor Merkes announced new Parks and Recreation Director Megan Sackett.

D. MINUTES TO APPROVE

1. **Minutes of the July 14, 2020 Park Board Meeting:** Moved by Ald. T. Grade, seconded by B. Adesso to approve the minutes of the July 14 Park Board meeting. Motion carried.

E. DISCUSSION / ACTION ITEMS

1. **Approval of Donation of Jefferson Park Gateway Features:** Mentioned to double check placement of the Third St / Konemac gates (back from street) and saving the existing plantings. Moved by Ald. T. Grade, seconded by T. Marshall to approve the donation of the Jefferson gateway features. Motion carried.
2. **Discussion of Park Safety and Security Options:** Community Liaison Officer Nick Oleszak presented concerns with ongoing issues at Hart Park. The board agreed to have an open discussion to gather ideas to combat these issues.

F. REPORT OF DEPARTMENT HEAD / STAFF

1. **Park, Pool and Forestry Report:** Per DDMO Brown the Jefferson Park restrooms closing time has been changed to 8:00pm as a trial run; Shepard Park is filled and graded, still need to fine tune and seed/hay; Starting at the end of the week to fix the drainage at Smith Park; Play equipment is in at Clovis Grove and the poured-in-place will be installed on Tuesday and Wednesday of this week; new projects coming up – repair the concrete/brick wall of the Gilbert site shelter, moving the trail at Jefferson away from the water and completing crack filling and sealing at Barker Farm and Jefferson Parks.
2. **Recreation Department / Senior Center Report:** PRD Sackett reported on a successful (modified) Grunski held on August 8; Families First activities nights have included a magician and a scavenger hunt – movie in the park will be held August 19 at Clovis Grove; Recreation and Pool classes will be wrapping up this week; Working on the fall program guide (virtual); Senior Center has a couple of outdoor programs coming up and we're working on programs out in the community. Lawson Canal project is in the works and budget time is coming up.

G. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

H. ADJOURNMENT

Motion by L. Hopwood, seconded by T. Marshall to adjourn at 7:48pm. Motion carried.